

**CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING**

COUNCIL CHAMBERS

7:00 P.M.

June 16, 2008

The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

The invocation was given by Scott Lee, Bethesda Worship Center.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Bigelow, Kennedy, Severs and Webster. Councilors Hansen and Ketcham were absent. Also present were Junior Councilors Kaul, and Walton, Acting Director of Public Works Bateson, Human Resource Director Doke, Police Chief Card, Emergency Services Director Reitz and City Clerk - Treasurer Elkins.

Councilor Kennedy moved, seconded by Bigelow, approval of the agenda as modified. Council approved the motion; voice vote, unanimous.

CONSENT AGENDA

- a. Agenda
- b. Minutes of May 13, 27, 29, June 2 and 4, 2008 Meetings
- c. Claims
- d. Agreement with Sheridan Arts Council for Fiscal Year 2007-08 and Payment of \$2,000.00
- e. Extension of Modified Agreement to Establish and Maintain the Sheridan Recreation District and its Board of Directors. This agreement is between the City Council and the School Board of Sheridan County School No. 2
- f. Extension of Modified Operating Agreement. This agreement is between the City of Sheridan and the Sheridan Recreation District.
- g. Appointment of Jerry Walker to the City of Sheridan Police Civil Service Commission.
- h. Job Descriptions
- i. Appointments of Councilors Bigelow, Webster and Kennedy to Fire Civil Service Rule Making Committee

Councilor Bigelow moved, seconded by Kennedy, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

...C L A I M S...

Claimant	Purpose	Am't of Bill & Am't Allowed
A&M Service/Supply	Printer Cartridge	450.56
ABC Signs	Sign & Installation	8,700.00
Ace Hdwr-Newkirk	Tree Kits	41.53
ACT Communications	Numerous Land Lines	4,138.74
Advanced Digital	Copy Charge-Konica	684.39
Albireo Technolog	IT Work	4,782.00
Alltel	Cell Phone Lines	2,555.32
Alsco	Clean Rugs/Uniforms	833.76
AM Signal, Inc.	Traffic Signals	145.00
Anderson Corporate	Coaching CIT Team	500.00
A-Plus Plumbers	Repaired Toilet	55.00
Armstrong Design	Landscaping-Old Maverick	855.00
Back Ctry Bicycles	Bike Unit Equipment	435.34

Bear Paw Embroidery	Work Shirts/Logo	145.60
Bently Systems	Software Pkgs	1,080.00
Bob's Super Clean	Cleaned Ventilation	3,976.00
Border States Elec.	Various Supplies	2,509.12
Bresnan Communicat	2nd Qtr Internet Service	800.25
Cartridge World	Printer Cartridges	332.96
Chief	Custom Badge	78.00
CHS Inc By Products	Asphalt Product	9,372.00
Clarion Associates	Land Use Plan	6,473.54
Communic Tech	Repair Radio & Pagers	988.50
Country Bounty	Landfill/Recycling Ads	357.75
Craftco Metal	pedestal fabrications	4,591.21
Double Radius	Wireless Infrastructure	4,002.25
Duane's Inc.	Pump & Belt-Washer	135.86
Ed Hammer Inc	Window & Windshield	3,087.47
Entech, Inc.	Professional Svcs	37,083.06
Farmers Co-op Oil	Propane-Golf Course	850.00
Fastenal Indust	Crack Router, Nuts	66.07
1st Interstate Bank	20" Big Goose Constr	1,814.00
Fisher Scientific	Diuf Deionised Dilter	336.48
Four Footed Fotos	Photos - Individuals	76.00
Fremont Motor	Tailgate/Thermostat	1,015.21
Full Compass Sys	Camera/Control Sys	2,461.71
Gases Plus	Cleaning Supplies	341.88
Grainger, Inc.	Drill & Driver Kit	343.80
Hach Company	Circuit Brd/Keyboard	493.50
Hawkins Inc	Polymer/Azone/Bisulfite	5,721.18
Heartland Kubota	Filters	86.55
HKM Engineering	N. Gould/Broadway	51,490.34
Ikon Ofc Solutions	Maintenance Agree	242.13
Inter-Mountain	Compliance Testing	20.00
J S Machine & Weld	Contact Basin Walkway	7,925.00
J5 Plumbing & Heat	Parts/Labor/Toilet	155.00
JLN Networking	IT Work	6,999.00
Kilpatrick Creat	Wellness T-Shirt	332.00
K-Mart	Misc Supplies	436.03
Koltiska LLC	1 Year Contract	2,118.40
Landons Greenhouse	Two Trees/Planting	982.00
Lannan's Supply	First Aid Kits	2,413.00
Lincare Inc	O2 Regular - Station	25.00
Lomco Inc	Trucking Of Asphalt	1,036.06
Lyle Signs, Inc.	Street & Recycle Signs	3,219.12
Magixsoft	Hardware/IT Support	6,578.30
McGrath Consulting	Pay Study Work	8,250.00
McMaster-Carr	Bearing Heater	326.87
Memorial Hospital	Blood Draws & Counts	332.00
M J Strahan , M.D.	Drug Tests	302.00
M R. Butz, PH.D.	Forensic Interview	217.50
MT Dakota Utility	Electricity Bills	10,210.96
Mopsters Inc	Scrub & Buff Tile	131.76
Mullinax Concrete	Concrete	1,002.83
Napa Auto Parts	Pallet Of Floor Dry	384.30
Normont Equipment	Emulsion Oil/Brooms	3,172.06
Pat BurkeTrucking	Recyclables 2 Billings	430.00
Pavement Markings	Restripe Parking Lot	400.00
Pence & Macmillan	Legal Services	11,298.10
Pitney Bowes Inc	Postage Machine Rent	207.00
Plains Tire	Replaced Shocks	277.20
Prestfeldt Survey	Cemetery Tract	1,615.00
Prill Brothers Inc	Building Maintenance	1,249.20
PumpTech Co. Inc	Hydromatic Power Cord	638.00
Quick Printing Co	Business Card Shells	305.00
QWest	Scada Lines	1,311.64

