

**CITY OF SHERIDAN, WYOMING  
MINUTES OF REGULAR COUNCIL MEETING**

**COUNCIL CHAMBERS**

**7:00 P.M.**

**February 19, 2008**

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The Pledge of Allegiance to the Flag was led by Mayor Kniskey.

The invocation was given by Rev. Ken Doolin of the First Baptist Church.

The meeting was called to order with a quorum as follows: Mayor Kniskey and Councilors Bigelow, Hansen, Kennedy, Severs and Webster. Also present were Police Chief Card, Emergency Services Director Reitz, Director of Public Works Liesinger, Human Resources Director Doke and City Clerk-Treasurer Elkins.

Mayor Kniskey moved, seconded by Bigelow, to appoint Nic Bateson City Engineer. Council approved the appointment; voice vote unanimous.

Councilor Webster moved, seconded by Bigelow, approval of the agenda as modified. Council approved the motion; voice vote, unanimous.

**CONSENT AGENDA**

- a. Minutes of the February 4, 2008 Meeting
- b. Claims

Councilor Hansen moved, seconded by Bigelow, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

**...C L A I M S...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
A&M Service & Sply	HP Lllaserjet Maint. Kit	517.08
ABC Signs	Signs	1,475.00
Ace Hardware-Newkirk	Hhammer Drill, Supplies	270.40
ACT Communications	Numerous Land Lines	4,127.97
Advanced Digital	Staple Kit For Konica Copier	370.48
Alltel	Numerous Cell Phone Lines	2,458.38
AlSCO	Towels & F8 Cabinet, Shirts	41.55
Apgar Ambulance	Month To Month Lease-2 Ambulances	2,000.00
Arby's	Food For Work Release	104.20
Big Horn Design	Uniforms, Recycling Signs	2,210.50
C & K Equipment	Low Pro Bucket	877.00
Cartridge World	Rebuild Cartridges	127.98
Caselle, Inc	Contract Support Charges	225.00
CED-Consol Electric	Fluke Meter Fuses	48.00
Communication Tech	Radio For Unit 2-85	274.45
Craftco Metal Svs	Repair Pedestal-Indian Statue	236.25
Crescent Electric	Mini Bay Lamp	55.06
Dan's Western Wear	Steel Toe Boots (Bowman/Kennedy)	282.95
Desert Mountain	Ice Slicer	2,326.90
Doormen Overhead	Service Call And Labor	75.00
DXP Enterprises Inc	Air Monitor Repair	812.25
Ed Hammer Inc	Door Hinge Kit/Bushing/Antenna	1,030.55
Electrofab, Inc.	Highland & Loucks Traffic Signal	12,075.50
Entech, Inc.	Huntington Street Design Phase 2	54,111.30
Envirogroup Ltd	Compliance Monitoring Addendum	9,389.86
Excel Construction	Pay Request 20/20" Pipeline	103,113.68

