

**CITY OF SHERIDAN, WYOMING  
MINUTES OF REGULAR COUNCIL MEETING**

**COUNCIL CHAMBERS**

**7:00 P.M.**

**July 7, 2008**

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The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

Mayor Kinskey read his remarks made at the "Powder River Let Er Buck" celebration held July 1st at Whitney commons commemorating the Wyoming Army Guard and all the United States Armed Forces contributions to our freedom.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Bigelow, Kennedy, Ketcham, Severs and Webster. Councilor Hansen was absent. Also present were Junior Councilor Walton, Acting Director of Public Works Bateson, Human Resource Director Doke, Police Chief Card, Fire Chief Reitz, City Prosecuting Attorney Miksell and City Clerk - Treasurer Elkins.

Councilor Bigelow moved, seconded by Kennedy, approval of the agenda as modified by the amendments. Council approved the motion; voice vote, unanimous.

CONSENT AGENDA

- a. Agenda
- b. Minutes of June 16 and 17, 2008 Meetings
- c. Claims
- d. Agreement with Sheridan Heritage Center for FY 2008-09 and Payment of \$50,000.00
- e. Agreement with Volunteers of America for the Homeless Shelter for FY 2007-08 and Payment of \$20,000.00
- f. Agreement with Sheridan Area Rural Fire Protection District
- g. Approval of Job Descriptions
- h. Approval of Agreement with Sheridan County Chamber of Commerce for FY 2007-08 and payment of \$25,000.00
- i. Final Acceptance of WESCO Subdivision
- j. Appointment of Kristan McCready to the Public Arts Committee
- k. Appointment of Michelle Sullivan to the Sheridan Economic and Educational Development Joint Powers Board
- l. Reappointment of Gene Davis to the Police Civil Service Commission.
- m. Letter from the Council, Police and Fire Departments to Governor Freudenthal over concerns of phone service outages on public services especially the 911 system.
- n. Appointment of Scott Badley as the City Clerk.

Councilor Kennedy moved, seconded by Bigelow, approval of the consent agenda items. Councilor Kethcum abstained from the vote on item f. Council approved the motion; voice vote, unanimous.

...C L A I M S...

