

**CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING**

COUNCIL CHAMBERS

7:00 P.M.

May 19, 2008

The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

The invocation was given by Scott Orchard of Family Life Center

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Bigelow, Hansen, Kennedy, Severs and Webster. Councilor Ketcham was absent. Also present were Junior Councilors Richter, Director of Public Works Liesinger, Emergency Services Director Reitz, Human Resource Director Doke, Police Chief Card, and City Clerk -Treasurer Elkins.

Councilor moved Kennedy, seconded by Bigelow, approval of the agenda as modified by the amendments. Council approved the motion; voice vote, unanimous.

CONSENT AGENDA

- a. Agenda
- b. Minutes of May 5, 2008 Meeting
- c. Claims
- d. Transfer of Frank St., Park St., and Carrington St. from County to City
- e. 50/50 Cost Share with SAWS to fund 20-inch Emergency Water Line Repair at the Airport and Project Management Agreement for City Administration of the Emergency Repair

Councilor moved Kennedy, seconded by Bigelow, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

...C L A I M S...

Claimant	Purpose	Am't of Bill & Am't Allowed
A&M Service & Sup	Replace Roller-Folding Machine	193.85
ACT Communications	Numerous Land Lines	3,325.33
Advanced Digital	Copy Charge - April 08	493.35
Albireo Technolog	IT Work	4,087.00
Alicia Russell	Jury Duty	30.00
Alltel	Numerous Cell Phone Lines	2,474.49
Alsco	Cleaned Rugs, Towels, Uniforms	299.97
Amber Palm	Jury Duty	30.00
Ameri -Tech Equip	Air Tailgate Release Valves	230.53
Angela Geertz	Jury Duty	30.00
A-Plus Plumbers	Repair Sink	35.50
April Crump	Jury Duty	30.00
Armstrong Design	Downtown Bathrooms	360.00
Barbara Benepe	Jury Duty	30.00
Barbara Bridger	Jury Duty	30.00
Barbara Stalker	Jury Duty	30.00
Belcher & Assoc.	Administrative Report Review	862.50
Big Horn Design	Uniform Shirts	55.00
Bino's Grocery	Cleaning Supplies For Station	525.14
Border States Elect	SLC Program Class/RS Logic Software	7,275.74
Buni Ruby	Jury Duty	30.00
C & C Tire	In Town Service Call	47.70

