

**CITY OF SHERIDAN, WYOMING  
MINUTES OF REGULAR COUNCIL MEETING**

**COUNCIL CHAMBERS**

**7:00 P.M.**

**March 3, 2008**

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The Pledge of Allegiance to the Flag was led by Mayor Kniskey.

The invocation was given by Pastor Phil Wold of Trinity Lutheran Church.

The meeting was called to order with a quorum as follows: Mayor Kinsky presiding and Councilors Bigelow, Hansen, Kennedy, Ketchum, Severs and Webster. Also present were Junior Councilors Bede and Kawulok, Police Chief Card, Emergency Services Director Reitz, Human Resources Director Doke, Director of Public Works Liesinger, City Attorney Von Krosigk and City Clerk-Treasurer Elkins.

**CONSENT AGENDA**

- a. Agenda
- b. Claims
- c. Contract for North Heights Reconstruction Project
- d. RFP for Replacement of Police Utility Vehicle
- e. Agreement with Sheridan County Community Emergency Response Team for FY2007-08 and Payment of \$5,000.00
- f. Shoppes at Coffeen Water Main Acceptance
- g. Landfill Improvements SRF #2 Loan Agreement Documents
- h. Appointments to Tree City USA Board

Councilor Bigelow moved, seconded by Hansen, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

**...C L A I M S...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
A&M Service&Supply	Typewriter Repair/Cleaning	36.50
ABC Signs	Vinyl Decals/CSO Vehicles	120.00
Adecco	Michelle Barbret Contract Wages	3,349.50
AED Everywhere	Repair Defib Electrode	444.40
Albireo Technol	Misc Departments IT Work	6,466.00
Alsco	City Hall Rug Cleaning	368.07
Anything Wood	Snow Removal	840.00
A-Plus Plumbers	Test Backflow Assemblies	105.00
Bently Systems	flow Master-Windows/License Renew	1,080.00
Big Horn Design	Embroidery Logo & Name-Shirts. Etc.	796.00
Bloedorn Lumber	Concrete Mix	17.76
Border States Elec	AB SLC Power Supply (Belt Press)	439.35
Bresnan	Advertising	600.00
Brian James	Kendrick Golf General Manager Pay	10,000.00
Brian's Boot & Shoe	Safety Toe Boots-Hirchert/Skurok	240.00
Burgess Design	Booth Display/Ads/Smart Meetings	23,681.27
Card Services Ctr	Books/Vests/New Computer Server	14,938.29
Cartridge World	Refilled Toners/Toner	391.92
CED	Electrical Parts	104.49
City Motor Co	Motor Kit/Knob-Blow	103.48
Civil Air Patrol	Wyoming Wings Magazine Advertising	55.00
Clarion Associates	Sheridan Land Use Plan Project	6,408.39
Collection Profess	Jan 2008 Collection City/Saws	517.56
Conklin Custom	Bracelets And Key Chains	483.37
Cosner Construction	Door Modification- 5 Doors	6,449.51