Claimant	Purpose	Am't of Bill & Am't Allowed
A DOUBLE A METAL	ALUMINUM LADDERS FOR SED BASINS	4,200.00
A&M SERVICE	SERVICED TYPE WRITER	140.00
ABC SIGNS	6 DIGITAL PRINTED VINYL DECALS	416.50
AED PROFESSIONALS	MEDTRONIC LIFEPAK/TRAINING	424.26
BELLA GALLERY	VINYL BANNERS FOR OPEN HOUSE	977.58
BIG HORN SANIT	PORTABLE TOILET	395.58
BLOEDORN LUMBER	QUICKCRETE	186.48
BURGESS DESIGN	PHOTO TO COUNTRY	23,281.78
BURNS & MC DONNELL	LOCAL INTEGRATED SOLID WASTE	21,950.00
CAPTAIN CLEAN INC.	CARPET CLEANING FOR OPEN HOUSE	552.40
CARD SERVICES	SUPPLIES FOR EARTH DAY, FRAMES,	20,121.76
CARLENE HAMMONTREE	DELIVER BROCHURES TO DENVER	324.00
CB TRUCKING & CED	NORTH HEIGHTS AVENUE LIGHTS	39,652.83 125.40
CH DIAGNOSTICS	CRYPTO & GIARDIA COMPLIANCE	1,010.00
CHANNING L BETE	ACLS PROVIDER BOOKS/INSTRUCTOR	390.50
C.HETZLER	BROCHURE DISTRIBUTION	355.52
CITY MOTOR CO	FREIGHT FOR BRAKE DISCS	51.00
COLLECTION	FEB 2008 COLLECTIONS/APRIL	339.62
COLORADO BUSINESS COMTRONIX	SHERIDAN LANDFILL PROJECT- ALARM SYSTEM BATTERY	34,945.64 78.64
COP CONSTRUCTION	N. GOULD/N. BROADWAY/SANITARY	257,881.50
E LOGAN CONS.	SERVICE CALL TO REPAIR DRAINS	296.50
DEBBIE PLUMMER	JANITORIAL SERVICE FOR MAY 08	1,000.00
DENVER INSTRUMENT	PH PROBE	136.33
DEWCO	INSERTION MAGNETIC FLOW	1,243.66
DOLLORES BRONZE	1/2 PAYMENT POLAR BEAR AND CUB	12,526.25
EHC, LLC	LEWIS ST. PROJECT	46,131.75
ENGINEERING, INC.	LEWIS ST. BRIDGE REALIGNMENT	10,344.54
ENVIROGROUP	CLOSED LANDFILL/07 COMPLIANCE	25,986.98
EXCEL CONSTRUCTION	20" WATER LINE PAY REQUEST #21	99,598.95
FARMERS CO-OP OIL	PROPANE FOR COMMAND TRAILOR	39.00
FASTENAL	NUTS, BOLTS, BIT SET, LICENSE	109.17
FIBERPIPE INTERNET	INTERNET SERVICES APRIL 08	340.95
FIRST INTERSTATE	20" BIG GOOSE	2,023.40
FLETCHER	REMOVED 2 DIGESTIVE SLUDGE	225.00
FRED'S FRAMING	FRAMING AND MAT	199.60
GASES PLUS	BOXES OS DISPOSABLE RESPIRATOR	67.12
GENERAL CHEMICAL	TRUCK LOAD OF ALUMIUM SULFATE	4,763.34
GRAINGER, INC.	BLADE FAN AND MOTOR FOR N. LIFT	276.46
HACH COMPANY	CHLORINE ANALYZER/REBUILD	3,635.25
HADLEY LAW OFFICE	COURT APPT ATTORNEY FEES-JOELLE	1,860.00
HATHAWAY & KUNZ ,	IAFF CONTRACT	2,718.46
HAWKINS INC	2 PAILS AQUA HAWK 86062 POLYMER	340.12
HDR ENGINEERING,	WWTP SCADA EVALUATION	20,518.07
HKM ENGINEERING	20" BIG GOOSE PIPELINE CONSTR	32,481.81
HOT IRON, INC.	PROGRESS PAYMENT LINDEN AREA	101,910.30
HUGH K. BATTY, MD	ANNUAL PULMONARY FUNCT	800.00
ID VILLE	REBILL FOR EXTRA COST FOR	40.00
INDUSTRIAL	REPAIRED AND INSTALLED	844.00
INTERMOUNTAIN	2008 ROTOMILL AND OVERLAY	110,876.03
INTERSTATE POWER	CONTROL PANEL FOR TRANSMISSION	652.29
INTOXIMETER	ALCO-SENSOR III	1,488.75
JIM'S ELECTRIC	REPAIRS TO DIGESTIVE SLUDGE	500.00
JIM'S TREE SERVICE	REMOVAL OF TREES FROM KENNEDY	800.00
KEYPER SYSTEMS	KEY, SYSTEM COMPLETE WITH WALL	11,355.00
KILPATRICK	DISPATCH POLO SHIRTS	1,016.00
KOIS BROTHERS	TRAILORS/SPRING/BEARING/PIN/BLA	7,065.09