C & K Equipment	Blade/Motor/Hinge	181.67
Carl Ritola	Jury Duty	30.00
Carol Bredin	Jury Duty	30.00
Carolina Software	Wasteworks Software Support	250.00
Carrie Legerski	Jury Duty	30.00
Cartridge World	Refilled Cartridges & Toners	1,191.78
Caselle , Inc	Contract Support	225.00
Cathy Fried	Jury Duty	30.00
C-Burton Construct	Part Release-Retainage/Sparrowhawk	1,471.12
CDW Government Inc.	Printer	3,199.99
CED	Bulbs/Decorative Lights/Breaker	573.76
Centennial Collab	Woodland Park Rd-Sanitary Sewer	11,040.00
Charlene Aas	Jury Duty	30.00
Charles Watson	Jury Duty	30.00
Chief	Polo Shirts For Bike Patrol	925.75
Christina Thompson	Jury Duty	30.00
Civil Air Patrol	Advertising In Magazine	395.00
Clarion Associates	Land Use Plan	16,823.50
Communication Tech	Radio Maintenance On Pagers	249.00
Country Bounty	Construction Updates	54.00
Crescent Electric	Fuses, Transformers, Bulbs	660.79
Daniel George	Jury Duty	30.00
David Bumbaca	Jury Duty	30.00
David Kosine	Jury Duty	30.00
David Martini	Jury Duty	30.00
Deborah Wood	Jury Duty	30.00
Debra Pfau	Jury Duty	30.00
DLT Solutions, Inc.	Raster Design Subscription	1,192.30
Ebba Tescher	Jury Duty	30.00
Ed Hammer Inc	Handle/Bezel	38.71
Edward Kiser	Jury Duty	30.00
Electrofab, Inc.	Highland Ave/Loucks Traffic Signal	30,282.85
Energy Laboratories	TOC Samples Jan, Feb, Mar	318.00
Entech, Inc.	Huntington St Design Phase 2	37,884.92
Falcon Pump & Sup	Effluent Pump Replacement Proj	86,187.05
Farmers Co-op Oil	Propane, Diesel, Unleaded	57,884.66
Fastenal Industrial	Lab Supplies, Anchors	355.03
1st Interstate Bank	Retainage #10 WWTP Headworks	19,655.10
Fletcher Construct	Progress Pay/WWTP Headworks #10	176,895.90
Fremont Motor	Replace Brake Pads/Resurface Rotors	357.36
Gases Plus	Scba Tanks Hydro Tested	120.00
George Rogers	Jury Duty	30.00
Gerald McNutt	Jury Duty	30.00
Ginger Wallace	Jury Duty	30.00
Hawkins Inc	Process Chemicals	8,253.81
HKM Engineering Inc	N. Gould/Broadway	29,824.77
Hugh K. Batty, MD	Physicals/Stress Test-New Recruits	1,900.00
ID Ville	Printer Ribbon Refill-ID Machine	148.99
Ikon Ofc Solutions	Base Charges Apr 20/May 19/08	229.50
Intermountain Const	Crushed Rock	9,301.57
Inter-Mountain	Raw Water Samples/TTHM/HAA5 Samples	2,530.00
J S Machine & Weld	Manufacture Split Packing Gland	400.00
Jack Langefeld	Jury Duty	30.00
James Bedard	Jury Duty	30.00
Jay Sampson	Jury Duty	30.00
Jay Westre	Jury Duty	30.00
Jessica Mommsen	Jury Duty	30.00
JLN Networking	IT Work	9,833.00
Joe Durleigh-Black	Saturn & Titan Sculpture	2,700.00
Kilpatrick Creat	Tshirts/Polo Shirts	260.00
Knecht Home Center	Replacement Blades Tree Lopper	10.98
Kois Brothers Equip	Waste Collection Containers	32,540.00
Lab Safety Supply	Med & Xlarge Gloves	182.92

