

**CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING**

COUNCIL CHAMBERS

7:00 P.M.

January 21, 2008

The Pledge of Allegiance to the Flag was led by Wolf Den of Pack 385.

The invocation was given by Rev. William Heine of the Immanuel Lutheran Church.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Bigelow, Hansen, Kennedy, Ketcham, Severs and Webster. Also present were Junior Councilor Stone, Utilities Manager Cole, Fire Marshal Songer, Police Chief Card, Human Resources Director Doke, City Attorney VonKrosigk and City Clerk-Treasurer Elkins.

CONSENT AGENDA

- a. Agenda
- b. Minutes of the January 7, 2008 Meeting
- c. Claims

Councilor Bigelow moved, seconded by Hansen, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

...C L A I M S...

Claimant	Purpose	Am't of Bill & Am't Allowed
ABC Signs	2 Sets Vinyl Decals, Emblems	140.00
ACT Communications	Numerous Land Lines	4,059.08
Advanced Digital	Copy Charge for Konica Copier	255.98
Alltel	Numerous Cell Phone Bills	2,697.57
Alsco	Cleaned Rugs	151.99
American National	Champion Drive Storm Project	2,942.74
A-Plus Plumbers	Auger Toilet in Mens Locker Room	124.00
A-plus Services	Towing Charges	80.00
Big Horn Sanitation	Portable Handicap Toilet	154.70
Big Horn Tire	Tire Recycling for 22.54 Tons	2,141.30
Black Hills Chem.	Toilet Tissue	194.46
Brian's Boot & Shoe	Steel Toe Boots/Gay	120.00
Burger King	Food for Work Release	276.64
Burns & Mc Donnell	Local ISWMP	1,264.70
C & K Equipment	Switch, Plow Bolts/Nuts/Etc	290.18
Child Development	Economic Development Planning Grant	6,000.00
Community Health	Rabies Vaccination	310.00
Dan's Western Wear	Boots for Adam Balthazor	99.95
Debbie Plummer	Services for Jan 08	1,000.00
Desert Mountain	Ice Slicer Chemicals	4,687.10
Dynamic Traffic	170E controller with 412c prom	850.00
Electrofab, Inc.	Highland Ave/Loucks Traffic Signal	48,546.00
Entech, Inc.	City of Sheridan Huntington Design	39,293.66
Farmers Co-op Oil	Propane	1,150.00
First Interstate	Retainage for WWTP improvements	12,827.53
Fletcher Const.	WWTP Headworks Expansion #6	118,538.23
Flowtech P.C.S.	Troubleshoot Pump System Golf Course	551.98
Fremont Motor	Install Block Heater Expedition	517.46
Gary's Lock & Key	Unlock Desk	40.00
Gases Plus	Pigskin Gloves	241.50