Randall Engineer	Tomlinson Easement	2,412.50
Red Grade Construct	Remove Concrete	2,086.12
Renew	Shredding Services	25.38
Respond 1st Aid	First Aid Supplies	110.35
Ryan Healy	Alternate Judge	250.00
Safeway	EMS-Open House Supplies	376.95
Scrub-a-dub Clean	Cleaning service	510.00
Servall	Rug Cleaning	319.50
Sheridan Art Guild	Celebrating The Arts	300.00
Sheridan Commercial	Variety Of Supplies	2,983.39
Sheridan Cty Fire	Rations/Pants/Shelters	3,606.00
Sheridan Cty Sherif	Jail Expenses	12,463.53
Sheridan Cty Title	East Ridge Road/Deed	70.00
Sheridan Lock & Key	Reset Locks	55.00
Sheridan Media	Ad-Bar & Grill License	413.00
Sheridan Motor	Replace Shocks/Svc	663.48
Sheridan Newspaper	Recycle/Landfill Ads	5,354.25
Sheridan Saw Svc	Weedeater String	59.21
Sheridan Tent	Resew Zipper - Trolley	45.00
Sheridan Winnelson	Various Supplies	243.64
Sign Products, Inc	Highway Sign Panels	397.60
Spectrum Mapping	Contour Processing	40,099.00
State of Wyoming	State Claim	944.77
States West Water	Manage Construction	18,610.95
Steve's Truck Svc	Tires & Repairs	1,286.53
Sugarland Laundry	Clean Work Clothes	127.75
Waterworks Ind	Meter Transceiver	23,034.55
Way Oil Inc	Unleaded & Diesel	25,807.77
Western Medical	Fee On Collections	1,288.68
WWC Engineering	Storm Water Study	276.00
WY Technology	Flagger Certification	1,120.00
WY Ofc Solutions	Black & Blue Toner	B1,442.43
Wytel Communicat	Wireless Panic Buttons	4,210.00
Zowada Plumbing	Pumping Repair Kit	104.39
		\$490,204.91

...PREPAID CLAIMS...

