

**CITY OF SHERIDAN, WYOMING  
MINUTES OF REGULAR COUNCIL MEETING**

**COUNCIL CHAMBERS**

**7:00 P.M.**

**September 17, 2007**

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The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

The invocation was given by Councilor Webster.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Bigelow, Hansen, Kennedy, Ketcham, Severs and Webster. Also present were Junior Councilors Bede, Hill, Kawulok and Stone, Director of Public Works Liesinger, Emergency Services Director Reitz, Human Resources Director Doke, City Attorney VonKrosigk, Police Captain Chandler and City clerk-treasurer Elkins.

**CONSENT AGENDA**

- a. Agenda
- b. Minutes of August 20<sup>th</sup>, August 30<sup>th</sup>, and September 4<sup>th</sup>, 2007 Meetings
- c. Claims
- d. Free Landfill Use for Tongue River Valley Community Center
- e. Collective Bargaining Agreement Between IAFF Local 276 and the City of Sheridan of Fiscal Year 2006-07
- f. Appointment of John Bigelow to Fire Civil Service Commission

Councilor Kennedy moved, seconded by Hansen, approval of consent agenda items. Council approved the motion; voice vote, unanimous.

**...C L A I M S...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
Ace Hardware	Bathroom Faucet	86.47
Ace Radiator	Rebuild Radiator	426.32
ACT Communications	Numerous Land Lines	4,221.86
Advanced Digital	Copy Charge August 2007	266.48
Albireo Tech	Water Treatment Plant/other	5,179.00
Alltel	Numerous Cell Phone Bills	2,395.94
Alsco	City Hall Rug Cleaning	395.04
Amaryllis Briggs	Transcription Services	225.00
Apgar Ambulance	Month to Month Lease-2 Ambulances	2,000.00
Asphalt Zipper Inc.	Air Filter	418.00
Big Horn Design	Uniforms Walton/Morrison	600.00
Big Horn Sanitation	Portable Toilet	300.00
Big Horn Tire	3 Loads of Used Auto Tires	1,339.50
Bino's Grocery	Food-Public Meeting/Work Session	389.31
Bluemel Plumbing	Service on 2nd Floor Womens Bath	88.00
Brian James	3rd Draw 20% Contract Services	42,320.00
Bunn & Associates	Court Reporting Fees-Arbitration	4,126.02
Burger King	Work Release	195.66
C & K Equipment	Utility Vehicle	16,264.48
CA Contractors	Polynash Cloth Duct Tape	79.90
CHS Inc By Products	Hot Plant Oil	17,510.63
City Motor Co	Handle/Sensors	189.87
Communication Tech	Move Lines in Municipal Court	1,519.70
Contractor's Supply	Gloves	45.60
Cox Fence	Reimbursement for Damaged Fence	309.00
Craftco Metal	Repair Light Base	223.76
Crescent Electric	Lamp, GFCI Box	501.09
Dairy Queen	Food for Work Release	142.00

