

**CITY OF SHERIDAN, WYOMING  
MINUTES OF REGULAR COUNCIL MEETING**

**COUNCIL CHAMBERS**

**7:00 P.M.**

**April 21, 2008**

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The Pledge of Allegiance to the Flag was led by Boy Scout Troop 110.

The invocation was given by Karl Hunt from Joy Junction Children's Church.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Bigelow, Kennedy, Ketchum, Severs and Webster. Councilor Hansen was absent. Also present were Junior Councilors Kaul, Coffey, Richter and Walton, City Attorney Von Krosigk, City Engineer Bateson and Deputy Clerk/Treasurer Badley.

Councilor Bigelow moved, seconded by Kennedy, approval of the agenda as modified by the amendments. Council approved the motion; voice vote, unanimous.

Councilor Bigelow moved, seconded by Ketcham, approval of the changes to the April 7, 2008 meeting minutes. Council approved the motion; voice vote, unanimous.

**CONSENT AGENDA**

- a. Agenda
- b. Minutes of April 7, 2008 Meeting
- c. Claims
- d. Waiver of Landfill Fees for Rebuilding Together/Christmas in April on Saturday, April 26
- e. Whitney Plaza PUD - Amendment
- f. Appointment of Jason Szewc to the Design Review Board

Councilor Severs moved, seconded by Kennedy, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

**...C L A I M S...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
A&I ITD Telecomm	State Sponsored Video Conference	137.50
Ace Hdwr-Newkirk	Bolts, Tape, Threadlocker	39.07
Adecco	Contract Labor-Michelle Barbret	591.36
Advanced Comm Tech	Install New Telephone Outlets	672.50
Advanced Digital	Copy Charge For Konica March 08	181.62
Alltel	Numerous Cell Phone Bills	2,581.62
Alsco	Uniforms/Work Shirts/Towels/Mats	506.01
A-Plus Plumbers	Pump & Boiler Repair/Sump Pump	734.00
A-plus Services	Tow/Broadway Gould Recon Project	120.00
Assoc Public Treas	Yearly Membership For Art Elkins	160.00
Automation & Elect	Pressure & Temperature Transducer	2,437.91
Beartooth Harley	Battery For Motorcycle	84.34
Big Horn Design	Jackets/Installation/T-Shirts/Signs	1,000.00
Bluemel Plumbing	Parts & Labor-Broken Top Element	104.45
Border States Elect	Maintenance & Troubleshooting Class	1,400.00
Brown & Caldwell	Utility Financial Planning	8,593.63
Cartridge World	Ink Cartridges	742.90
Caselle , Inc	Contract Support Chgs/June-Aug 08	225.00
Certified Lab	Diesel Mate/Cut Thru Cleaner	472.20
Circle S Sanitation	Empty Dumpsters	50.00