Landons Greenhouse	Cemetery Draw Slope	4,300.50
Lannan's Supply	Field Book	130.14
Lawson Products	Tape/Cloth Tape/Butt Connector	164.78
Lewis Holding Co	Trucking Of Crushed Rock	3,118.95
Lieuallen Tree Svc	Tree Removal-Loucks St Bridge	1,260.00
Lincare Inc	Oxygen Bottle Refill-Ambulances	120.84
Loren Leichtnam	Cleaning Services	270.00
Lyle Signs, Inc.	Steel Rivets, Custom Signs	273.28
M Lee Smith Publish	Wyoming Employment Law Letter	347.00
Malen Pierson	Goat Sculpture	900.00
MC2 Engineering	Developers Handbook	403.75
McGrath Consulting	Draft Report Item	10,000.00
Memorial Hospital	Med & Surgical Supplies-Ambulances	515.67
Meurer Research	Bushings/Spanners//Geardrive Motor	1,171.76
Michael J Strahan	Quick UA Screening	19.00
Midland Implement	ToolSprinkler Screwdriver	23.06
Montana Dakota Util	Numerous Electricity Bills	3,833.65
Moxey Schrieber Vet	Removal Of Quills From Buffalo	106.50
Napa Auto Parts	Amerseal Tire, Air Filters	1,844.04
NEAS Inc.	Employee Assistance Program	952.56
Normont Equipment	Quickie Segments/Broom/Wire 12	538.66
Novus Auto	Glass Silblade	38.00
Pablo's Restaurant	Lunch Jury Trial	80.66
Pat Burke Trucking	Transport Tire Trailer To MT Landfill	950.00
Patricia Raney	Witness Fees	30.00
PB Consulting	Recycling Agreement Mailings	4,130.59
Plains Tire	New Tires, Balance & Disposal	205.52
Porter, Muirhead	Preperation Accural Leave Entries	250.00
Prestfeldt Survey	KROE Lane ROW Acquisition	10,467.40
Public Safety Ware	Shirt Dahmke	39.95
Q West	Scada Lines	1,311.64
Quality Code Publ.	Supplement Serv. To Municipal Code	1,207.81
Quick Printing Co	Business Cards-Steve Johnson	35.00
Respond 1st Aid Sys	1st Aid Supplies	92.56
Rocky Mtn Disc	Wet Weather Gear/Pants/Jacket	107.08
Scrub-a-dub Clean	City Hall Cleaning Service	765.00
Selby's	Monthly Service & Supplies Contract	390.00
Servall	Rug Cleaning	248.15
Sheridan Ace Hdwr	Phone, Fuses, Cords	87.93
Sheridan Commercial	Paper Towel	39.04
Sheridan Cty Comm	HAB/HBV Vaccination	20.00
Sheridan Fire Equip	Brackets For Extinguishers	100.00
Sheridan Iron Works	Trailer Ramps	2,126.70
Sheridan Med Lab	UA Test	23.00
Sheridan Media	Landfill & Recycling Info	1,175.00
Sheridan Motor Inc	Replaced Alternator	774.83
Sheridan Newspapers	City Council Minutes/Ads	4,210.73
Sheridan Recreation	Qtr Pay-Shared Expens-Apr.May.June	55,300.00
Sheridan Seed Co.	Feed For Buffalo	10.95
Sheridan Tent & Awn	Window Repair	65.00
Shipton Supply Co	Boots/Bibs/Jacket	1,471.76
Shubee Customer	Water Proof Shoe Covers	60.20
Six Robbles Inc.	Tire Mount/Demount	475.96
Skillpath Seminars	Managing Conflict Textbooks	98.95
Southern C&E	Streamlight 20x Lamp Module	33.12
Steve's Truck Svc	Alternator, Tires	615.34
Sugarland Laundry	Uniform Cleaning	545.00
Supervision Svcs	Post Accident/Random UA	350.00
Terry Coleman	CALEA Directives	1,125.00
The Trophy Case	Metal Name Tags/Plastic Tags	57.00
Tire Rama	Tire Tube	7.95
Tires 4 Reclamation	Tipping Fee-Tire Disposal At TFR	1,862.00
Top Office Products	Disk Envelopes/Laminating Pouches	941.48

Tri-State Truck	Head Light Switch, V-Ribbed Belt	134.76
Valley Motor Supply	Oil Stabilizer, Couplers, Oil Filter	750.76
Valley Welders	Sander, Compressed Gas, Cutting Tip	555.79
Visionary Commun.	DSL Service/Internet	161.90
WasteQuip	Garbage Containers	52,200.00
Wild West Video	Recycle Newspaper Ad /Poster	1,000.00
Wyoming Audiology	Industrial Audiograms-New Recruits	170.00
Wyoming Electric	Light Bulbs	47.40
Wyoming Law	Registration For Classes	1,150.00
Wyoming Machinery	Filters	292.40
WY Office Solutions	Divider File Pockets, Receipt Books	859.59
		\$759,267.92

...PREPAID CLAIMS...