LOCO PRINTING	10,000 ENVELOPES/WINDOW, RETURN	402.00
MAGIXSOFT	IT HARDWARE AND SUPPORT	4,383.85
MCLEOD USA	TELEPHONE	127.74
MEDTRONIC-	ANNUAL TECHNICAL SUPPORT	5,186.00
MIKE'S ELECTRIC	REPLACE RECEPTACLES/PHONE	606.09
MODERN ELECTRIC	HOOKEED UP GRIT BLOWER MOTOR	686.00
MONTANA DAKOTA	NUMEROUS ELECTRICITY BILLS	34,604.73
MORTON SALT	25 TON SALT, WHITE CRYSTAL,	4,014.42
NAPA AUTO PARTS	SHOP COMPRESSOR, OIL & AIR	2,261.92
NATIVE LANDSCAPES	TABLES AND CHAIRS RENTAL, SET	293.00
NORTH PARK	TRANSPORT OF PUMP TO BILLINGS	228.40
NORTH WESTERN	MOISTURE BALANCE SCALE	3,432.71
NORTHERN LIGHTS	INSTALL LIGHT OVER DESK	150.00
OFFICE DEPOT	CARTRIDGE, LABELS, ETC.	81.95
OGDEN PUBLISHING	ADVERTISING FOR RECRUITMENT	113.70
PAT BURKETRUCKING	FREIGHT FOR HAULING TIRES TO	1,000.00
PEPSI	WATER	365.00
PO NEWS	DINNER FOR TRAVEL AND MEETINGS	228.00
POLK CITY DIRECT	2008 DIRECTORIES FOR SHERIDAN	590.00
POWDER RIVER POWER	CHAIN HOOKS, HOSE FITTINGS, HOSES	992.60
PRILL BROTHERS INC	FURNISH AND INSTALL NEW HEAT PUMP	4,600.00
PRO-CHEM INC	ODOR SURPRESS	806.98
PUBLIC SAFETY	PANTS	125.90
Q WEST	SCADA LINES	33.00
QA BALANCE	SERVICED LAB EQUIPMENT	532.00
QUARTERMASTER	PARADE GLOVES/CITATION CORDS	125.83
RANDALL	EASEMENTS FOR NEW NORTH LIFT	2,525.00
SCRUB-A-DUB	CLEANING FOR CITY HALL	840.00
SEMMATERIALS	DURAPATCHER OIL (POTHOLE	1,562.40
SERVALL	RUG CLEANING, REPLACE	71.35
SHERIDAN AREA	PARK RESERVOIR ASSESMENT	2,910.31
SHERIDAN	GRINDER MACHINE/PAINT/SUPPLIES	755.74
SHERIDAN COMPUTER	TRANSFER KIT FOR NIC BATESONS	417.35
SHERIDAN COUNTY	MOWER BLADES, OIL FILTER	56.07
SHERIDAN COUNTY	SUPERVISION MANAGEMENT TRAINING	90.00
SHERIDAN ECON-O-	LAUNDRY SERVICES	20.03
SHERIDAN MOTOR INC	INSPECTED CHECK ENGINE LIGHT	101.10
SHERIDAN PRINTING	LETTERHEADS	208.80
SHERIDAN SAW	20" BAR FOR CHAIN SAW	56.88
SHERIDAN STATE	RETAINAGE PAY REQUEST 21-81-	5,242.05
SPAN PUBLISHING	NATIONAL DIRECTORY OF LAW	139.00
STATES WEST WATER	WATER TREATMENT PLANT	9,260.84
TARCO, INC.	SHERIDAN LANDFILL PROJECT-PAY	314,510.76
TED'S TOWING	TOWED UNIT 36 FROM SPD TO	50.00
TERRY COLEMAN	REVISING SHERIDAN POLICE DEPT.	4,072.50
THE CLARK GROUP	N. MAIN INITIATIVE QUIET ZONE	11,280.00
THE SUPPLY CACHE,	PACK SHACK'S WEB	2,545.50
THE TROPHY CASE	PLAQUE	202.61
TIGER DIRECT	SECURITY SOFTWARE	2,047.50
TIRE RAMA	TIRE-RECYCLE TRAILER	157.72
TIRES FOR	2 LOADS OF USED TIRES FOR	1,862.00
VALLEY MOTOR	S.O. BELTS, TRAILER PLUG, BRAKE	586.04
VISIONARY	ANNUAL RATE PUBLIC ARTS	240.95
VISTA WEST	BROOKS-BRUNDAGE RECONSTRUCTION	66,278.02
VOLUNTEERS OF	HOUSE ARREST CONTRACT MARCH-	3,458.00
WAMCO LAB INC.	EFFLUENT TOXICITY TESTS	340.00
WAY OIL INC	FUEL & OIL	13,804.68
WENDTLAND LLP	TOMLINSON EASEMENTS-N. SEWR	384.00
WHEATLAND FIRE	GLOVES/CHARGERS & FLASHLIGHTS	668.31
WY DEPT OF TRANS	NORTH MAIN ADA / LEWIS ST.	380.25
WYOMING AUDIOLOGY	ANNUAL HEARING TESTS	340.00

WYOMING ELECTRIC	DOG AND CAT SHELTER/INSTALL	476.92
WYOMING LAW	TEACHING CREDIT/ADMIN	635.00
WYOMING TRAVEL	DUES- SUSTAINING MEMBERSHIP	500.00
ZOWADA PLUMBING &	PIPE FOR WATERLINE/RESTROOM	105.00