Closet Tailors	Install And lockers For Dispatch	366.94
Crescent Electric	Ballast, Wire	312.50
Debbie Plummer	Janitorial Services-April 2008	1,000.00
Desert Mountain	Ice Slicer Chemicals	9,451.93
Drive Train Indust	Shift Lid & Core	352.76
Ed Hammer Inc	Spray Salt Spreader/Module	1,781.28
Edge Construction	Freight, Telespar Anchors	11,072.91
Entech, Inc.	Huntington St Design Phase 2	54,655.90
Envirogroup Ltd	Analysis & Reporting/Compliance	12,069.00
Farmers Co-op Oil	Unleaded/Diesel/Propane	38,048.88
FFF Photography	3.5 Hours Photography	175.00
Fiberpipe Internet	Internet Service	340.95
1 <sup>st</sup> Interstate Bank	20" Big Goose Pipeline Retainage	938.23
Fletcher Construct	Wastewater Treatment Improv. #9	159,333.07
Gases Plus	Bottle Of Compressed Nitrogen	38.65
Hach Company	Ph Sensors/Shipping & Handling	4,265.18
Hanes Centre	Registrat-Reinventing Strategic	1,995.00
Harris Computer	Support-Crystal, Microfund, Payforce	6,984.44
Hawkins Inc	Filter Aid Kenite, Process Chemical	8,594.04
HDR Engineering	WWTP Improvements	6,028.48
HKM Engineering	Sheridan Transport Planning Study	81,550.97
Honnen Equipment	Wiper Motor/Wiring Harness/Arm	323.22
ID Ville	Lanyards/Visitor Log Book/ID Cards	464.81
Ikon Office	Charges For Copies	807.14
Industrial Commun	Repair Work On Radio/Vehicles	1,066.00
Infrastructure Mgmt	Services-Presentation To Council	2,000.00
Inter-Mountain	Compliance Test	20.00
Intl Code Council	Flash Cards/Study Companion/Tabs/et	381.61
K-Mart	First Aid Supplies, Glue, Velcro	111.42
Knecht Home Center	Rakes	18.98
L & S Contractors	Snow Removal	145.00
Lannan's Paint	Framing - Supplies & Labor	157.45
Lannan's Supply	Bundles Of Pin Flags, Paper	66.22
Lincare Inc	Oxygen Bottle Refills	120.84
Long Building Tech	Repair To Heating Systems	699.68
Loren Leichtnam	Cleaning Services	270.00
Lyle Signs, Inc.	Custom Signs/Supplies	1,495.48
McMaster-Carr	Wave Disc Springs	38.05
MedPlusUSA Medical	Fluid Resistant Isolation Gown	254.14
Medtronic-Emergency	Annual Maintenance Agreement	1,269.02
Memorial Hospital	Medical & Pharmacy Supplies-Feb 08	752.42
Midland Implement	Router W/Check Valve/Solenoid Rrench	261.72
Mike's Electric	Replace Switch Pressure Washer	842.13
Moltz Wyoming, Inc	WTP Disinfection/Coagulation	323,506.82
Montana Dakota Util	Numerous Eelectricity Bills	3,779.67
Normont Equipment	Valve Box Lifter/Wood Handle/Vests	3,151.31
North Wyoming Ins.	Bond For Ryan Healy	100.00
Pat Burke Trucking	Haul Recyclables To Billings	400.00
Pavement Markings	Paint Ped X Walk/School X-Walk	800.00
Pearpoint Inc.	Service Record/Repair Tractor	1,572.70
Pence and Macmillan	Legal Services Jan-Mar 08	5,557.50
Pitney Bowes Inc	Postage Modem Rental	21.00
Plains Tire Battery	Flat Tire Repair	12.99
Plainsman Printing	Stamp-Acknowledgement Notarial Cert	59.95
Porter, Muirhead	Audit Services For June 30, 2007	38,000.00
Powder River Power	Bearings & Seals	623.55
Presto Print & Copy	Letterhead Paper, Plain Envelopes	599.25
Prill Brothers Inc	Check Heat Pump In Officer Quarters	75.68
Public Safety Ctr.	Marijuana Testing Kits/Exam Gloves	364.94
PumpTech Co. Inc	Sample Pump W/Motor/Seal Kits	4,050.87
Q West	Misc Scada Lines	523.52
Quick Printing Co	Business Cards-Pope/Justice/Coleman	376.00
Randall Engineer	North Lift Station Easements Survey	1,330.48