Craig Scheckla LLC	Loads Of Jersey Barriers-Bldg Mod	4,400.00
Debbie Plummer	Janitorial Services For Feb 08	1,000.00
Desert Mountain	Ice Slicer	7,679.27
DXP Safety Master	02 Sensor	157.05
Ed Hammer Inc	Door Handles	118.03
EIMCO Water Tech	Programmable Controller (Trac Vac)	2,100.00
Employers Council	Harassment Prevention Training	2,306.30
Fair Manufacturing	Input Shaft-Seal-Throttle Actuator	1,044.87
Farmers Co-op Oil	Diesel & Nolead	40,452.21
Fiberpipe Internet	Internet Service	340.95
1st Interstate Bank	20" Big Goose Pipeline Retainage	1,328.29
Fremont Motor	Fuel Tank	15.03
Gall's Inc.	Jackets, flashlight Chargers	2,890.78
Gases Plus	Cleaning Supplies- Landfill Office	184.52
General Chemical	Truckload Of Aluminum sulfate	3,648.46
Grainger, Inc.	Cartridge Filters, Pleated Filter	113.57
Hadley Law Office	Court-Attorney Fees/City vs Wentz	607.50
Hathaway & Kunz	IAFF Arbitration Fee	2,197.45
HDR Engineering	WWTP Improvements	1,692.38
HKM Engineering Inc	Transportation Planning Study	73,382.90
Honnen Equipment	Wiper Arm Assembly/Wiper Plate	189.51
Ikon Office	Copies/Supplies/Staples	180.99
Inter -Mountain	Compliance Testing	20.00
Intl Assoc Property	2008 Membership dues M Demchok	50.00
J A Blaha & Assoc	appraisal Property/W.5th-Highland	1,800.00
JLN Networking	IT work In Numerous departments	9,872.00
Johnson, Roberts	Testing PHQ Reports	37.48
Kilpatrick Creat	911 Fleece Jackets	85.00
L & S Contractors	Plow City Hall/Smith/Brooks	1,015.00
Lamar Advertising	Bill Boards Buffalo I-90 East	3,060.00
Lewis Holding Co	Snow Removal(Truck Rental)	2,775.00
Long Building Tech.	Repair Digestive Sludge Bldg Heater	330.00
Loren Leichtnam	Cleaning Service For Dec And Jan	615.00
Martini's Detailing	Interior Detailing	84.75
McLeod USA	Telephone	116.38
Michael J Strahan	Drug Screening	12.00
Mike's Electric	Install Sump Pump/Breaker/Boiler	4,448.83
Montana Dakota Util	Numerous Electricity Bills	39,533.92
MtnStates Employers	Travel Expense- On Site Training	585.35
NEAS Inc.	EAP Services	879.66
NFPA	Handbook and Sample Test	223.83
O Reilly Auto	Auto Touch Up Paint	43.91
Office Depot	Office Supplies/Tabs, Index, Erasable	17.90
Pence and Macmillan	Legal Services Dec 26-Jan 23,2008	3,332.00
Plains Tire&Battery	2 New Tires/Mounted/Alignment	593.40
Pocket Press	2008 WY State Stature Pocket Books	259.70
Poll Motor Company	Headlight Replacement	14.50
Powder River Power	Flange Bearing/Bolt Flange Bearing	813.27
Presto Print & Copy	Letterhead Envelopes	1,112.24
Prill Brothers Inc	Labor-Checking For Leak/Storage Room	72.50
Propet Distributors	Doggie Litter Bags	428.20
Public Safety	Shirts, Jackets, Pants	801.50
QWest	Scada Phone Lines	33.00
Red Grade Construct	1st Progress Pay/Mech Office	12,950.00
Rocky Mtn Info Net	Membership Fees	150.00
Scott Mecca	Reimburse-Flat Monitor/Netwk Swtch	1,060.00
Scrub-A-Dub Clean	City Hall Cleaning Service	742.50
Servall	Rug Removal And Cleaning	150.39
Sheridan Commercial	Ice Melter For City Hall, Misc.	137.83
Sheridan Cty Air	Yearly Lease/Sign On Terminal Wall	127.00
Sheridan-Chamber	Match Funds Grant/Christmas Stroll	1,500.00
Sheridan Chamber	Postage/Bulk Mailings/Telephone	2,068.50
Sheridan Sheriff's	Jail Expenses Jan 08	5,849.82