Dalton's RV Center	Put New Step on Command Trailer	182.52
Dan's Western Wear	Work Boots for McConahay	287.45
EnerGov Solutions	New Computer Software Program	63,836.80
Excel Construction	Mavrakis Pond Trail & Morrill	101,793.15
Farmers Co-op Oil	Propane for the Golf Course	337.50
Fastenal Industrial	SS Nuts and Bolts	353.84
Fiberpipe Internet	Monthly Charge	340.95
First Interstate	2007 Rotomill & Overlay Project	50,601.47
Fleet Computing	Service & Maintenance Plan Fleet	600.00
Gases Plus	Gloves	201.96
Gizmo's/Cost Plus	Kitchen Aid Hood, Ventilator	11,897.00
Hach Company	2 Pack ph Electrolyte Cartridges	1,026.46
Hadley Law Office	Ct Appt Counsel	457.50
Hawkins Inc	Chemical Costs/Credit Invoice	6,216.84
Hi-Mile Tire	Tires	1,077.76
HKM Engineering Inc	Landfill 07 Groundwater Compliance	10,114.21
Hot Iron, Inc.	Dana/Downer Sewer/Retainage	18,430.73
HUB-BHJ Insurance	Notary Bond	50.00
Inter -Mountain	Coliform Test	40.00
Jack's Auto Body	Repair Grill and Bumper	53.44
JLN Networking	Service and Support	5,008.00
Johnson , Roberts	PHQ Pre Offer Test	16.14
K-Mart	Photo Card for Camera	14.99
Knecht Home Center	Bolts, Screws, Washers, Paint	107.19
L L Johnson	Castor Wheel & Fork-Lawn Mower	186.13
Lannan's Supply	Office Supplies, Binder, Paper	74.45
Lawson Products	Shop Supplies, Waste Collection	244.79
Lewis Holding Co	Haul Rip Rap for Flood Control	3,968.94
Lieuallen Tree	Clean Up/Chipper Truck Storm	4,657.50
Lincare Inc	Oxygen Bottle Refills	120.84
Lomco Inc	Trucking of Chip Seal Oil	3,688.19
Loren Leichtnam	Cleaning Services	365.54
Lyle Signs, Inc.	Snow Route Signs/Caps 2" Round	1,355.48
Magixsoft	Service & Support-Numerous Dept	9,949.95
Martinizing Dry	Clean Judges Robe	8.50
Memorial Hospital	Medical & Pharmacy Supplies - June	1,985.12
Mike's Electric	Pipe & Fittings/Repair Booster	133.89
Moltz Wyoming, Inc	Water Treatment Plant Disinfect	316,119.27
MDU	Electricity for Pumping Water	9,176.72
Moore Medical	Vinyl Head Support, Stair Pro,	2,752.29
Mtn States Lighting	4 Light Poles/5 Bases	5,680.00
Napa Auto Parts	Generator, Starter, Compressor	3,555.39
Northern Lights	Labor for Electrical Work Done	110.00
Office Depot	Cork Boards	29.16
Pat Burke Trucking	Haul Recyclables to Billings	350.00
Pepsi	10 Cases of Water/Pallet of Water	357.00
Photo Finish Inc	Enlargements/Reprints & Scans	11.84
Pinnacle Bank	Water Treatment Disinfection	35,124.37
Pitney Bowes Inc	Supplies for the Postage Machine	251.99
Plains Tire&Battery	Tires	1,094.82
Powder River Heat	Service the Air Conditioner	300.65
Powder River Power	Hose, Fittings, Assembly	668.25
Prill Brothers Inc	Repair Air Conditioning-Fire Station	223.00
Public Safety Ware	Deanna Uniform Pants	130.85
Q West	Scada System Phone Lines	788.20
Quick Printing Co	Preliminary Information Forms	315.00
Red Grade Const	Alley Approach	4,611.00
Renew	Shredding Services	8.27
Respond First Aid	First Aid Replacement Supplies	179.34
Roane L. Deckert	Honorarium for Driving Force	500.00
Scrub-a-dub	City hall Cleaning	757.50
Selby's	Monthly Service & Supplies Contract	265.13
Servall	Rug Cleaning for Landfill Office	327.83

Shelley Cundiff	Ct Appt Counsel/City vs Phillips	330.00
Sheridan Auto Acc	Install Door Handle on Pickup	53.88
Sheridan Commercial	Wasp/Hornet Spray	399.05
SCHS	Funds for FY 2007-08	30,000.00
Sheridan Iron Works	Replace Skins on WC Truck	570.03
Sheridan Motor Inc	Door Handle Repair	19.34
Sheridan Newspapers	City Council Minutes Aug 6, 2007	3,272.25
Sheridan Printing	2007 Public Art Brochure	2,276.85
Sheridan Saw	Weedeater Twine	93.79
Sheridan State	Merchant Credit Card Invoice	212.13
Sheridan Winnelson	Pipes and Fittings	313.51
SHRM - Society	Annual Dues for Heather Doke	160.00
Steve's Truck	Safety Valve, Replace Tires	10,520.97
The Trophy Case	Letters, Signs	50.90
Tiger Direct	Computer Supplies/KVM Cable	132.07
Tire Rama	Tire Repair	244.54
Top Office Products	Labels, Padded Mailers, Record	2,593.77
Total Comfort Heat	Walk in Cooler-Senior Center	10,935.00
Tri-State Truck	Handles, Governor, Hub Cap	497.78
Tuckers Office	5 Cases of 3-hole Punched Paper	310.45
Ultimate Electric	Change Battery in UPS	315.00
Valley Motor Supply	Batteries	788.37
Valley Welders	Rental Fee for O2 Bottles	521.65
Visionary Comm	Monthly Billing	89.95
Vista West Eng	West Brundage Lane/Airport Rd	1,867.74
Vol of America	House Arrest Contract - Aug 07	724.50
Waterworks Indust	Leak Repair/Water Tap Parts	5,038.00
Way Oil Inc	Diesel	5,242.13
Western Medical	Fee Based on Revenue Collected	1,527.84
Wild West Cellular	Cell Phone Cases	20.00
Wyoming Audiology	Hearing Exams-EMS/Firefighters	1,090.00
Wyoming Machinery	Filters & Sample Bottles	1,487.66
Wytel Comm	Labor at City Hall	120.00
		<b>867,050.87</b>