Falcon Pump & Supply	American Marsh Series	73,874.70
Farmers Co-op Oil	Diesel/Unleaded/Propane	72,450.58
Fastenal Industrial	Drill Bits, Heater Filters, Etc.	323.61
1st Interstate Bank	Retainage WWTP Improvements	28,968.56
Fletcher Construct	Wastewater Treatment Plant	260,717.00
Fremont Motor	Windshield Wiper Motor	301.25
General Chemical	Truckload Of Alum	7,398.82
Hadley Law Office	Court Appt Attorney	412.50
Hawkins Inc	Process Chemical	10,825.53
Hugh K. Batty, MD	Annual Medical/Stress Exams	10,640.00
Ikon Office	Charges For Copier Jan 20/Feb 08	154.50
Insight Public Setr	Printer Cleaning Cartridge	425.92
Inter -Mountain	Compliance Samples	5,625.00
Intermountain Const.	Brooks/Smith Parking Lot	11,260.41
International Assoc	Membership Dues For Johnson	50.00
Jack's Truck & Equip	Spring Assembly/U-Bolt	1,344.10
Jackson Electric	Repaired Phone Jack /Ballast	380.92
Johnson, Roberts	PHQ test, PHQ report	25.53
Kilpatrick Creations	Print Charges For Shirts- Smith	63.00
Kinnaird Law Office,	PC Court Appt. Counsel	600.00
Kosma Heating	Service Call-Recycling center	436.50
L & S Contractors	Snow Removal/City Hall/Smith/Brooks	680.00
L L Johnson	Actuator(Park Toro)	883.64
Lannan's Supply	Blue And Green Spray Paint	153.00
LN Curtis & Sons	Muffler Pad For Air Compressor	7.88
Local Govt Liability	Reimbursement Ralph Rowland Claim	2,700.00
Lyle Signs, Inc.	Recycle Bins/No Parking Signs	9,003.55
MC2 Engineering	Easter Seals Drainage Design	1,679.05
Memorial Hospital	Pharmacy - Ambulances/Dec	592.85
Montana Dakota Util	Numerous Electricity Bills	11,698.97
Normont Equipment.	Unicades	180.00
Novus Auto Glass	Replace Windshield & Window Repair	504.57
Orion Safety Sys	Winter Coats W/Reflect Safety Strip	714.58
Pence and Macmillan	Legal Services	3,640.00
Pepsi of Gillette	60 Cases Of Bottled Water	362.00
Photo Finish Inc	Sitting Fees - Three New Patrolmen	147.00
Porter, Muirhead, ...	Audit Services For June 30, 07	25,000.00
Powder River Power	Pillow Block Bearings, Seals	1,492.06
PR Diamond Products	Blades To Cut Ductile Pipe	429.00
Presto Print & Copy	65 Cases Letter Size Paper	1,991.76
Pro-Force Law Enfs	Holographic Weapon Sights & Misc.	2,198.20
Public Safety Ware	Shirts	337.60
Q West	Scada Phone Lines	523.32
Quality Code Publ	Supplement Service- Municipal Code	3,391.75
Randall Engineering	Property Conveyed-WYDOT To City	6,308.00
Schedule Soft	Annual Maintenance	462.00
Scrub-a-dub Cleaning	City Hall Cleaning Service	787.50
Selby's	Monthly Service & Supplies Contract	195.00
Sensus Technologies	Autoread Software Support Renewal	1,200.00
Sheridan Commercial	Padlocks-Recycle Ctr & Misc	1,853.91
Sheridan Cty Health	HAV/HBV Vaccinations	540.00
Sheridan Cty Juvenil	Bi-Yearly Bill/Juvenile Detention	85,000.00
Sheridan Cty Sheriff	Jail Expenses	7,289.81
Sheridan Lock & Key	Clerk/Treasurer Office Keys	5.40
Sheridan Motor Inc	Duplicate Key, Oil Change	126.61
Sheridan Printing	Business Cards	71.00
Sheridan Saw Svc	Repair and Maintenance-Chainsaw	365.30
Sheridan State Bank	Pay Request Retainage/81.341.5	2,739.93
Sheridan Winnelson	Pipes & Fittings, Booster Repair	1,767.48
Sheridan Wyo Rodeo	Boot Kick-Off BBQ In Park	6,000.00
Steve's Truck Svc	Valve, Sensor Assembly, Tires	3,150.65
Subway Sandwich Shop	Food For Work Release	288.49
Sugarland Laundry	Uniform Cleaning - Landfill Staff	374.00

Supervision Svcs	Pre-Hire Drug Test	100.00
Susan Appell	Interpret Spanish	87.50
Taco Johns	Food For Work Release	52.31
Ted's Towing	Towing Cars/Jump Start	176.80
The Clark Group	Quiet Zone Research, Row Research	3,500.00
The Sport Stop	Running Shoes For Sharp	85.00
Tire Rama	Grader O-Ring	28.50
Top Office Products	Ink Cartridges/Card Stock/Pens	392.22
Tri-State Truck	Turbocharger Unit, Gasket	2,066.04
Valley Motor Supply	Fan Clutch, Fittings, Thermostat	646.05
Valley Welders	Acetylene, Ear Plugs, Shop Tools	687.79
Visionary Communicat	DSL Service	125.90
Vista West Engineer	Brooks/Smith Reconstruction	53,979.84
Volunteers America	House Arrest Program-November'07	1,063.00
West Psychological	Communications Operator Screening	230.00
Western Medical	Fee Based on Revenue Collected	1,511.74
Wild West Cellular	cell Pphone Holder	15.00
Wild West Video	Mayor's Development Breakfast Video	250.00
Wyoming Electric	Change Ballast, Check Freezer Alarm	193.97
Wyoming Ofc Solution	Stamp, Postit Notes, Stapler, Misc.	600.39
Wytel Communication	Hr Fax Machine Install	65.87
Zowada Plumbing	Fusing Waterlines-Golf Course	235.00
		<b>937,844.50</b>

**...PREPAID CLAIMS...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
C M Paul	Reimbursement-Cans For Cash	415.01
Chris Drell	Reimb Reciprocal Blades	9.44
Bomar/Lenhart/Reitz	Petty Cash Reimbursement	203.43
Fire Rescue Mag	Annual Subscription- Magazine 2008	39.95
Guy Tucker	Reimbursement For Work Boots	100.00
Jerry Sees	Reimbursement For Fuel	20.00
L Chalk & C Barber	Water Deposit Refund	29.34
Mike Cole	Travel Reimburse-Annual Convention	604.54
Mtn Plains Health	AHA Certification Cards	686.00
NFPA	National Electrical Code Handbook	99.45
SDACA	Registration Fees-Pope/Justice/Buhr	420.00
Secretary of State	Notary Filing Fees- R Barnhart	30.00
Sheridan College	Basic Excel Course-Mike Demchok	125.00
Tamara Tarver	Reimburse - Shelving, Tool Rac, Etc	55.01
Tom O'Leary	Travel Reimbursements	49.28
Tyler Gay CDL	License Reimbursement	40.00
		<b>2,926.45</b>

