

Sumner Street Reconstruction Project

Re: Minutes from Project Progress Meeting Monday April 17, 2006

A weekly project meeting was held at the TSP office (1 South Scott Street) at 1:00 p.m. on Monday, April 17, 2006. The meeting was attended by Ross Besson with the City of Sheridan, Larry Atkinson of Hot Iron, and Jeff Feck, Yon Malkuch and Cody Salo of TSP. Sumner Street resident William Frere was also present.

The following items were discussed:

1. General Items:

- Larry reported that their schedule this week will be as follows:
 - a. Complete the installation of the watermain up to College Ave. (today). Still need to complete installation of thrust blocks and will then flush, chlorinate, and begin pressure test of the section between Coffeen and College starting sometime on Tuesday. A separate crew will begin the installation of water services today (from the main to property line); service saddles were not installed with the initial pipe installation.
 - b. Begin installation of the sanitary sewer at Coffeen Ave. and proceed to the south.
 - c. Complete the installation of the sanitary sewer in the alley north of Heald sometime today. Larry will check with MDU to see if they can complete their gas line installation in that area so that the alley can be surfaced. In the meantime he will make the alley accessible and put down a small amount of gravel to keep it from being too muddy.
 - d. Will begin the installation of the sanitary sewer in the alley south of Heald (between Gladstone and Sumner). Discussed that they need to complete some potholing so that the manhole elevations can be verified.
 - e. May begin the demolition of the pavement and curb and gutter from College Ave. to the alley south of College on Tuesday (weather permitting).
- Discussed that the funding breakdown for the project is still needed so that Reiman/Hot Iron can get the project signs made up and installed.
- Reminded Larry that all crews need to be controlling groundwater at all times. Also asked him to use care in getting the proper bedding material around the water main as each water service is installed.

2. Specific Work Items:

- Discussed the 1" water service to 220 Coffeen Ave. Larry will provide documentation so that the increase in cost of this service line can be addressed with a work change directive.
- Discussed that any existing sewer services that are 6" will need to be replaced as 6". Larry will provide documentation so that the increased material costs can be addressed with a work change directive.
- Discussed the roof drain outfall line at 455 Sumner. The City gave approval to re-hook this line up to the storm sewer system. There will be a new storm drain inlet at this location and the roof drain line will be tied into the inlet. Larry will need to provide a breakdown of time and materials so that the work can be addressed with a work change directive.
- Ross directed TSP to complete a work change directive for the sidewalk modifications on Sumner between Bryant St. and College Ave.
- Briefly discussed the traffic loop detectors and striping at the Sumner/Coffeen intersection. Ross will follow up with John Nowak at the City to find out if WYDOT has made any determination on what will be done.

3. Public Relations Items:

- None

This is my understanding of the items discussed at the meeting. If there are any changes and/or additions please notify me within three (3) business days.

TSP
Jeff Feck, PE
Project Manager

Copy: Ross Besson, City of Sheridan (email)
Jackie Flowers, City of Sheridan (email)
Pete Husman, City of Sheridan (email)
Mike Foslien, City of Sheridan (email)
Don Hauf, City of Sheridan (email)
Patrick Reitz, City of Sheridan (email)
Rich Bolkovatz, Reiman (email)
Darwin Scott, Reiman (hard-copy)
Steve Schlichting, SCSD#2 (email)

Larry Atkinson, Hot Iron, Inc. (hard-copy)
Gary Garland, Hot Iron, Inc. (email)
Yon Malkuch (email)
Cody Salo, TSP (email)
Randy Bomar, TSP (email)
Daryl Anderson, MDU (email)
Bill Pettit, MDU (email)
Duane Crook, Qwest (email)
Don Phillips, WYDOT (email)