Red Grade Construct	Pour & Finish Concrete @ Bandshell	7,500.00
Rothgerber Johnson	City Firefighters Arbitrate Fees	2,211.67
Scrub-a-dub Clean	Cleaning Service For City Hall	1,095.00
Servall	Rug Replacement & Cleaning	71.35
Sheridan Brake	Muffler/Tail Pipe	371.68
Sheridan Commercial	Paper Towels, Garbage Bags, Soap	1,835.71
Sheridan Cty Implem	Water Pump & Gasket	257.81
Sheridan Cty Title	File Prep Recording Deeds/Linden	459.00
Sheridan Cty YMCA	Wellness Assesments	2,560.00
Sheridan Fire Equip	Extinguishers	586.00
Sheridan Internal	Pre-Employment Screening	100.00
Sheridan Lock & Key	Service Center Keys	50.00
Sheridan Newspaper	City Council Minutes, Ordinances	4,427.15
Sheridan Printing	Envelopes & Business Cards	383.80
Sheridan Seed Co.	Crystalyx (Animal Feed)	142.00
Sheridan Tent	Commercial Flag	37.00
Shipton Supply Co	Jacket/Bibs/Steel Toe Boots	660.53
Sign Products, Inc	2 Hi-way Signs-Public Arts Committee	755.00
Sodexo Food Svcs.	Land Use Meeting Expenses	111.00
Southern C&E	Light bulbs For Flashlights	33.12
States West Water	Water Treatment Plant Improvements	4,915.15
Sugarland Laundry	Uniform Cleaning	366.00
Supervision Svcs	Random And New Hire Ua	330.00
Taser International	4 Taser Repairs	1,100.00
The Clark Group	Quiet Zone Research	5,150.00
Thyssenkrupp Elevat	Quarterly Elevator Maintenance Fee	1,159.13
Top Office Products	Front Office Manager Desk, Misc.	4,978.57
Total Comfort Heat	Service-Heating System In Evidence	65.00
Valley Motor Supply	Fuel Injector/Oil Seal/Hub Assembly	488.83
Valley Welders	Rental Fee On 02 Bottles-March 08	421.97
Visionary Commun	DSL Service	71.95
Vista West Engineer	Brooks-Brundage Reconstruction	59,353.06
Volunteers America	House Arrest Contract/Jan-Feb 08	2,597.00
Wamco Lab Inc.	Full Chronic Toxicity Test	1,600.00
Waterous Company	Repair Kit-Relief Valve Engine 1	45.34
Waterworks Indust	Transceivers W/Touch Pads/Battery	22,111.42
West Psychological	Communication Operator Screening	230.00
Western Medical	Fee Based On Revenue Collected	1,289.47
Wild West Video	50% Pay On Video Shoots/Writing	1,450.00
Wyoming Electric	Light Bulbs	26.16
Wyoming Machinery	Bar, Mirror	235.55
WY Office Solutions	Hanging Folders/Pens/Scissors Etc.	59.15
WY Rehab Hoop Jam	Sponsorship-2008 3 On 3 Tournament	1,000.00

**\$949,353.35**

**...PREPAID CLAIMS...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
Card Services Ctr	Travel Expenses-4 People/Class	1,172.61
Chad Brutlag	Reimbursement For Travel	122.50
Cynthia Sheperd	Reimbursement For Travel	599.21
David Sterling	Water Deposit Refund	233.59
Bomar/Lenhardt/Reitz	Petty Cash Reimbursement	175.40
Doug Rideout	Reimbursement For Travel	150.50
Gary Marken	Refund	10.66
Greg Lanning	Travel Reimburse/PW DirectorPosition	676.10
Joe Schoen	Reimbursement For Travel	2,274.73
Johnson Cty Fire	Registration-Intermediate Fire	75.00
Kacy Bell	Water Deposit Refund	13.46

Kody Lamb	Expense Reimbursement	24.33
Mike Cole Travel	Reimburse-WARWS conference	151.50
Mike Peacock	Reimbursement - Travel	117.50
N Rockies Train Ctr	Registration Fee - Reitz	150.00
Parkway Plaza Hotel	Lodging For Class	120.00
Pitney Bowes Inc	Postage Refill	418.99
Skillpath Seminars	Registration - Dealing Effectively	199.00
Stephen Olson	Water Deposit Refund	6.55
Steve&Jeanne Moore	Water Deposit Refund	90.00
T&C LLC	Water Deposit Refund	43.43
Bob Juve	Reimburse-Travel Expenses/Interview	334.99
Card Services Ctr	Fuel And Lodging/Class	255.43
Chris Drell	Reimbursement WARWS Conference	136.50
David Ford	Per Diem-Trenching & Shoring Class	68.25
David Schoenfelder	Reimbursement Per Diem/Class	68.25
Bomar/Lenhardt/Reitz	Reimbursement For Petty Cash	143.89
Doug Slack	Reimbursement For Boots	74.99
Gary Harnish	Reimburse-Running Shoes/Clothing	39.40
Greg Loftus	Water Deposit Refund #26116	52.48
Holiday Inn-Casper	Rooms-Outland/Owings/Warws	332.00
Jason Crivello	Reimburse-Per Diem/Class	68.25
Jason Neavill	Reimbursement-WARWS Conference	136.50
Josh Bolin	Reimbursement-WARWS Conference	136.50
Jude McCasland	reimbursement-training and travel	226.50
Kacey Outland	Reimbursement-WARWS Conference	136.50
Karen Secor	Water Deposit Refund #25823	38.17
Katrina Swope	Water Deposit Refund #26014	15.46
Ken Hirschman	Per Diem-Trenching & Shoring Class	68.25
Misty Birdie	Refund Of Malt Beverage Permit Fee	30.00
Nate Walker	Reimbursement For Travel	97.35
Natl Fire Protect	Code Renewals, NFC Code	1,611.00
Nic Bateson	Reimburse Meal-PW Dir Candidate Mtg	92.00
Parkway Plaza Hotel	Rooms For Neavill/Drell/Bolin/Warws	1,122.00
Patrick Reitz	Reimbursement For Meals/Class	195.00
Perry Owings	Reimbursement WARWS conference	97.50
Ramada Plaza	Room Charge For Stewart/Class	75.60
Rick Geisler	Per Diem-Trenching & Shoring Class	68.25
Russel Hirchert	Reimbursement-Per Diem/Class	68.25
Scott Mecca	Reimburse-Purchases For Network	2,548.21
Tom Manolis	Travel Reimbursement	136.50
Tom Orum	Reimbursement-Per Diem/Class	68.25
Tom Ringley	Clothing Allowance/2 Shirts	88.84
Trai Bryant	Reimbursement-Per Diem/Class	68.25
Tyler Gay	Reimbursement-Per Diem/Class	88.25
Tyler Hall	Reimbursement For Class In Gillette	766.94
WATA	Trophy-State Convention In Sheridan	150.00
Wingate Inn	Room For Greg Lanning/Interview	140.00
WY Conf Building	Membership Renewal Fees/Seminar Fee	650.00
Wyoming T2 Center	Registration-Hirchert,Gay,Crivello	300.00