Claimant	Purpose	Am't of Bill & Am't Allowed
A-Plus Plumbers	Reimburse-Water Meter Fee/Rockwell	785.00
Card Services Ctr	Lodging-Emergency Med Symposium	151.30
CM Paul	Reimburse-Cell Phone Case	13.63
Don Nielsen	Boot Reimbursement	110.51
E&S Service, Inc.	Water Cards Refunds	300.00
Fedex Freight West	Shipping Charges	764.81
Jason D Etchechoury	Reimburse-Per Diem/Fuel/Lodging	364.65
Jeff Laurien	Reimburse-Per Diem Expenses	407.79
Jim Arzy	Banquet Registration Fee	15.00
Kody Lamb	Travel Expenses-IA School	512.60
Kristen Bunning	Reimburse-Mileage & Motel Expenses	368.62
Lela F. Chapman	Water Deposit Refund	22.31
Marty Beyl	Water Deposit Refund	4.01
Mtn. Plains Health	AHA Certification Cards	511.00
Nate Deines	Refund Credit On Final Bill	80.24
Nate Walker	Banquet Registration Fee	15.00
Nic Bateson	Meal Meeting Reimbursements	149.00
Patrick Reitz	Meals & Mileage-Class In Billings	380.86
Pitney Bowes Inc	Postage-April 2008 At City Hall	2,437.98
Richard M. Wolf	Water Deposit Refund	37.43
Russell Design	Overpayment On Watercard	34.56
Scott Brastrup	Travel Expenses-Governor's Banquet	178.12
Sheridan Wyo Rodeo	Entry Fee-Parade/Sheridan Fire Rescue	10.00
Tom Henry	Travel Reimburse/Class In Denver	512.60
Travis Koltiska	Travel Reimburse/Internal Affairs	605.10
Tyler Ross	Tuition & Books Reimburse	542.75
US Postal Service	Prepaid Postage-Utility Bills	4,000.00
WAM	Registration-Rod Liesinger	180.00
WY Dept of Trans.	Transfer Of Plates	2.00
WY Bank & Trust	Bond Principal/Agent Fee	206,829.52
WY Water Quality	Memberships-Crème, Manolis, Sickler	300.00
A. Suzanne Jackson	Water Deposit Refund	2.50
Alex Lee	Reimburse-Wyopass Conference	199.98
C M Paul/Martinaeu	Cash For Cans	133.10
Card Services Ctr	Reimburse-Fuel & Lodging	534.76
Carl M Paul	Clothing Reimbursement	31.70
Cynthia Sheperd	Travel Expenses/Training	181.20
Government Finance	Renew Membership-Art Elkins	185.00
Holiday Inn	AIEA Siminar/-Fred John	210.00
Inst Business Publ.	Renewal Of Safety Alerts	117.00
Jason Etchechoury	Reimburse-Meals/Fire Behavior Cass	71.26
Jennifer McArthur	Travel To Meeting Reimbursement	148.47
Jon Syring	Reimburse-Work Boots/Exam Fee	249.98
Kevin Charlson	Refund Final Bill Credit Balance	1.12
Michelle Cunningham	Travel Expenses/Training	73.50
Nicholas Wines	Water Deposit Refund	62.83
R.Depew/V Crichton	Petty Cash Reimbursement	68.58
Raymond Buhr	Travel Expenses/SDACC Training	350.37

Shannon Walker	2005 Interest On Taxes	45.45
Sheridan Cty Enginr	License Agreement-Extend City Sewer	3,280.00
Sheridan Cty YMCA	Registration-Wm Wegner-Mgmt Class	270.00
SheridanFireRescue	Registration Fees-Trauma Conference	827.00
Stonebridge Homes	Rebate-PIF Fees Affordable Housing	3,600.00
SWANA	Membership Dues-Wm Wegner	169.00
Terry Lenhart	Reimburse-Meals & Lodging	209.85
Tyler Nelson	Mileage Reimburse-Interview	656.50
Wendy Raben	Water Deposit Refund	14.16
William Watson	Travel Costs/Interview-PW Director	1,073.81
WY Dept of Trans.	Transfer Plate	2.00
WY AssocRuralWater	Conf Registrat/Dewey,Kekich,Davis	1,250.00
Wyoming LECC	Registration-S. Chandler/Conference	50.00
Card Services Ctr	Travel Expenses-Pope,Justice,Buhr	564.00
Sheridan State Bank	Loan Pay-Sew Vacuum Clean/w Truck	19,210.00
Wells Fargo Bank	SID 70 & SID 74	39,758.75
		\$294,228.26

Mayor Kinskey read a proclamation for Emergency Medical Services Week, May 18-24, 2008.