General Chemical	Truckload of Aluminum Sulfate	3,953.86
Graves Uniform	Uniform Accessories	175.49
Heartland Kubota	Oil	10.30
HKM Engineering Inc	Sheridan Landfill Improvements	11,525.90
Hot Iron, Inc.	Champion Drive Storm Water	26,484.61
Ian Henry	Alcohol Compliance Checks	90.00
Ikon Office	Charges for 12- 20-07/01-19-08	154.50
Infrastructure Mgmt	Pavement Condition & Row Survey	11,161.50
Intermountain Const.	Sand for Snow Removal	385.31
International Inst.	Membership for City Clerk Elkins	140.00
Jackson Electric	Wiring in Dispatch	356.31
JLN Networking IT	Work at the Police Station	4,334.00
Kinnaird Law Office	Court Appt Counsel	300.00
K-Mart	Flatware Set, Dish Soap, Etc	30.73
Knecht Home Center	Board	4.69
Kois Brothers Equip.	300 Refuse Containers	23,443.91
Lab Safety Supply	Parts for Respirators	587.40
Lannan's Supply	Vellum	90.51
Lieuallen Tree Ser.	Tree Removal-Heald & College St.	5,737.50
Long Building Tech.	Service Call on Heating System	105.00
Loren Leichtnam	Cleaning Service	300.00
Mathew Bender	2 Wyo Code Citators	125.55
Memorial Hospital	Medical and Pharmacy Supplies	993.71
Moltz Wyoming, Inc	Water Treatment Plant	267,087.73
Montana Air Cartage	Shipping for Rear Springs	24.90
Montana Dakota	Numerous Electricity Bills	10,595.95
Mopsters Inc	Scrub and Buff Tile	131.76
National Tactical	Membership Renewal	150.00
North Park Trans.	Leaf Spring/Freight	421.38
Northern Wyoming	2nd Payment of City's Contribution	10,000.00
Office Depot	Office Supplies	261.03
Pence and Macmillan	Legal Services Oct 25-Nov 28, 07	3,499.00
Photo Finish Inc	Police Department Photo Package	2,236.00
Pinnacle Bank	Retainage Pay Est.	8,606.09
Pipelogix Inc.	Software Maint. Agreement	1,900.00
Plains Tire	Fix Flat Tire	12.99
Powder River	Furnished and Installed Ductless	8,486.00
Powder River Power	Pressure Guages	640.40
Presto Print	Local Purchase Orders	402.36
Public Safety	Gloves, Pants	831.15
QWest	Scada Phone Lines	523.32
Renew	Paper Shredding Services	39.68
Scrub-a-dub	City Hall Cleaning Service	483.75
Selby's	Monthly Service/Supplies 12/07	195.00
Senior Citizens	Operation Budget/Maint./Building	27,500.00
Servall	Rug Cleaning for the Landfill	340.89
Servio Carroll	Interpret for Spanish/Court Case	37.50
Shaw Environmental	Landfill Gas Mitigation	1,276.94
Sheridan Center	Employee Recognition Dinner	3,461.94
Sheridan Commercial	Chemicals, Hand Sanitizer	1,741.18
Sheridan Computer	HP Transfer Kit	330.80
Sheridan County	City's Contribution/Public Health	30,000.00
Sheridan County	Two Weeders	599.98
Sheridan County	City's Share/Emergency Management	10,000.00
Sheridan Housing	Second Half Funding	26,000.00
Sheridan Lock & Key	Repair Door to Latch	40.00
Sheridan Motor Inc	Replaced Drive Shaft/Oil Change	1,077.09
Sheridan Newspapers	Notice of Public Hearing	4,176.45
Sheridan Printing	Promise to Pay Forms	198.90
Sheridan Recreation	Oct., Nov., Dec 07 Quart. Payment	88,480.00
Sheridan Saw	Filters/Gaskets/Chub Kit	358.34
Sherwin Williams	Hopper Touch Up Paint	216.57
Shipton Supply	Jacket/Bibs Linden/Kennedy	1,274.79

Snap on Tools	18 Replacement Tools	540.54
Sugarland Laundry	Rug Cleaning for the Landfill	329.00
Summit Uniforms	Wool Uniform	366.00
Supervision Serv.	New Hire Drug Testing	243.00
The Hon Company	5 Drawer Lateral File	597.32
Tiger Direct	Vision Hot Swat Canistr w/Trays	305.35
TNT Springs	Rear Springs	573.52
Top Office Products	Chair Mats, CD Mailers, etc.	735.53
Tuckers Office	2 Hon 5 Shelf Bookcases	2,205.74
Tyler Ilgen	Alcohol Compliance Checks	190.00
Valley Motor	Storage Cabinet for Shop/Landfill	1,889.00
Valley Welders	Rental Fee bottles for Dec 07	440.10
Visionary Comm.	Internet Service	89.95
Vista West Eng.	Cemetery Slope Stabilization	42,772.90
Waterworks Ind.	Meters & Meter Parts/Etc	1,428.75
Web Listings Inc.	Website Listing Service	65.00
Wendtland LLP	Tomlinson Sewer Lift	258.74
Western Medical	Refund on Revenue Collected	1,307.51
Western Plains	Air Cleaner/Filter	70.48
Wheatland Fire	Faceshields	192.43
WWC Engineering	Mavrakis Pathway Phase 1	150.00
WY Dept of Envir.	Fuel Tanks-Service Center	400.00
Wyoming Electric	Ballasts and Light Bulbs	325.84
Wyoming Machinery	Oil Cap	13.71
Wyoming Rents LLC	2 Hoses Suction 3"x20'	14.00
Wyoming Stationery	Conference Table/Task Chairs	692.53
Wyoming Water	Membership Wyo Water Quality	180.00
Wytel Comm.	Phone and Voice Mail System	2,370.36
		\$912,424.69

...PREPAID CLAIMS...