SheridanEcon-O-Wash	Laundry Services	38.17
Sheridan Heritage	Buffalo Bill Days Sponsorship	3,000.00
Sheridan Iron Works	Repair Bumper, U-bolts, Misc.	800.50
Sheridan Lock & Key	Repair Gun Box Lock	40.00
Sheridan Media	Construction Updates/Landfill Days	596.10
Sheridan Monument	Cleaning Of Kendrick Monument	280.00
Sheridan Motor Inc	Alternator/Adjusted Shifter Cable	982.86
Sheridan Newspapers	December 17, 07 Minutes. Etc.	4,484.85
Sheridan Printing	Warning Ticket Book/Ballots	751.10
Sheridan Saw Svc	Chain Saw Repair/Sprocket/Oil Cap	347.74
Shipton Supply	Truck Chest/Boots/Gloves/Coat	1,141.49
States West Water	Water Treatment Plant Disinfection	9,041.35
Steve Gregersen	City Attorney....City vs Neeley	150.00
Supervision Svcs	Post Accident Drug Screen	260.00
Top Office Products	Dispatch Shelving/Bookshelves	4,062.29
Ultimate Electric	Fixed/Diagnosed Motor-Confer. Room	150.00
US Bearings&Drives	Atraflex Insert	64.44
Valley Motor Supply	Winter Wiper Blades/Filters/Battery	912.46
Visionary Commun.	Internet Use - February 1 <sup>st</sup> -March 1	38.81
Vista West Engineer	Brooks/Brundage Reconstruction	8,800.00
Wendtland LLP	Professional Services Tomlinson	1,408.12
West Payment Ctr	Monthly Chgs-WY Municipal Core	101.65
Wheatland Fire	Sensor For Gas Monitor	146.83
Wild West Video	Recycling Poster	210.00
WWC Engineering	Champion Dr. Storm Water Study	4,288.15
WY Dept Agriculture	Renewal Fee For Scale License	25.00
Wyolution LLC	Snow Reporting/Email Template	600.00
WY Annual Shrine	Ad-Same As 2007/1/4 pg/Black & White	65.00
Wyoming DOT	P-6 Citations	114.76
Wyoming Electric	Fix Lights And Cover Phone Wire	249.22
Wyoming Machinery	Grommet/Repair Undercarriage	24,739.26
WY Office Solutions	Paperclips, Sharpies, Binder Clips	139.56
Wytel Communicat	Fix Problem w/Extension To Landfill	60.00
Y Environmental	Landfill-Remove Wellheads	7,906.88
Zowada Recycling	Metal	33.60
		<b>397,898.47</b>

**...PREPAID CLAIMS...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
Angie Eixenberger	Refund Per Western Medical Mgmt	237.00
C M Paul/Martinaeu	Reimbursement - Cash For Cans	152.85
Card Services Ctr	Shipping Chgs Omitted	24.57
Clark Johnson	Reimburse For 2006 Code Books	177.50
Fedex Freight West	Misc. Dept. Shipping Charges	243.71
Governing Annual	Subscription-Chief Reitz	16.00
James Hill	Reimburse - Travel & Training	414.54
Jandy Gulley	Water Deposit Refund 26032	70.45
John King	Reimburse - Travel & Training	24.09
Kody Lamb	Reimburse - Travel & Training	381.69
Larry Grooms	Reimburse - Running Shoes	59.99
Michelle Cunningham	Reimburse - Travel & Training	211.63
Paula R. Benson	Refund Per Western Medical Mgmt	600.00
Pitney Bowes Inc	Postage For City Hall-Month Jan 08	1,218.99
Robert Dobbs	Reimburse-Meals & Fuel/Conference	111.46
Sheridan Cty Title	Huntington Detention Dam/Warnke	279,400.00
Sheridan Newspapers	Subscription For Planning	105.00
State of Wyoming	Payoff Of Loan JPA-393	27,986.67
Teresa L. Bowerman	Refund Per Western Medical Mgmt	7.95
US Postal Service	Pre-Paid Postage - Utility Bills	4,000.00
Bomar/Lenhart/Reitz	Petty Cash Reimbursement	127.27

Elijah Denman	Water Deposit Refund #25885	12.71
Fachon Wilson	Reimburse-Amber Waves Magazine	29.95
Jon Syring	Reimburse - Leather Laces	17.44
Paul Pluger	Travel Expense Reimburse-WLEA	91.16
Tyler Ross	Travel Reimbursement	164.50
USA Blue Book	Water Distribution System Books	241.69
		<b>316,128.81</b>

Councilor Kennedy moved, seconded by Ketchum, approval to remove from the table Ordinance #2041, Amending Section 4-2 of the Sheridan City Code Authorizing Bar and Grill Licenses, Establishing Permit Fees for Bar and Grill Licenses and Establishing Transfer Fees. Council approved the motion; voice vote, unanimous. Councilor Kennedy moved, seconded by Ketchum, to change the annual fee for a bar and grill license to \$1,500.00. Council approved the motion; voice vote, unanimous. Council approved Ordinance #2041 as amended; voice vote, unanimous.