**\$ 1,427,165.66**

**...PREPAID CLAIMS...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
C M Paul/Martinaeu	Reimburse- Cash 4 Cans	291.64
Card Services Ctr	Crisis Negotiations Train	162.30
Doug Slack	Water Deposit Refund	22.99
ESRI, Inc.	Classes-ARC GIS Desktop	2,450.00
Fedex Freight West	Shipping Charges	334.43
Holiday Inn	Rooms - Instructors	332.00
Intl Public	Publications & Registrare	345.00
Jennifer McArthur	Travel - Mgmt Training	466.77
Kelsey Diaz	Water Deposit Refund	57.14
Kristen Bunning	Release Of Liens/Title	49.00
Michelle Cunningham	Travel-Hostage Negotiate	220.50
Mike Cole	Retirement Lunch/Foslien	80.00
Mike Demchok	Open House Supplies	204.63
Mtn. Plains Health	AHA Certification Cards	259.00
Postmaster	Box Fee-Box 848 (6 mo)	104.00
Punky Legerski	Mileage - Payroll Law	133.49
Depew or Crichton	Petty Cash Reimburse	66.31
Sam Damon	Reimburse-Vehicle Maint.	104.95
Scott Badley	Travel-Records Mgt Class	163.47
Scott Chandler	Wy. Law Enforcement Mtg	639.09
Shane Justice	Travel Reimbursement	305.30
Shane Parker	Travel-Hostage Negotiate	220.50
Skillpath Seminars	Registration - V.Crichton	149.00
Steve Sharp	Per Diem - Hazmat Class	134.15
Steven Jacob	Water Deposit Refund	15.19
Travis Koltiska	Travel - WLEA Firearms	46.50
Viki Crichton	Travel-Hostage Negotiate	220.50
Wells Fargo Bank	SID 73-71Principal/Int	29,191.25
WY Dept of Trans.	2008 Chevy PU License	5.00
WY Bank & Trust	Golf Course IrrigationSys	61,493.86
WY Scty Certified	Tuition - Class/J. Reed	550.00
Armstrong Design	Architectural Services	48,677.89
Bill Schwabauer	Mgmt & Leadership Class	196.78
C M Paul/Martinaeu	Reimburse-Cash 4 Cans	185.15
Chris Dahmke	Travel Reimbursement	46.91
Cynthia Sheperd	Travel - NENA Convention	575.81
Dalperk	Reimb - Diff of 1" vs 3/4"	60.00
Daniel Blair	CDL Permit Fee	20.00
Boma/Lenhar/Reitz	Reimburse - Petty Cash	54.42
Fachon Wilson	Cd & Prints/Postage	24.86
Heaven't Lt Angels	Water Deposit Refund	58.44
Holiday Inn	Wm Wegner-SWANA	267.00
Jack R. Johnson	Water Deposit Refund	59.53
Jason Crivello	Hazmat Endorsement-CDL	89.25
J Reed or T Ross	Reimburse - Petty Cash	261.91
Jennifer Reed	Training Expenses	258.35
John Patik	Water Deposit Refund	90.00
Kristen Bunning	7 Titles - Police Vehicles	63.00
M Cunningham	Travel Expenses	132.11
Montana State Univ.	Training Certification	835.00
Natl Fire Sprinkler	Class Registration-Songer	224.00
Perry Owings	CDL License/Driving Test	60.00
Randy Pickett	Instruct Fees AMLS Class	983.67
Rod Liesinger	Travel - WAM Convention	1,111.67
Rose M. Pedula	Refund To Patient	56.35
Sarah Benavidez	Travel - NENA Conference	404.00

Sc & L Perryman	Water Deposit Refund	39.23
Sheridan Arts	07-08 ContributionTo Arts	2,000.00
Skillpath Seminars	Registration & Book - Nic	177.57
Troy Adams	Hazmat Endorsement-CDL	89.25
US Postal Service	Bulk Mailing Permit	1,500.00
WY Dept of Trans	License Tags -Police Dept	17.00
Arthur W Elkins	WAM-WAMCAT Convention	794.28
Card Services Ctr	Lodging - A Elkins/WAM	517.00
Charles Dudrey	Workout Shoes	68.90
Charlie Newcomer	ARC-Fault Tester	99.35
Clark Johnson	Fuel Reimbursement	60.00
NAEMT/AMLS	AMLS Provider Course Fee	120.00
Wm L. Dominguez	Reimburse - CDL License	40.00
WY Dept of Trans	P-6 Citations	114.76
		<b>\$159,251.40</b>

Ordinance #2048, Amending Appendix A of the Sheridan City Code Creating a New Zoning District Category, the Higher Education District was read by title for the second reading. Councilor Kennedy moved, seconded by Ketchum, approval of Ordinance #2048. Council approved the motion; roll call vote, ayes 6, nay 0.