**...PREPAID CLAIMS...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
Andrew Fried	Reimbursement for CDL License	40.00
Brit World Travel	Additional charge Reitz/airline	280.00
Card Services	Workshop Fees/hotel Heather D.	1,375.81
Charles Martineau	Reimbursement for motel reserv.	967.56
Child Advocacy Serv	Services for FY 2007-08	12,000.00
Cliff Maurer	Water Deposit Refund-25557	3.07
Debbie Davis	Reimbursement for Resource Books	74.04
Bomar/Lenhart/Reitz	Reimbursement for Petty Cash	138.31
FIA Card Services	Pay off Balance due/late payments	80.20
FIA Card Services	Pay off Balance due/late payments	139.86
George Neeson	Reimbursement for 2 Belts	35.95
James Haire	Honorarium "Once Upon a Time"	500.00
Kara Brockel	Final Housing Allowance/Final moving	500.60
Kody Lamb	Reimbursement for School in Laramie	157.55
Mtn Plains Health	AHA certification/CPR & first aid	112.00
Napa Auto Parts	Alternator	1,011.96
Sheridan Wyo Rodeo	Reimbursement for Building Permit	1,320.00
State of Wyoming	Grease & Septage Handling Facility	70,513.59
Terry Lenhart	Reimbursement for Fuel/Little Goose	73.18
Walmart Community	Batteries, Pants, Cleaning Supplies	605.16
Best Western-Casper	Hotel for Shepard-Godwin	193.00
Christi Pope	Travel Reimbursement/Lodging	824.27
FIA Card Services	Pay off Balance/Finance Charges	323.31
FIA Card Services	Paid off Balance/Finance Charges	44.98

HUB-BHJ Insurance	Notary Bond Renewal for Bomar	50.00
Mike Card	Reimbursement for Lodging/Dockery	725.50
N.Wy Mental Health	1st Payment City's Cont/FY 2007-08	10,000.00
Stevens Ford	2007 Ford expedition	37,990.00
American Public	APWA Dues Tom O'leary	107.00
Andrew Conrad	Reimbursement Travel/School	811.91
Chris Drell	Reimbursement for Locating Flags	18.02
Cynthia Sheperd	Reimbursement Travel/training	74.73
Deborah Hall	Water Deposit Refund- 25569	1.02
Bomar/Lenhart/Reitz	Petty Cash Fire Department	71.07
Fedex Freight West	Shipping Costs	234.90
Jason Neavill	Gas Reimbursement Mueller Class	40.01
Keystone	Lodging Manolis-AWWA/RMWEA	403.29
Mark Armstrong	Water Deposit Refund- 25227	27.27
Mike Demchok	Reimbursement Cassette Tapes	20.91
Mountain Plains	AHA Certification/CPR-First Aid	70.00
MSA Care Program	Registrations Syring & Brutlag	950.00
Postmaster	Rental Fee for Box 3019/six months	102.00
Sheridan College	Tuition I-Tec training /Selig	600.00
WY Dept/Trans.	New Plates 2008 White Ford Ranger	5.00
Wyoming Rural Water	Fall Training Expo Steve Silcox	125.00
		<b>143,742.03</b>