Councilor Kennedy moved, seconded by Webster, approval to remove from the table to amend the agreement dated October 5, 2004 between the City of Sheridan and Downer Neighborhood Improvement and Service District (DNISD). Council approved the motion; voice vote, unanimous. Councilor Kennedy moved, seconded by Severs, to table to amend the agreement dated October 5, 2004 between the City of Sheridan and the Downer Neighborhood Improvement and Service District (DNSID). Council approved the motion to table; voice vote, unanimous.

Ordinance #2047, Vacating (VAC-2-08-1161) a 70' ROW, a 20' North/South and 24' East/West Alley located at Part of Block 17, Palmer's Addition was read by title for the third and final reading. Councilor Webster moved, seconded by Hansen, approval of Ordinance #2047. Bill Pugh and Don Knievel spoke on Ordinance #2047. Council approved the motion; roll call vote, aye 6, nay 0.

A public hearing on the Application for a Bar and Grill License for New York Store, LLC dba To Be Determined, Progressive Development LLC dba To Be Determined, and Maddox Inc. dba Wyoming's Rib and Chop House was opened at 7:27 P.M. Sam Street, Hal Moorehead, Shawn Maddox and Ron Patterson spoke on the issue. The public hearing closed at 8:22 P.M.

Councilor Severs moved, seconded by Bigelow, to approve a Bar and Grill License for Progressive Development LLC dba To Be Determined. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Hansen, approval of a Bar and Grill License for Maddox Inc. dba Wyoming's Rib & Chop House. Councilor Bigelow moved to amend the motion that within 90 days Wyoming's Rib and Chop House have an agreement for an existing building or for purchase of land. Motion failed due to lack of a second. Council approved the motion for approval of a bar and grill license for Maddox Inc.; voice vote, unanimous.

Councilor Bigelow moved, seconded by Webster, approval of a Bar and Grill License for New York Store, LLC dba To Be Determined. Council approved the motion; voice vote, unanimous.

A public hearing on Business Ready Community Grant Application for Child Care and Early Childhood Education Center was opened

at 8:36 P.M. Vicki Taylor, Susan Bigelow, Dr. Follari and Warren Pearson spoke on the issue. The public hearing was closed at 8:53 P.M.

Councilor Hansen moved, seconded by Severs, approval of Resolution 35-08, Approval of a Business Ready Community Grant Application for Child Care and Early Childhood Education Center. Council approved the motion; voice vote, unanimous.

A public hearing on Final Plat (SD 07-06(F) of Ahisma PUD, Subdividing 2.47 Acres Into 10 Lots, Zoned R-2 Residential District, Located Northeast of Carlin and Loucks Street was opened at 8:54 P.M. Don Knievel, Bob Rinehart, Bill Pugh and Bill Garland spoke on the issue. The public hearing was closed at 9:14 P.M.

Resolution 36-08, Approval of Final Plat (SD 07-06(F) of Ahisma PUD was introduced by Councilor Kennedy. Councilor Webster moved, seconded by Hansen approval and adoption of Resolution 36-08. Councilor Bigelow moved, seconded by Hansen, to amend the motion that C shall read "pathway easement shall be added." Council approved the amendment; voice vote, unanimous. Councilor Bigelow moved, seconded by Severs to amend the motion to state that "with respect to the adjacent Rinehart property, City staff shall, if necessary, will require a retaining wall of design acceptable to engineering standards". Council approved the amendment; voice vote, unanimous. Council approved the motion as amended; voice vote, unanimous.

Councilor moved Webster, seconded by Hansen, approval to Waive Building Permit and Landfill Fees for School District #2 Stadium Project. Council approved the motion; voice vote, unanimous.