**\$17,619.56**

Councilor Hansen arrived at 7:20 P.M.

Ordinance #2045, Amending Appendix B, Section 504 of the Sheridan City Code, Streets and Alley Development Standard, was read by title for the third reading. Councilor Kennedy moved, seconded by Hansen, approval and adoption of Ordinance #2045. Council approved the motion; roll call vote, aye 7, nay 0.

Councilor Kennedy moved, seconded by Hansen, approval to remove from the table to amend the agreement dated October 5, 2004 between the City of Sheridan and Downer Neighborhood Improvement

and Service District (DNISD). Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Ketcham to table approval to amend the agreement dated October 5, 2004 between the City of Sheridan and the Downer Neighborhood Improvement and Service District (DNSID). Council approved the motion to table; voice vote, unanimous.

Councilor Kennedy moved, seconded by Hansen for the approval of Street Closure and Use 2008 - Chamber of Commerce and Downtown Sheridan Association. Mike McCafferty spoke his concerns for the downtown area for hoop jam. Council approved the motion; voice vote, unanimous.

City Engineer Bateson reported the following bid was received for the Lewis Street sidewalk project:

EHC LLC        \$295,370

Councilor Kennedy moved, seconded by Webster to award the bid for the Lewis Street sidewalk project to EHC LLC for \$ 295,370, with the exception that City Engineer Bateson report back on negotiations. Council approved the motion; voice vote, unanimous.

Councilor Severs moved, seconded by Ketcham, approval of Revised Water Agreement with Whitney Benefits. Council approved the motion; voice vote, unanimous.

A public hearing on a new Bar and Grill License for Progressive Development located at 1920 East 5<sup>th</sup> Street and Wyoming's Rib and Chop House located at 5 E. Alger was opened at 8:12 P.M. Ron Patterson and Shawn Maddox spoke on the new licenses. The public hearing was closed at 8:21 P.M.

Councilor Kennedy moved, seconded by Severs, for the approval of a new Bar and Grill Liquor License for Progressive Development located at 1920 East 5<sup>th</sup> Street. Councilor Ketcham moved, seconded by Kennedy, to table for one month the approval of a new Bar and Grill License. Council approved the motion, voice vote, 5-2, Councilor Kennedy and Severs oppose.

Councilor Kennedy moved, seconded by Severs, for the approval of a new Bar and Grill Liquor License for Wyoming's Rib and Chop House located at 5 E. Alger. Councilor Webster moved, seconded by Hansen, to table for one month the approval of a new Bar and Grill License. Council approved the motion, voice vote, 5-2, Councilor Kennedy and Severs oppose.