Claimant	Purpose	Am't of Bill & Am't Allowed
Bomar, Lenha, Reitz	Petty Cash Reimburse	86.29
D Hauf/B Leichtnam	Petty Cash Reimburse	19.57
Emergency Medical	Yalowizer-Trauma Conf.	90.00
Greg Luhman	Reimburse - Meals/Class	292.50
Jennifer Reed	Reimburse-On-Line Course	88.00
Kody Lamb	Travel & Register/K-9	852.01
McGraw Hill Const.	Renew Subscription	82.00
Miller Cleveland	Water Deposit Refund	8.26
Mtn Plains Health	AHA Certification Cards	203.00
Pitney Bowes Inc	Postage	418.99
RAR Communications	Register-Public Safety	550.00
Robert Briggs	Office Software License	1,024.97
SBC DevelopmentPIF	Rebate-Afford Housing	4,000.00
Scott Brastrup	Reimburse - Workboots	99.95
Shannon Walker	Reimburse - Workboots	26.47
Steve Chavez	Water Deposit Refund	13.30
Stewart Dienes	Fuel/Meals- Casper Class	109.44
Travis Koltiska	Travel-Law Memorial Serv	60.52
Wingate Inn	Interview Expenses	70.00
Wyoming Law	Firearms Instruct Cert	1,000.00
Andrew Fried	Per Diem/Cody Fire School	313.82

Angela M DelaVega	Honorarium	500.00
Arbor Day Foundatn	Membership-Tom O'Leary	15.00
Barrett Debust	Honorarium	500.00
Brittain World Tvl	Airfare-APCO Convention	835.82
Cedar SidletskyWater	Deposit Refund	2.05
Chad Brutlag	6-Function Rescue Tool	51.31
Charles Murphy	Water Deposit Refund	21.75
Chelsea Murr	Water Deposit Refund	90.00
Christi Pope	Travel - NACA Training	269.50
D. Michael Thomas	Honorarium	500.00
Delmar Pettigrew	Honorarium	500.00
Dollores Bronze	Honorarium	500.00
Don Coy	Honorarium	500.00
Don Nielsen	Travel-Bike Patrol School	338.43
Fedex Freight West	Freight Charge	189.09
Gary Harnish	Meals/Per Diem/AHLS Class	58.50
Herta Wiggins	Water Deposit Refund	43.78
James Haire	Honorarium	500.00
James N. Muir	Honorarium	500.00
Jerold Smiley	Honorarium	500.00
Joe Burleigh	Honorarium	500.00
John Tolmay	2 Honorariums	1,000.00
Kevin Jensen	Water Deposit Refund	45.05
Lei Lani Andrews	2 Honorariums	1,000.00
Martha Pettigrew	Honorarium	500.00
Mary Michael	Honorarium	500.00
Michael Birr	Honorarium	500.00
Mike Rompf	Travel-Bike Patrol School	1,301.32
Mont L. Crosland	Honorarium	500.00
Padgett-Thompson	Payroll Law - P Legerski	199.00
Pitney Bowes Inc	Postage For City Hall	1,218.99
Pokey Park	Honorarium	500.00
Roane L. Deckert	Honorarium	500.00
Robert Briggs	Office Software License	1,024.97
Russell Krall	Water Deposit Refund	13.30
Sam A. Terakedis	Honorarium	500.00
Scott Lee	Water Deposit Refund	91.10
Sheridan FireRescue	Bear Lodge Trauma Conf.	360.00
Sondra L Johnson	Honorarium	500.00
Steve Tyree	2 Honorariums	1,000.00
Susan Geissler	Honorarium	1,000.00
Woodland Park LLC	Refund-Overpay Fees	1,000.00
WYOPASS	Membership-Commissioner	28.00
Louise Peterson	Honorarium	500.00

\$30,106.05

Ordinance #2048, Amending Appendix A of the Sheridan City Code Creating a New Zoning District Category, the Higher Education District was read by title for the second reading. Councilor Kennedy moved, seconded by Bigelow, approval of Ordinance #2048. Council approved the motion; roll call vote, ayes 5, nay 0.

Councilor Bigelow moved, seconded by Webster, approval to remove from the Table Resolution 34-08, Banning Commercial/Truck/Construction Vehicles at Summit/Sparrowhawk. Council approved the motion; voice vote, Councilor Kennedy opposing. Councilor Webster moved, seconded by Bigelow, to substitute Resolution 34-08 as presented and add paragraph 2 as presented. Council approved the substitution and amendment; voice vote, Councilor Kennedy and Severs opposing. Council approved Resolution 34-08 as amended; voice vote, Councilor Kennedy and Severs opposing.