Ordinance #2041, Amending Section 4-2 of the Sheridan City Code Authorizing Bar and Grill Licenses, Establishing Permit Fees for Bar and Grill Licenses and Establishing Transfer Fees, was read by title for the third and final reading. Councilor Hansen moved, seconded by Bigelow, approval and adoption of Ordinance #2041. Cynthia Hoover and Shawn Maddox spoke on the ordinance. Councilor Webster moved, seconded by Bigelow to table Ordinance #2041. Council approved the motion to table; voice vote, unanimous.

Ordinance #2042, Amending Section 6-8 of the Sheridan City Code Pertaining to Hogs Prohibited in City to Allow Vietnamese Potbellied Pigs, was read by title for the third and final

reading. Councilor Hansen moved, seconded by Bigelow, approval and adoption of Ordinance #2042. Kate Fetterly and Marilyn Dickieson spoke on the ordinance. Council approved the motion; roll call vote, aye 6, nay 0.

Ordinance #2043, Amending Chapter 26 of the Sheridan City Code Pertaining to Trees, Plants and Shrubs NKA Tree City USA Ordinance, was read by title for the third and final reading. Councilor Kennedy moved, seconded by Webster, approval and adoption of Ordinance #2043. Nick and Helen Voyadgis and Project Manager O'Leary spoke on the Ordinance. Council approved the motion; roll call vote, aye 6, nay 0.

Councilor Kennedy moved, seconded by Bigelow, to remove from the table Resolution 8-08 Approving Traffic Signals at 5<sup>th</sup> and Mydland and 5<sup>th</sup> and Long Drive. Council disapproved the motion; roll call vote, aye 1, nay 5, Mayor Kinskey affirming.

Councilor Kennedy moved, seconded by Hansen to reconsider removing Resolution 8-08 from the table. Council approved the motion to reconsider; voice vote, unanimous. Councilor Kennedy moved, seconded by Bigelow, to remove Resolution 8-08 from the table. Council approved the motion; voice vote, unanimous. Jeff Fuller of HKM, Police Chief Card and Jan Groshart spoke on Resolution 8-08. Mayor Kinskey moved, seconded by Bigelow, to amend Resolution 8-08, to direct staff to coordinate with planning department all projects projections for five year scenario, to authorize police department to run overtime as necessary to have an officer or officers to direct traffic during the morning and afternoon high school rush periods, and after four weeks survey the high school and surrounding neighborhood to see if the traffic situation has improved or not, that staff proceed with a four way stop or flashing crosswalk as an interim measure at 5<sup>th</sup> and Long to be funded out of what remains in the Rainy Day Fund and to repaint the crosswalks and upon report of HKM on the projected traffic volume, the Council will consider to design lights at the intersection to be funded out of next year's budget. Council approved the amendment; voice vote, Councilor Severs opposing. Council approved the motion, as amended; voice vote, Councilors Kennedy and Severs opposing.

Councilor Kennedy moved, seconded by Hansen, approval of CDBG sponsorship for RENEW. Council approved the motion; voice vote, unanimous.

A Public Hearing on the Final Plat (SD 97-04) for Cloud Peak Ranch, 8<sup>th</sup> Filing, Phase 2, Subdividing ±4.93 Acres Into 16 Residential Lots and 4 Out Lots, Located South of New Highland Park Elementary School, West of South Dome Drive, was opened at 9:46 P.M. and closed at 9:45 P.M.

Resolution 10-08, Approval of Final Plat (SD 07-04) for Cloud Peak Ranch 8<sup>th</sup> Filing, was introduced by Councilor Kennedy. Councilor Hansen moved, seconded by Bigelow, approval and adoption of Resolution 10-08. Council approved the motion; voice vote, unanimous.

Councilor Webster moved, seconded by Kennedy, to award the bids for Kendrick Golf Course Golf Car Fleet and Beverage Vehicle to Masek Golf Car Company for \$125,575 for 45 Golf Cars and \$10,889 for the Beverage Vehicle. Council approved the motion, voice vote, unanimous.

Resolution 13-08, Travel Policy, was introduced by Councilor Kennedy, Councilor Hansen moved, seconded by Bigelow, approval and adoption of Resolution 13-08. Council approved the motion; voice vote, unanimous.

There being no further business, Council adjourned at 9:58 P.M.

APPROVED:

\_\_\_\_/s/ Dave Kinskey\_\_\_\_  
Dave Kinskey,  
Mayor

ATTEST:

\_\_\_\_/s/ Art Elkins\_\_\_\_  
Arthur W. Elkins,  
City Clerk-Treasurer

AE:rkb