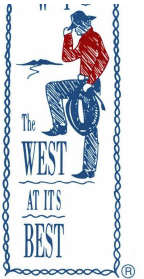


Sheridan Area Water Supply Joint Powers Board



MEETING MINUTES

Wednesday, February 11, 2009

@ 5:00 pm

City of Sheridan-Council Chambers

A meeting of the Sheridan Area Water Supply Joint Powers Board (SAWSJPB) was held in the City of Sheridan Council Chambers on February 11, 2009 at 5:00 pm. Chairman John Bigelow presided over and convened the meeting. A quorum of board members was present including: Terry Cram, Tom Ringley, Marc Ketcham, and Steve Maier. Mayor Dave Kinsky arrived for the meeting at 5:15 pm. Others present were: Dave Engels, Mike Cole, Tony Wendtland, Susan Stewart, Christie Lee and members of the media and public.

I. CALL TO ORDER

A. Chairman John Bigelow called the meeting to order at 5:00 pm.

II. APPROVAL OF AGENDA

Motion made to approve the February 11, 2009 meeting agenda with the addition of Item VII. E. -- Engineering issues regarding the Bradford Brinton Storage Tank.

Motion made by: Marc Ketcham

Motion seconded by: Steve Maier

Vote for approval: 5-0, motion carried.

III. COMMENTS FROM PUBLIC

None

IV. OLD BUSINESS

None

V. CONSENT AGENDA ITEMS

Motion made by Steve Maier to approve the following consent agenda items.

- a. January 14, 2009 Regular Meeting Minutes
- b. Review and Approval of Treasurer's Report
- c. Designation of First Federal Savings Bank as Depository

Motion Seconded by: Marc Ketcham

Vote for Approval: 5-0, motion carried.

Mailing: 224 South Main Street ☒ Suite B8 ☒ Sheridan, WY 82801
Physical: 901 West Brundage ☒ Sheridan, WY 82801
Phone: (307) 672-5280 ☒ Fax: (307) 675-1123 ☒ sawsjpb@actaccess.net

VI. NEW BUSINESS

A. Consider Acceptance of FY07-08 Audit from Dooley & Jelley, CPA's

Motion made to accept the FY07-08 Audit from Dooley & Jelley, CPAs as presented.

Motion made by: Marc Ketcham

Motion Seconded by: Terry Cram

Vote for Approval: 5-0, motion carried.

B. Consider Offering Budget Billing

The form to be used for Budget Billing was presented to the board. Members of the board asked the section of the form regarding property owner eligibility be put in bold type and underlined. The plan would be to institute Budget Billing beginning with the May and June billings.

Motion made to offer Budget Billing for SAWSJPB customers as presented.

Motion made by: Tom Ringley

Motion Seconded by: Terry Cram

Vote for Approval: 5-0, motion carried.

C. Consider Water Lease Agreement with Whitney Benefits

Motion made to consider Water Lease Agreement with Whitney Benefits as presented.

Motion made by: Terry Cram

Motion Seconded by: Marc Ketcham

Motion was then made to table the consideration of a Water Lease Agreement with Whitney Benefits until the next scheduled meeting.

Motion made by: Steve Maier

Motion Seconded by: Marc Ketcham

Vote for Approval: 6-0, motion carried.

(beginning with this vote Mayor Kinskey was in attendance)

D. Consider Extension of Water Mains in Swaim Road and Metz Road in Conjunction with County Road Projects

Dave Engels presented the information concerning his recommendation contained in the board packet. He recommends not having the SAWSJPB extend mains in these two county roads in conjunction with the County road improvement project, based upon cost and limited number of additional customers served.

Motion made to extend water mains in Swaim Road and Metz Road in conjunction with County Road Projects.

Motion made by: Marc Ketcham

Motion Seconded by: Steve Maier

Vote for Approval: 0-6, motion failed.

VII. OTHER ITEMS

A. Tour of Water System Facilities

Mike Cole and Dave Engels will lead the tour on Friday, February 27, 2009. The board members are asked to meet in the city council chambers at noon. Lunch will be provided.

B. Board Member Manual

The new board member manual will be distributed before the next meeting.

C. Scheduling of Work Session(s)

Dave Engels will work with John Bigelow to schedule work sessions to discuss Rules & Regulations, Ownership Issues, and Alternative Legal Structures of the board.

D. Status on Amendment #1 to Ownership Agreement

This topic will be further addressed during the work session that is to be scheduled.

E. Engineering issues regarding the Bradford Brinton Storage Tank

Motion made to allow Dave Engels to move forward with contracting for the engineering of modifications to the Bradford Brinton Storage Tank in order to provide for fire protection of the Big Horn School. Mr. Engels estimated these engineering costs to be around \$15,000.

Motion by: Dave Kinskey

Motion Seconded by: Steve Maier

Vote for Approval: 6-0, motion carried.

F. Executive Session

Motion made to move into Executive Session to discuss a matter of possible litigation.

Motion by: Dave Kinskey

Motion Seconded by: Steve Maier

Vote for Approval: 6-0, motion carried.

X. ADJOURNMENT

At 5:40 pm, the board exited from Executive Session, and Chairman Bigelow immediately adjourned the meeting.

Motion by: Dave Kinskey

Motion Seconded by: M

Vote for Approval: 6-0, motion carried.

APPROVED BY: _____

ATTESTED BY: _____

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