Councilor Kennedy moved, seconded by Bigelow, Approval for a various use permit to allow 2 tables with chairs on the sidewalk for the Wyoming's Rib & Chop House. Councilor Bigelow moved, seconded by Webster to amend the motion to require a five foot clearance from back of the curb to the nearest obstruction.

Council approved the amendment; voice vote, unanimous. Council approved the motion as amended; voice vote, unanimous.

Councilor Kennedy moved, seconded by Severs, approval of the transfer of ownership of a Retail Liquor License from Sheridan Heritage Center dba Sheridan Inn to Heritage Center Inc dba 1893 Grille & Spirits. Council approved the motion; voice vote unanimous.

Councilor Kennedy moved, seconded by Severs, Approval of New Dispensing Room Description for Maddox Inc. dba Wyoming's Rib & Chop House. Council approved the motion; voice vote unanimous.

Councilor Bigelow moved, seconded by Webster, Approval of Dilapidation Enforcement Policy. Council approved the motion; voice vote, unanimous.

Councilor Severs moved, seconded by Kennedy, approval and adoption of Resolution 43-08, Approving a 20 Miles Per Hour Speed Limit on N. Heights Drive, N. Heights Avenue, N. Heights Road, N. Heights Lane, N. Heights Terrace, N. Heights Way, N. Heights Court, N. Heights Circle and N. Heights Place. Council approved the motion; voice vote, unanimous.

Ordinance #2049, Amending Section 16-18 of the Sheridan City Code Pertaining to Stopping, Standing and Parking Motor Vehicles was introduced by Councilor Kennedy and read by title for the first reading. Councilor Bigelow moved, seconded by Severs, approval of Ordinance #2049. Councilor Bigelow moved, seconded by Kennedy to accept the redlined version of Ordinance #2049. Council approved the amendment; voice vote, unanimous. Council approved the motion; roll call vote, ayes 5, nays 0.

Ordinance #2050, Amending Section 18-8.1 of the Sheridan City Code Pertaining to Abandoned, Wrecked, Dismantled or Inoperative Motor Vehicles was introduced by Councilor Severs and read by title for the first reading. Councilor Webster moved, seconded by Bigelow, approval of Ordinance #2050. Council approved the motion; roll call vote, ayes 5, nays 0.

Councilor Severs moved, seconded by Bigelow, Approval of Brooks Street Alley Dedication. Councilor approved the motion; voice vote, unanimous.

Councilor Bigelow moved, seconded by Severs, to award the bid to Highland Inc for \$44,225.00 for the improvements to Old Maverick Store site on the corner of S. Main St. and E. Burkitt. Councilor Webster moved, seconded by Bigelow to appropriate \$14,225.00 out of the Mayor's Travel and Tourism fund. Council approved the appropriation; voice vote, unanimous. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Severs, to award the bid to JBD Inc for \$47,279.00 for the Downtown Restrooms. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Bigelow, Approval of Pay Scale Adjustment and Merit Increases for Budget Resolution FY09. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Severs, approval and adoption of Resolution 46-08, Approving WYDOYT TEAL Pathways Grant Application. Council approved the motion; voice vote,

unanimous.

Councilor Kennedy moved, seconded by Bigelow, to adjourn to an executive session to:

- a. Consider Offers Tendering Wages, Salaries, Benefits or Terms of Employment During Negotiations in Accordance With Wyoming Statute 16-4-405(a)(xi)

Council approved the motion; voice vote, unanimous.

The Council recessed at 8:32 P.M.

The Council reconvened in executive session at 8:40 P.M. Those in attendance were Mayor Kinskey, Councilors Bigelow, Kennedy, Severs and Webster, Human Resource Director Doke, Deputy Clerk-Treasurer Badley, Assistant Clerk Bunning and City-Clerk-Treasurer Elkins. No action was taken.

There being no further business the Council adjourned at 9:14 P.M.

APPROVED:

 /s/ Dave Kinskey
Dave Kinskey,
Mayor

ATTEST:

 /s/Arthur Elkins
Arthur Elkins
City Clerk-Treasurer

AE: kb