Deputy Clerk-Treasurer Badley left at 8:35 P.M.

A public hearing on MAJ 11-07-1029, Cottenwood Point Subdivision, Subdividing 10.04 Acres Into 40 Residential Lots, Zoned R-2 Residential District, Located Between Skinner St., Park St. and E College Ave was opened at 8:35 P.M. Bill Pugh spoke on the item. The public hearing was closed at 8:37 P.M.

Resolution 23-08, Approval of MAJ 11-07-1029, Cottonwood Subdivision, was introduced by Councilor Ketcham. Councilor Webster moved, seconded by Bigelow approval of Resolution 23-08. Councilor Webster moved, seconded by Kennedy, to amend the motion to include Planning Commission conditions #1-9 as contained on pages 2 and 3 of the Laurien memo of 4/21/08 with

exception of paragraph 9 as modified to read "prior to recording of the final plat an easement either across that portion of South Skinner Street which is within the boundaries of the proposed subdivision must be vacated or the right-of-way must be shown on the plat." Councilor Bigelow moved, seconded by Hansen to amend the amendment that this be approved subject to the conditions #1 through 8 as written on pages 1 and 2 and #9 on page 3 as modified to say "prior to the recording of a final plat." Council approved the amendment to the amendment; voice vote, unanimous. Council approved the amendment; voice vote, unanimous. Council approved the motion as amended; voice vote, unanimous.

Deputy Clerk-Treasurer Badley returned at 8:55 P.M.

A public hearing on Vacating a 70' ROW, a 20 North/South and 24' East/West Alley located at Part of Block 17, Palmer's addition was opened at 8:55 P.M. The public hearing was closed at 8:59 P.M.

Ordinance #2047, Vacating (VAC-2-08-1161) a 70' ROW, a 20' North/South and 24' East/West Alley located at Part of Block 17, Palmer's Addition was introduced by Councilor Webster and read by title. Councilor Hansen moved, seconded by Bigelow, approval of Ordinance #2047. Council approved the motion; roll call vote, aye 7, nay 0.

Councilor Kennedy introduced, Hansen moved, seconded by Bigelow, Resolution 16-08, Landfill Open on Sundays. Council approved the motion, voice vote, unanimous.

Councilor Hansen introduced, Severs moved, seconded by Bigelow, Resolution 21-08, Change Spring Cleanup Free Landfill Days. Councilor Webster moved, seconded by Hansen, to amend the language to include Sheridan County. Council approved the amendment, voice vote, unanimous. Council approved the motion as amended; voice vote, unanimous.

Councilor Ketcham moved, seconded by Webster, to award the Bid for the installation of a "School Zone" Along 5<sup>th</sup> Between Mydland Road and Long Drive to Modern Electric for \$49,966.00. Council approved the motion, voice vote, unanimous.

Councilor Webster moved, seconded by Ketcham, to approve the authorization to enter into a lease with Sheridan Inn for the land behind the locomotive on a year to year lease for \$1.00 for use of employee parking. Council approved the motion; voice vote, unanimous.

Councilor Webster moved, seconded by Hansen, to approve Resolution 27-08, SLIB County Wide Consensus Funding. Councilor Ketcham moved, seconded by Hansen to amend Resolution 27-08, that the funds awarded shall be distributed in the following proportions:

- o City of Sheridan 56.3%
- o Joint City and County Projects 7.7%
- o All Other Entities 36.0%

Council approved the amendment; voice vote; Councilor Kennedy opposing. Council approved the motion; voice vote; Councilor Kennedy opposing.

Councilor Kennedy introduced, Ordinance #2046 version 2, Salaries for the Mayor and Council which was read by title for the first reading. Councilor Kennedy moved, seconded by Severs,

to approve Ordinance #2046, Salaries for the Mayor and Council.  
Ordinance #2046 failed; roll call vote, aye 2, nay 5.  
Councilors Bigelow, Ketcham, Hansen, Webster, and Mayor Kinskey  
opposing.

There being no further business the Council adjourned at 9:48  
P.M.

APPROVED:

\_/s/ Dave Kinskey\_\_\_\_\_  
Dave Kinskey,  
Mayor

ATTEST:

\_/s/ Arthur Elkins\_\_\_\_\_  
Arthur W. Elkins,  
City Clerk-Treasurer

AE:kb