Resolution 12-08, Establishing Criteria for the Issuance of Bar and Grill Licenses, was introduced by Councilor Kennedy. Councilor Hansen moved, seconded by Bigelow, approval and adoption of Resolution 12-08. Cynthia Hoover and Shawn Maddox spoke on Resolution 12-08. Councilor Bigelow moved, seconded by Webster, to table Resolution 12-08. Council approved the motion; voice vote, Councilor Ketchum opposing.

Matt Ruder of HKM Engineering presented a signal warrant analysis and all-way stop warrant analysis for the intersections of 5<sup>th</sup> Street and Mydland Road and 5<sup>th</sup> Street and Long Drive.

Resolution 15-08, Speed Limit for 5<sup>th</sup> and Long Drive, was introduced by Councilor Bigelow. Councilor Ketchum moved, seconded by Webster, approval and adoption of Resolution 15-08. Councilor Webster moved, seconded by Ketchum to approve design of traffic lights subject to funding. Council approved the motion; voice vote, unanimous. Councilor Kennedy moved, seconded by Hansen, to order traffic lights, subject to funding. Council approved Resolution 15-08; voice vote, unanimous. Councilor Webster moved, seconded by Kennedy, to rescind the prior direction to the police force to direct traffic every morning and night and to substitute to increase traffic enforcement at Long and 5<sup>th</sup> and Sagebrush areas. Council approved the motion; voice vote, unanimous.

A public hearing on the transfer of a retail liquor license from Ali Kamran dba Trails End Saloon, 2125 N. Main St., to Greenland Hospitalities LLC dba Trails End was opened at 9:01 P.M. and closed at 9:02 P.M.

Councilor Severs moved, seconded by Hansen, approval to transfer a retail liquor license from Ali Kamran dba Trails End Saloon to Greenland Hospitalities LLC dba Trails End. Council approved the motion; voice vote, unanimous.

A public hearing on the final plat (SD 07-21) of Woodland Park Subdivision Phase One, subdividing ±65.76 acres into 4 tracts and 12 residential lots, zoned R-3 Residential District, and 1 tract B-1 Business District, located East of US Highway 87, Northeast of existing Woodland Park School, was opened at 9:03 P.M. Bill Pugh spoke on the final plat. The public hearing was

closed at 9:17 P.M.

Resolution 14-08, Approval of the Final Plat (SD 07-21) of Woodland Park Subdivision Phase One, was introduced by Councilor Ketchum. Councilor Hansen moved, seconded by Severs, approval and adoption of Resolution 14-08. Councilor Ketchum moved, seconded by Hansen to amend the motion to include the change in Tracts 3 and 4. Council approved the motion; voice vote, Councilors Bigelow and Kennedy opposing. Council approved the motion as amended; voice vote, unanimous.

A public hearing on East Ridge Industrial Park secondary access, located southwest of the Intersection Road and KROE Lane, was opened at 9:24 P.M. Bill Mentock and Bill Garland spoke on the secondary access. The public hearing was closed at 10:20 P.M.

Councilor Bigelow moved, seconded by Ketchum, that 1, 2, and 3 have been met for approval of East Ridge Industrial Park secondary access and to go back to the table on 4. Mayor Kinskey moved, seconded by Bigelow, to table approval. Council approved the motion to table; voice vote, unanimous.

Mayor Kinskey moved, seconded by Severs, to authorize the Fire Chief to proceed with the Fire Civil Service to fill the vacant fire positions. Council approved the motion; voice vote, unanimous.

The following communications from the public and Council were made:

1. Ed Miller spoke on the Loucks Street 'punch thru' at the former Central Middle School site.
2. George Carter spoke on the City Administrator election.
3. Councilor Kennedy requested the City Clerk-Treasurer prepare an ordinance on Mayor and Council salaries.

There being no further business, Council adjourned at 11:00 P.M.

APPROVED:

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\_ /s/ Dave Kinskey \_\_\_\_\_  
Dave Kinskey,  
Mayor

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_  
Arthur W. Elkins,  
City Clerk-Treasurer

AE:rkb