Claimant	Purpose	Am't of Bill & Am't Allowed
American Trainco	Electrical Troubleshooting	1,780.00
Betty L. Mires	Refund to Patient	53.28
Card Services	Travel to Class for Steve Johnson	584.03
Bomar/Lenhardt/Reitz	Petty Cash Reimbursement	87.59
Firehouse Magazine	Annual Membership/Subscription	29.95
Internat'l Assoc.	Membership Renewal- 01009-Newcomer	200.00
Jason Baker	December 2007 Housing Allowance (4)	500.00
Jo Aksmit	Water Deposit Refund #26058	13.27
Kathrina Little	Water Deposit Refund #26093	9.90
Lori Bales	Water Deposit Refund #25327	35.11
Mike Cole	Reimbursement for PE License Renewal	115.00
Mike Demchok	Alarm for Court Room	78.25
Mountain Plains	AHA Certification Cards	168.00
Penny Becker	Reimbursement for Lunch Mtgs	33.44
Preston Umbach	Water Deposit Refund #26118	34.89
Depew/Crichton	Petty Cash Reimbursement	75.62
Robert Schaffer	Water Deposit Refund #24648	2.35
Sheridan Community	Services per Agreement/FY 2007-08	25,000.00
Skillpath Seminars	2 Regisrations Jessie/Becca	198.00
Abbey Carpets	Water Deposit Refund 6233	54.27
Andrew Fried	Reimbursement for Work Boots/Zipper	269.95
Anthony Boyle	Water Deposit Refund 23920	39.18
Apco International	Membership Dues/Michelle Cunningham	88.00
Elkins/Reed	Reimbursement for Petty Cash	147.95
Big Sky Asphalt	Refund on Water Card #263, #272	200.00
Cadence Luckie	Registration and Books/Classes	688.50
Chad Brutlag	Reimbursement for Recertification Exam	50.00
Child Development	Services per Agreement/FY 07/08	20,000.00

Darin Pepple	Water Deposit Refund 25575	53.56
Elizabeth Wood	Reimburse Survey Class	272.00
Gillette Dairy	Reimbursement/Over Payment in SAWS	44.50
Jenifer Shassetz	Reimbursement of Registration	307.23
John Small	Refund of Planning Fees	200.00
Jolene Wilson	Water Deposit Refund 26094	2.17
Pitney Bowes Inc	Postage for Police Department	1,660.27
Skillpath Seminars	2 Registration Fees/Miller/Dobbs	798.00
Tamara Tarver	Reimbursement for Battery/Remote	31.31
Walmart Community	Desk Pads, Jeans, Hamper, Blankets	283.23
Wyoming Law	Registration Fee/Field Training	284.00
		\$54,472.80

Councilor Ketcham moved, seconded by Bigelow, to remove from the table Ordinance #2034 Amending Section 7-2 of the Sheridan City Code Pertaining to Technical Codes. Council approved the motion; voice vote, unanimous. Councilor Webster moved, seconded by Hansen, to amend Ordinance #2034 to strike the illustrations in paragraph 14 on page 6. Council disapproved the motion; voice vote, Councilor Hansen and Webster affirming. Council approved Ordinance #2034, roll call vote, aye 7, nay 0.

A public hearing on the transfer of ownership of a retail liquor license from Maddox Inc dba Rib & Chop house to Sheridan Heritage Center dba Sheridan Inn located at 856 N. Braodway, was opened at 7:50 P.M. and closed at 7:51 P.M.

Councilor Kennedy moved, seconded by Severs, approval of the transfer of ownership of a retail liquor license from Maddox Inc dba Rib & Chop House to Sheridan Heritage Center dba Sheridan Inn. Council approved the motion; voice vote, unanimous.

A public hearing on a new restaurant liquor license for Shawn Maddox dba Rib & Chop House, located at 5 E. Alger St. was opened at 7:51 P.M. and closed at 7:52 P.M.

Councilor Hansen moved, seconded by Kennedy, approval of a new restaurant liquor license for Shawn Maddox dba Rib & Chop House. Council approved the motion, voice vote, unanimous.