Ordinance #2049, Amending Section 16-18 of the Sheridan City Code Pertaining to Stopping, Standing and Parking Motor Vehicles was read by title for the second reading. Councilor Kennedy moved, seconded by Ketchum, approval of Ordinance #2048. After discussion Councilor Kennedy moved to table, seconded by Councilor Severs. Council approved the motion; voice vote, ayes 6, nay 0.

Ordinance #2050, Amending Section 18-8.1 of the Sheridan City Code Pertaining to Abandoned, Wrecked, Dismantled or Inoperative Motor Vehicles was read by title for the second reading. Councilor Webster moved, seconded by Ketchum, approval of Ordinance #2050. After discussion Councilor Kennedy moved to table, seconded by Councilor Bigelow. Council approved the motion; voice vote, ayes 6, nay 0.

A Public Hearing on 2008 Community Development Block Grant (CDBG) Program from the Wyoming Community Development Authority (WCDA) was opened at 7:00 P.M. Steve Grimshaw and Robert Briggs, City Planner, addressed the council. The public hearing was closed at 8:07 P.M.

Councilor Ketchum moved, seconded by Webster, to award the bid to S&S Builders, LLC for \$1,565,818.81 for West Brundage Lane Reconstruction. Councilor Bigelow abstained from the vote. Council approved the motion; voice vote, unanimous.

A Public Hearing on:

- a. Right of Way Encroachment Permit Allowing an Eave of an Existing Roof to Overhang 18 Inches Into the Jefferson St. Right of Way, Located at 372 W. Loucks St.
- b. Final Plat (SD-07-19(F)) of Creekside Estates, a Joint City-County Subdivision, Subdividing ±24.69 Acres Into 39 Lots, Located West of the Intersection of Coffeen Ave/US Highway 87 and High View Lane

was opened at 8:11 P.M. The public hearing was closed at 8:17 P.M.

Councilor Ketchum moved, seconded by Bigelow, on the Right of Way Encroachment Permit Allowing an Eave of an Existing Roof to Overhang 18 Inches Into the Jefferson St. Right of Way, Located at 372 W. Loucks St. Council approved the motion; voice vote, unanimous.

Resolution 40-08, Approval of Final Plat (SD 07-19(F)) of Creekside Estates was introduced by Councilor Severs. Councilor moved Severs, seconded by Bigelow approval and adoption of Resolution 40-08. Council approved the motion; voice vote, unanimous.

Ordinance #2054, Powder River Energy Corp. Use Control Area was read by title for the first reading and was introduced by Councilor Kennedy. Councilor Kennedy moved, seconded by Ketchum approval of Ordinance #2054. Council approved the motion; roll call vote, ayes 6, nay 0.

Approval of State Lands and Investments Board Mineral Royalty Grant Funding resolutions below was introduced by Councilor Ketchum:

- a. Resolution 47-08, North Main Utilities
- b. Resolution 48-08, Sheridan Water Treatment Plant Disinfection and Coagulation Improvements
- c. Resolution 49-08, Ultraviolet Disinfection Process for More Stringent Cryptosporidium Removal Requirements at the Sheridan Water Treatment Plant and Big Goose Water Treatment Plant
- d. Resolution 50-08, Wastewater Treatment Plant Improvements
- e. Resolution 51-08, Landfill and Recycle Center Improvements
- f. Resolution 52-08, Emergency Service Vehicles
- g. Resolution 54-08, City of Sheridan Service Center Storm Water Improvements

Councilor Kennedy moved, seconded by Councilor Bigelow, approval of the SLIB resolutions. Council approved the motion; voice vote, unanimous.

Resolution 53-08, Bond Requirements for Small Projects was introduced by Ketcham. Councilor Ketcham moved, seconded by Bigelow approval and adoption of Resolution 53-08. Council approved the motion; voice vote, unanimous.

Councilor Ketchum moved, seconded by Bigelow, to adjourn at 8:44 P.M. to an executive session to consider Offers Tendering Wages, Salaries, Benefits or Terms of Employment During Negotiations in Accordance With Wyoming Statute 16-4-405(a)(xi) Council approved the motion; voice vote, unanimous.

Those in attendance were Mayor Kinskey, Councilors Bigelow, Kennedy, Severs and Webster, Clerk Badley and Human Resource Director Doke. No action was taken.

There being no further business the Council adjourned at 9:03 P.M.

APPROVED:

/s/ Dave Kinskey\_\_\_\_\_  
Dave Kinskey,  
Mayor

ATTEST:

/s/ Scott Badley\_\_\_\_\_  
Scott Badley  
City Clerk

SB:kb