

Scott-Broadway Street Project

Re: Project Meeting Minutes August 4, 2005

A weekly project meeting was held at City Hall at 10:00 a.m. on August 4, 2005.

Those attending were as follows:

John Nowak	City of Sheridan
Mike Cole	City of Sheridan
Art McCulloch	TSP
Ryan Christensen	TSP
Ron Stoughton	S&S Builders
Brian McLaughlin	S&S Builders
Aric Peterson	S&S Builders
Larry Atkinson	Hot Iron
Rob Kortum	Bresnan Communications
Ron Gay	ACT
Lynn Curtis	Wyoming Rehab
?	USPS
Melissa Butcher	Chamber of Commerce
Ron Lee	Sprouts Market
Rick Schmidt	Sheridan Press
Roger Bent	DSA

The following items were discussed:

1. Week in Review –

- Curb & gutter installed from Grinnell to Brundage
- Sidewalk installed along Sheridan Press.
- Mainline concrete paving placed from north of Grinnell to north side of Brundage.
- West side of Grinnell intersection partially paved.
- Some of the colored concrete installed on west side of Grinnell intersection.
- Demolition/ pavement removal at Loucks intersection complete.
- Crushed base laid up to north side of Brundage.
- Sub-excavation and pit-run complete to mid-block between Brundage and Loucks.
- 48" Flap Gate installation nearly complete.
- Sidewalk preparation to Brundage complete.
- Sanitary sewer main installed to Loucks.
- Storm sewer main installed to 100' north of Loucks.
- Pressure tests on water main from Grinnell to Loucks complete.
- Utilities have been camera inspected to Brundage.
- Contaminated soils hauled to C-Bar-K facility.
- Concrete paving complete to north side of Grinnell.
- Drop manhole in Loucks installed.

2. Projections for the upcoming week. –

- Concrete paving on east side of Grinnell intersection
- Asphalt paving at Grinnell and various locations.
- Demo east edge of Wyoming Rehab parking lot.
- Suchor to place colored-patterned concrete at Grinnell intersection.
- Place sidewalk to Brundage, both sides.
- Curb & gutter to Loucks.
- Demo Works intersection.
- Utilities installed to north side of Works.
- Place pit-run through Loucks intersection.
- Place crushed base between Brundage and Loucks.
- Water services connected up to Loucks.
- Electrical conduit and pole bases up to Works.
- Stair railings at Strip Mall.

3. Changes in traffic routing –

- Close Brundage and Works Thursday.
- Open Loucks Thursday.
- Grinnell intersection closed all week.

4. Public questions/comments –

- Contractor to check with Brian Songer or Terry Lenhardt on any conflicts with emergency vehicles south of Works once Works is closed.
- Contractor to check with Denny at the CO-OP on coordinating Brundage closure.
- Bresnan Comm. To coordinate with Contractor on installing fiber optic underground at Works intersection.
- Ron Gay with ACT expressed appreciation for the help in utility work through the Brundage intersection. He would also like a heads up when the work on Brundage begins.
- USPS wanted to know if they could have access from their dock area to Scott St. by August 31. Contractor thought it would be open before then.
- John Nowak selected a location for the statue base at the NW corner of the Grinnell intersection. The Contractor will proceed with installation.
- The Contractor will provide copies of batch tickets for all concrete delivered to the site as soon as the price increase on cement takes effect.
- Copies of weight tickets of all contaminated material will be submitted to TSP.
- Asphalt paving between the Poll Motors buildings will be charged to MDU.
- The Contractor is to go ahead with installation of parking blocks at the strip mall. TSP will provide direction for location of the parking blocks.

This is my understanding of the items discussed at the meeting. If there are any changes and/or additions please notify me within three (3) business days.

TSP
Art McCulloch, PE
Project Engineer

Copy: Ross Besson, City of Sheridan (email)
Jackie Flowers, City of Sheridan (email)
John Nowak, City of Sheridan (email)
Mike Wyatt, City of Sheridan (email)
Roger Bent, Downtown Sheridan Association (email)
Megan Crow, Downtown Sheridan Association (email)
John Pettyjohn, S&S Builders, LLC (email)
Ron Stoughton, S&S Builders LLC
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