



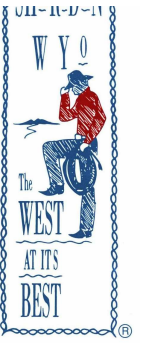
# Sheridan Area Water Supply Joint Powers Board

## MEETING MINUTES

Wednesday, January 14, 2009

@ 5:00 pm

City of Sheridan-Council Chambers



A meeting of the Sheridan Area Water Supply Joint Powers Board (SAWSJPB) was called to order in the City of Sheridan Council Chambers at 5:00 pm. Chairman Steve Maier presided over and convened the meeting. A quorum of board members was present including: Terry Cram, Tom Ringley, Dave Kinskey, Marc Ketcham, and John Bigelow. Others present were: Dave Engels, Mike Cole, Tony Wendtland, Susan Stewart, Christie Lee and members of the media and public.

### I. CALL TO ORDER/WELCOME TO NEW MEMBER TOM RINGLEY

A. Chairman Steve Maier called the meeting to order at 5:00 pm and welcomed new Board member Tom Ringley.

### II. APPROVAL OF AGENDA

Motion made to approve the January 14, 2009 meeting agenda as presented.

Motion made by: Dave Kinskey

Motion seconded by: Terry Cram

Vote for approval: 6-0, motion carried.

### III. COMMENTS FROM PUBLIC

None

### IV. ELECTION OF OFFICERS

Motion made to nominate John Bigelow as Chairman.

Motion by: Steve Maier

Motion Seconded by: Dave Kinskey

Vote for Approval: 6-0, motion carried.

Motion made to nominate Steve Maier as Vice-Chairman.

Motion by: John Bigelow

Motion Seconded by: Marc Ketcham

Vote for Approval: 6-0, motion carried.

Motion made to nominate Marc Ketcham as Secretary.

Motion by: Dave Kinskey

Motion Seconded by: Terry Cram

Vote for Approval: 6-0, motion carried.

Mailing: 224 South Main Street ☒ Suite B8 ☒ Sheridan, WY 82801

Physical: 901 West Brundage ☒ Sheridan, WY 82801

Phone: (307) 672-5280 ☒ Fax: (307) 675-1123 ☒ sawsjpb@actaccess.net

Motion made to nominate Terry Cram as Treasurer.

Motion by: John Bigelow

Motion Seconded by: Tom Ringley

Vote for Approval: 6-0, motion carried.

New Chairman Bigelow requested that former chairman and now Vice-Chairman Maier conduct the meeting today, to which Vice-Chairman Maier agreed.

## V. COMMENTS FROM PUBLIC

None

## VI. OLD BUSINESS

None

## VII. CONSENT AGENDA ITEMS

Motion made by Dave Kinskey to approve the following consent agenda items.

- a. December 17, 2008 Regular Meeting Minutes
- b. Review and Approval of Treasurer's Report

Motion Seconded by: Terry Cram

Vote for Approval: 6-0, motion carried.

## VIII. NEW BUSINESS

### A. Consider Acceptance of the Arab Acres Water System Extension

Motion made to accept the Arab Acres Water System Extension as part of the Board's water system and to authorize signatures on all necessary documents relating to this acceptance.

Motion by: Dave Kinskey

Motion Seconded by: John Bigelow

Vote for Approval: 6-0, motion carried.

### B. Consider Resolution 09-01-01 Requesting the Sheridan County Board of Commissioners to Provide \$1,275,000.00 of Capital Facilities Tax Monies to Fund the SAWSJPB's Portion of the Debt Associated with the 20" Bib Goose Valley Treated Water Pipeline

Steve Maier stated that the county commissioners have already discussed this request. Terry Cram asked Dave Engels to explore the possibility of using the First Federal CD for this purpose. Dave will research this request and present his findings at the next meeting.

Motion made to Consider Resolution 09-01-01 Requesting the Sheridan County Board of Commissioners to Provide \$1,275,000.00 of Capital Facilities Tax Monies to Fund the

SAWSJPB's Portion of the Debt Associated with the 20" Big Goose Valley Treated Water Pipeline.

Motion by: Tom Ringley

Motion Seconded by: John Bigelow

Vote for Approval: 0-6, motion failed.

## IX. OTHER ITEMS

### A. Status on Implementation of Level Billing

Mike Cole informed the board that level billing could be put in place with the billing software that the City of Sheridan currently has in place. He is concerned with customers who rent property being allowed to use level billing. He also stated that he feels that customers would need to sign a contract for this service.

Tony Wendtland suggested that this should be an item considered in the possible SAWSJPB rules revision process.

Dave Engels will present a proposal for level billing at the next meeting.

### B. Status on Renewal of Whitney Benefits Water Lease Agreement

Dave Engels informed the board that the three-year lease for 60 acre feet of water used for SAWSJPB customers expires this year. Whitney representatives have indicated that the lease amount will increase to be closer to market value. Mr. Engels indicated that he would work towards having an agreement available for the next meeting.

### C. Board Member Manual and Possible Tour of Water System Facilities

New board member manuals are being prepared for all members. Dave Engels and Susan Stewart are working to schedule a tour of facilities in the month of February. Board members will be contacted when the schedule is finalized. All County Commissioners and City Council member will be invited to attend.

### D. Status on Amendment #1 to Ownership Agreement (approved by County, still to be considered by City)

Mayor Dave Kinskey informed the board that this item is not on the next City Council agenda. He would like to wait to put this item on the agenda until after the new council members are more informed on this topic.

Mr. Engels indicated that failure to consider this item is postponing staff efforts to negotiate the Big Horn School water service agreement and a possible purchase of Park Reservoir water.

E. Chamber of Commerce’s Agricultural, Natural Resource, and Public Lands Committee Noon Luncheon on 2<sup>nd</sup> Thursday of each month @ Holiday Inn.

Steve Maier suggested that board members attend these meetings in lieu of Mr. Engels. Susan Stewart will provide a schedule of the meetings and assign a member to each meeting for the remainder of the year.

F. Discuss Scheduling of Work Session to Discuss the Following Topics:

- Proposed Amended Rules and Regulations
- City Annexation of Lands With Respect to the Use of SAWSJPB Water System (would involve City Council)
- Alternative Legal Structures of Joint Powers Board (would involve City Council)

The board members expressed interest in a work session for these items. Dave Engels will work on scheduling the work session in the near future.

X. ADJOURNMENT

Motion made to adjourn the meeting at 6:00 pm.

Motion by: Marc Ketcham

Motion Seconded by: Terry Cram

Vote for Approval: 6-0, motion carried.

APPROVED BY: \_\_\_\_\_

ATTESTED BY: \_\_\_\_\_