

# Rebuilding for Sheridan's Future

City of Sheridan - Dave Kinskey, Mayor



## Sumner Street Reconstruction Project

**Re: Minutes from Project Progress Meeting  
Monday August 7, 2006**

A weekly project meeting was held at the TSP office (1 South Scott Street) at 1:00 p.m. on Monday, August 7, 2006. The meeting was attended by Larry Atkinson of Hot Iron, Darwin Scott "Scotty" of Reiman Corp, Mike Mackey with the City of Sheridan, and Jeff Feck, Cody Salo, Brian Cherni, and Yon Malkuch of TSP. Sumner residents William Frere and Paul Lacek, Jr. were also present.

The following items were discussed:

### 1. General Items:

- Larry reported that their schedule this week will be as follows:
  - a. Complete the installation of the curb and gutter on the project (all areas south of the Burrows St. intersection). The McClellan & MacQueen concrete crew will also be placing fillets and valley gutters at the intersections.
  - b. Continue with sidewalk, driveway, and alley approach installations.
  - c. Complete the installation of curb and gutter and alley approaches on Gladstone at the alley south of Heald.
  - d. Continue with the installation of sod in areas where the sidewalk has been installed.
  - e. Complete the placement of gravel in the alley west of Gladstone/south of Heald St. Larry acknowledged that he has additional grading work and placement of gravel in all of the alleys involved with the project.
  - f. Depending on the schedule for some tree removal in the 400 block of Sumner, Larry believes that they would be able to open up the Coffeen/Sumner intersection sometime this week.
  - g. Continue cutting out and installing the concrete collars around manholes and valve boxes (in the areas that have been paved).
  - h. Larry is anticipating Big Sky Asphalt will be on site beginning 8/10 for the asphalt paving.

### 2. Specific Work Items:

- Discussed the watering of the new sod. It was noted that some of the new sod placed last week is not getting watered and is dying. Jeff made it clear that watering the sod to get it established is the responsibility of the contractor. The contractor may choose to work with residents to help in watering the sod. Sod that is not watered and does not get established will not be paid for. We did discuss that there are certain residents that do not or will not continue to water their lawn now or once the project is complete. We will make an attempt to note these locations as it is certainly the resident's responsibility to maintain their own lawn and the contractor is only liable for the maintenance of sod within a reasonable amount of time after it has been placed.
- Discussed the trees along Colorado St. (north side of 1006 Sumner). Cody is coordinating with Landon's Greenhouse & Nursery to come up with some options to replace the trees. The existing trees acted as a solid barrier/view break from the street.
- TSP completed a work change directive for the corrective work to repair College St. east of Sumner. Once signed, the work change directive will be issued to Reiman/Hot Iron.
- A change order is being executed that will grant a seven day time extension to the project. The time extension was granted for various reasons, primarily associated with challenges in coordinating material deliveries and major subcontractor work.
- TSP will coordinate with WYDOT to determine if they would be completing any additional striping at the Sumner/Coffeen intersection. If so, this work should be completed now while the street is still closed.
- Discussed the installation of new street lights by MDU. Larry said that MDU has been on site and are completing that work.
- Discussed several excavations that MDU had completed in College & Burrows Streets to complete some of their gas line work. Larry will be completing the paving in these areas for MDU.
- Had a brief discussion on having a project appreciation barbecue. Larry said that he would discuss this with Gary Garland. It would most likely be held sometime after the last of the asphalt paving has been placed. Notice will be provided to all residents once a date and time is set. Mike Mackey will check with the City to determine if/how they will be able to participate.

### 3. Public Relations Items:

- Jeff reported comments that dust was not controlled over the weekend (especially in the Burrows Street area). Larry was instructed to continue to control dust on the project at all times, including weekends.
- Discussed concerns from the resident at 420 Sumner regarding the quality of concrete work in front of that residence. TSP has inspected the work (prior to and after the installation of the topsoil) and did not find any significant quality defects. At this time no further action is anticipated.
- Yon reported a few questions over the weekend from residents with respect to watering of the sod. Although watering of the sod to get it established is the Contractor's responsibility, residents are urged to water the new sod in their yards. New sod requires a significant amount of water to be able to prosper in such hot/dry weather.
- Jeff reported visiting with the resident at 666 Sumner last week and this morning. Her concerns have been addressed and Landon's will work directly with the resident regarding her concerns about one of the new trees.

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- Cody reported questions from several residents regarding costs incurred to fix sprinkler systems. Cody will coordinate with these residents to determine whether the costs are the responsibility of the individual landowner or the Contractor.
- The resident at 931 Sumner asked that the stump be removed from one of the trees removed in front of his house. Larry reported that the stump will be removed to accommodate the installation of the new sidewalk.
- Residents are encouraged to coordinate with the construction crews to ensure that sprinkler systems are installed prior to the placement of topsoil and sodding. Any disruption to the new topsoil and sod once placed will be the responsibility of the landowner.

This is my understanding of the items discussed at the meeting. If there are any changes and/or additions please notify me within three (3) business days.

**TSP**

**Jeff Feck, PE**

**Project Manager**

Copy:     Joe Schoen, City of Sheridan (email)                     Larry Atkinson, Hot Iron, Inc. (hard-copy)  
          Pete Husman, City of Sheridan (email)                 Gary Garland, Hot Iron, Inc. (email)  
          Mike Foslien, City of Sheridan (email)                Yon Malkuch (email)  
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          Mike Cole, City of Sheridan (email)                   Rod Liesinger, City of Sheridan (email)  
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**NOTE:**

**THE CONTRACTOR WILL CONTINUE TO INSTALL SOD ALONG THE PROJECT THIS WEEK. NEWLY INSTALLED SOD REQUIRES SUBSTANTIAL WATER (ESPECIALLY WITH THE HOT/DRY SUMMER WE ARE EXPERIENCING). PLEASE WATER THE SOD WHENEVER POSSIBLE ONCE PLACED IN FRONT OF YOUR HOME.**

**IN ADDITION, IF RESIDENTS CAN PARK VEHICLES IN THEIR DRIVEWAYS RATHER THAN ON THE STREET, THE CONSTRUCTION CREWS CAN COMPLETE SOME WATERING OF THE SOD USING A LARGE WATER TRUCK.**

**THANKS! YOUR HELP IS APPRECIATED!**