Resolution 26-08, Drug & Alcohol Plan was introduced by Councilor Webster. Councilor Bigelow moved, seconded by Hansen approval and adoption of Resolution 26-08. Councilor Webster moved, seconded by Hansen, to amend the motion to approve option #2. Council approved the motion; voice vote, unanimous. Councilor Kennedy moved, seconded by Bigelow, to amend the motion to approve section V.A. on page 5. Council approved the motion; voice vote, unanimous. Council approved the motion as amended; voice vote, unanimous.

A public hearing on Appropriating Unanticipated Income, Amounts Available to Budget and Transfer of Appropriations and Reduction of Estimated Revenues and Appropriations was opened at 9:33 P.M. The public hearing was closed at 9:34 P.M.

Resolution 31-08, Appropriating Unanticipated Income, Amounts Available to Budget and Transfer of Appropriations and Reduction of Estimated Revenues and Appropriations was introduced by Hansen. Councilor Bigelow moved, seconded by Severs approval and adoption of Resolution 31-08. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Severs, to Award the Bid for New 1 Ton Dual Wheel 4WD Regular Cab Truck with Flat Bed to Hammers Chevrolet for \$32,595.00. Council approved the motion; voice vote, unanimous.

Councilor Bigelow moved, seconded by Severs, to waive landfill fees for Acme Pits. Councilor Kennedy moved to amend the motion that the County cover the cost of decommissioning. The

amendment failed due to lack of a second. Council approved the motion; voice vote, unanimous.

Ordinance #2046, Salaries for the Mayor and Council was introduced by Councilor Kennedy and read by title for the first reading. Councilor Kennedy moved, seconded by Severs, approval of Ordinance #2046. Ordinance 2046 failed; roll call vote, 2-4. Mayor Kinskey, Councilors Bigelow, Webster, and Hansen opposing.

Councilor Hansen moved, seconded by Bigelow, approval of Resolution 39-08, City Council health insurance. The motion failed; voice vote, Councilors Hansen and Webster opposing.

Communication from the public included Randy Rowland, Board Chairman for the Sheridan Area Rural Fire Protection District, notifying the City of Sheridan that they will officially be cancelling its contract with the City as of June 30, 2008.

Councilor Bigelow moved, seconded by Hansen, to adjourn to an executive session to:

- a. Consider Offers Tendering Wages, Salaries, Benefits or Terms of Employment During Negotiations in Accordance With Wyoming Statute 16-4-405(a)(xi)
- b. Consider the Site Selection on Purchase of Real Estate, in Accordance with Wyoming Statute 16-4-405(a)(vii)

Council approved the motion; voice vote, unanimous.

The Council adjourned to an executive session at 10:15 P.M. Those in attendance were Mayor Kinskey, Councilors Bigelow, Hansen, Kennedy, Severs and Webster, Human Resource Director Doke, Deputy Clerk-Treasurer Badley, Assistant Clerk Bunning and City-Clerk Treasurer Elkins. Councilor Kennedy moved, seconded by Hansen to reconvene in regular open session. Council approved the motion; voice vote, unanimous.

The Council reconvened in regular session at 10:25 P.M. Councilor Kennedy moved, seconded by Hansen, approval of the contract with City Engineer Bateson. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Bigelow, to adjourn to an executive session to consider the site selection on purchase of real estate, in accordance with Wyoming Statute 16-4-405(a)(vii). Council approved the motion; voice vote, unanimous.

The Council adjourned to an executive session at 10:35 P.M. Those in attendance were Mayor Kinskey, Councilors Bigelow, Hansen, Kennedy, Severs and Webster, Public Works Director Liesinger, Utilities Director Cole, City Engineer Bateson, Deputy Clerk-Treasurer Badley, Assistant Clerk Bunning and City-Clerk Treasurer Elkins. No action was taken.

There being no further business the Council adjourned at 10:59 P.M.

APPROVED:

Dave Kinskey,
Mayor

ATTEST:

Arthur W. Elkins,
City Clerk-Treasurer

AE: kb