Ordinance #2040, Establishing Procedures and Fixing the Date for a Referendum Election on Charter Ordinance No. One, Enzi City Administrator Ordinance was read by title. Councilor Bigelow moved, seconded by Webster, to suspend the rules to allow for passage of Ordinance #2040 on emergency reading. Council approved the motion; roll call vote, aye 7, nay 0. Councilor Kennedy moved, seconded by Bigelow, approval and adoption of Ordinance #2040 as an emergency ordinance. Council approved the motion; roll call vote, aye 7, nay 0.

Councilor Bigelow moved, seconded by Hansen, to acknowledge protest of the recoupment for the Hillpond Sewer Recoupment Agreement executed in 2007. David Smith spoke on the agreement. Councilor Bigelow moved, seconded by Hansen, to amend the motion to leave the agreement in place as is. Council approved the motion; voice vote, unanimous. Council approved the motion as amended; voice vote unanimous.

Ordinance #2041, Amending Section 4-2 of the Sheridan City Code Authorizing Bar and Grill licenses, Establishing Permit Fees for Bar and Grill licenses and Establishing Transfer Fees, was introduced by Councilor Ketcham and read by title. Councilor

Severs moved, seconded by Bigelow, to establish the permit fee at \$10,500.00 annually. Council approved the motion; voice vote, Mayor Kinskey and Councilor Kennedy opposing. Council approved Ordinance #2041 as amended; roll call, aye 7, nay 0.

Ordinance #2042, Amending Section 6-8 of the Sheridan City Code Pertaining to Hogs Prohibited in City, to Allow Vietnamese Potbellied Pigs, was introduced by Councilor Kennedy and read by title. Councilor Severs moved, seconded by Kennedy, to amend Ordinance #2042 requiring an annual vet inspection. Mayor Kinskey moved, seconded by Hansen, to amend the amendment, that the owner of any such pig shall keep a certificate presentable to any city official upon reasonable demand from a licensed veterinarian certifying that it is in fact a Vietnamese Potbellied pig of the genus Suidae and showing appropriate inoculations and immunizations are current of a date certain and such certificate is renewed annually. Council approved amendment to the amendment; voice vote, unanimous. Council approved the amendment as amended; voice vote, unanimous. Council approved ordinance #2042 as amended; roll call vote, aye 7, nay 0.

Ordinance #2043, Amending Chapter 26 of the Sheridan City Code Pertaining to Trees, Plants and Shrubs was introduced by Councilor Severs and read by title for the first reading. Mayor Kinskey moved, seconded by Bigelow, to amend Ordinance #2043 that Ordinance #2043 be referred to as "Tree City USA Ordinance." Council approved the amendment; voice vote, unanimous. Council approved Ordinance #2043 as amended; roll call vote, aye 7, nay 0.

Resolution 6-08, Authorizing to Establish with UBS Financial Services Inc. One or More Accounts for the Purchase and Sale of Securities and to Designate Authorized Persons to Execute Documents, was introduced by Councilor Ketcham. Councilor Hansen moved, seconded by Bigelow, approval and adoption of Resolution 6-08. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Ketcham, to award the bids for Effluent and Non-Potable Pump and Motor Replacement at the City of Sheridan Wastewater Treatment Plant to Falcon Pump and Supply for \$237,380.00 and to transfer \$150,000.00 in the Water & Sewer Fund, Treatment Department, Buildings, Account 501-5-522-6624-00 to Other Equipment, Account 505-5-522-6644-00. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Webster, approval of the Wellness plan. Council approved the motion; voice vote, unanimous.

Councilor Bigelow moved, seconded by Hansen, approval to go into executive session to consider the site selection for purchase of real estate in accordance with Wyoming Statute 16-4-405 (a) (vii). Council approved the motion; voice vote, unanimous.

The Council recessed at 9:27 P.M.

The Council reconvened in executive session at 9:30 P.M. those in attendance were Mayor Kinskey, Councilors Bigelow, Hansen, Kennedy, Ketcham, Severs and Webster, Utilities Manager Cole, Operations Manager Husman, City Attorney VonKrosigk and City Clerk-Treasurer Elkins. NO ACTION WAS TAKEN.

There being no further business the Council adjourned at 9:50
P.M.

APPROVED:

Dave Kinskey,
Mayor

ATTEST:

Art Elkins,
City Clerk/Treasurer

AE:kb