**...P A Y R O L L...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
BCBS of Wyoming	Dental Ins. Premiums	10,019.60
EBMS, Inc.	Health Ins. Premiums	97,345.21
Aflac	Employee Deductions	1,235.14
Colonial Supp Ins	Employee Deductions	43.56
Equitable Life Ins	Employee Deductions	152.31
Pre-Paid Legal	Employee Deductions	44.85
Assurant Health	Health Savings Contributions	117.08
CITCO FCU	Employee Deductions	9,471.73
City of Sheridan	Net Payroll Deposit	224,232.29
EBMS, Inc.	Health Savings Contributions	205.94
EBMS, Inc.	Employee Deductions	733.33
Family Support	Employee Deductions	270.00
First Federal	Health Savings Contributions	4,983.63
First Interstate	Health Savings Contributions	3,111.21
ICMA Retirement	Employee Deductions	8,144.57
IRS 941	941 Tax Deposit	65,387.06
LOCAL 276, IAFF	Employee Deductions	1,120.00
MI State (MiSDU)	Employee Deductions	231.61
MN Child Support	Employee Deductions	413.65
Orchard Trust	Employee Deductions	280.00
Police Protective	Employee Deductions	105.00
Security State Bank	Health Savings Contributions	104.17
Sheridan State Bank	Health Savings Contributions	2,462.25
WY Child Support	Employee Deductions	419.22
WY Retirement	July Retirement - Fire	21,329.36
WY Retirement	July Retirement - Law	24,847.78
WY Retirement	July Retirement - Reg	38,402.20
Employment Tax	July Workers' Compensation	29,817.26
City of Sheridan	Net Payroll Transfer - Mecca	295.85
First Federal	Health Savings Contributions-Mecca	104.17
IRS 941	941 Tax Deposit - Mecca	80.83
Assurant Health	Health Savings Contributions	117.08
CITCO FCU	Employee Deductions	9,471.73
City of Sheridan	Net Payroll Transfer	231,110.03
Collections Inc.	Employee Deductions	50.00
EBMS, Inc.	Health Savings Contributions	205.94

EBMS, Inc.	Employee Deductions	709.52
Family Support	Employee Deductions	270.00
First Federal	Health Savings Contributions	5,429.46
First Interstate	Health Savings Contributions	3,111.21
ICMA Retirement	Employee Deferred Compensation	8,257.16
IRS 941	941 Tax Deposit	67,310.09
MI State (MiSDU)	Employee Deductions	231.61
MN Child Support	Employee Deductions	413.65
Orchard Trust	Employee Deductions	280.00
Security State Bank	Health Savings Contributions	104.17
Sheridan State Bank	Health Savings Contributions	2,875.59
WY Child Support	Employee Deductions	499.22
City of Sheridan	Net Payroll Transfer - Finals	2,827.85
IRS 941	941 Tax Transfer - Finals	766.86
City of Sheridan	Net Payroll Transfer - Council	4,943.31
IRS 941	941 Tax Transfer - Council	1,306.98
City of Sheridan	Net Payroll Transfer - Finals	859.68
IRS 941	941 Tax Transfer - Finals Seasonals	255.58
CITCO FCU	Employee Deductions	7,558.23
City of Sheridan	Net Payroll Transfer	252,367.36
Family Support	Employee Deductions	270.00
ICMA Retirement	Employee Deferred Compensation	8,822.82
IRS 941	941 Tax Deposit	74,068.29
MI State (MiSDU)	Employee Deductions	231.61
MN Child Support	Employee Deductions	413.65
Orchard Trust	Employee Deductions	280.00
WY Child Support	Employee Deductions	499.22
		<b>1,231,428.76</b>

Mayor Kinskey read a proclamation declaring September 16-22, 2007 Constitution Week.

Director of Public Works Liesinger introduced Project Managers Jason Baker and Chris Knodel.

Ordinance #2019, Annexing (ANX 07-02) Woodland Park Site and Surrounding Area Approximately 97.6 Acres, and Zoning as R-3 Residence and B-1 Business Districts, was read by title for the third and final reading. Councilor Kennedy moved, seconded by Hansen, approved and adoption of Ordinance #2019. Marvin Twigg, George Carter, Mike Watkins, Hazel Richards, Vicki Taylor, Sylvia Sadler spoke against the annexation and Bill Bradshaw, Chairman of School District No. 2 Board spoke in favor of the annexation. Council approved the motion to adopt Ordinance #2019; roll call vote, aye 7, nay 0.

Ordinance #2025, Pertaining to Water Policy Statement and Capacity Countdown, was read by title for the third and final reading. Councilor Kennedy moved, seconded by Bigelow, approval and adoption of Ordinance #2025. Council approved the motion; roll call vote, aye 7, nay 0.

Councilor Hansen moved, seconded by Bigelow, to remove Resolution 73-07, Water/Sewer Policy, from the table. Council approved the motion; voice vote, unanimous. Council approved Resolution 73-07; voice vote unanimous.

Ordinance #2024, Pertaining to Trolley Car Open Containers, was read by title for the second reading. Councilor Kennedy moved, seconded by Bigelow, to amend Ordinance #2024 to add in Section 1.(c) "The chartering party is responsible to insure minors are not allowed to possess or consume alcoholic beverages within the vehicle." Council approved the amendment; voice vote,

unanimous. Council approved Ordinance #2024 as amended; roll call vote, aye 5, nay 2, Councilor Bigelow and Webster opposing.

Ordinance #2026, Abatement-Defense of Grandfather Status, was read by title for the second reading. Councilor Ketcham moved, seconded by Hansen, approval of Ordinance #2026. Council approved the motion; roll call vote, aye 7, nay, 0.

Ordinance #2027, Allow Bow Hunting of Deer in City Limits, was read by title for the second reading. Councilor Kennedy moved, seconded by Hansen, to amend Ordinance #2027 to add "in areas designated by Wyoming Game and Fish in conjunction with the office of the Chief of Police." Council approved the motion; voice vote, unanimous. Council approved Ordinance #2027, as amended; roll call vote, aye 7, nay 0.

Ordinance #2028, Vehicle Limits on Premises, was read by title for the second reading. Dave DeBolt spoke on the limit of five vehicles and definition of vehicles. Council approved the motion; roll call vote, aye 7, nay 0.

Councilor Kennedy moved, seconded by Hansen, approval to remove from the table approval of payment of \$109,000.00 to SAWS for easements costs. Council approved the motion; voice vote, unanimous. Jay Stender, SAWS Manager, spoke on the request for payments. Councilor Kennedy moved, seconded by Hansen, to table the approval of payment of \$109,000.00 to SAWS. Council approved the motion; voice vote, unanimous.

Charter Ordinance One, Establishing a City Administrator, was read by title for the second reading. Councilor Kennedy moved, seconded by Bigelow, to approve the amendment for Section 8 as presented. Council approved the amendment; voice vote, unanimous. Council approved Charter Ordinance One, as amended; roll call vote, aye 6, nay 1, Councilor Severs opposing.

A public hearing on the petition from Alan and Richelle Schultz to de-annex (DE-ANX 07-01) a tract of land located at 1315 Leopard Street, 0.94 acres, was opened at 9:30 P.M. and closed as 9:31 P.M.

Ordinance #2030, De-Annexing a Tract of Land 0.94 Acres Located at 1315 Leopard Street, was introduced by Councilor Kennedy and read by title. Councilor Ketcham moved, seconded by Kennedy, approval and adoption of Ordinance #2030. The petitioners, Richelle and Howard Schultz, spoke on approving the de-annexation. Council disapproved the motion; roll call vote, aye 0, nay 7.

Ordinance #2031, Revision to Appeal Process for Subdivision Building and Fire Codes, was introduced by Councilor Severs and read by title. Councilor Kennedy moved, seconded by Ketcham, approval of Ordinance #2031. Council approved the motion; roll call vote, aye 7, nay 0.

There being no further business the Council adjourned at 10:02 P.M.

APPROVED:

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Dave Kinskey,  
Mayor

ATTEST:

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Arthur W. Elkins,  
City Clerk-Treasurer

AE:sd