

**CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING**

COUNCIL CHAMBERS

7:00 P.M.

August 6, 2007

The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Hansen, Kennedy, Ketchum, Severs and Webster. Also present were Junior Councilors Hill and Stone, Director of Public Works Liesinger, Police Chief Card, Human Resources Director Doke, City Attorney Von Krosigk and City Clerk-Treasurer Elkins.

Councilor Ketchum moved, seconded by Hansen, approval of the agenda. Council approved the motion; voice vote, unanimous.

CONSENT AGENDA

- a. Minutes of July 16, 2007 Meeting
- b. Claims
- c. Appointments of Warren Pearson, Dave Kinskey and Michelle Sullivan to the Sheridan Economic and Educational Development Authority Joint Powers Board
- d. Reappointment of Dixie See to the Board of Adjustments
- e. Approval of the Memorandum of Agreement with the Downtown Sheridan Association for FY 2007-08 and Payment of 40,000.00
- f. Final Acceptance of Public Infrastructure (Roads, Sidewalks, Curb and Gutter, Water and Sewer Mains) for Shining Mountain Subdivision, South of 5th Street
- g. BNSF RR Pipeline License Agreement on Behalf of Steve Redinger for a Proposed Sanitary Sewer Bore to be Installed Beneath the BNSF RR Mainline Track Near 14th Street and Broadway
- h. Water and Sewer Recoupment Agreements with James Swaney for Shining Mountain Subdivision Water and Sewer Main Extensions
- i. Job Description Changes
- j. Possession of Alcoholic or Malt Beverages for Sheridan Night Out
- k. Home Depot Water and Sewer Main Acceptance
- l. Placement Agent Agreement with Kaiser and Company for Lease Purchase of Equipment
- m. Appointments to Building and Fire Code Board of Appeals

Councilor Kennedy moved, seconded by Ketchum, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

...C L A I M S...

Claimant	Purpose	Am't of Bill & Am't Allowed
Albireo Technologies	City Hall Work, PD, and FD	7,302.50
Alsco	City Hall Rug Cleaning	458.64
Amber Townsend	Interpreting	50.00
American National Bank	Retainage/Linden Reconstr.	20,785.75
Applied Industrial	Pneumatic Tubing & Fittings	84.34
Armstrong Design Studio	Interior Design, Blueprints	422.50
Automation/Electronics	Replacement Transmitter	655.84
Bella Gallery	Banners for Parade Float	417.14

Big Horn Design	Solid Waste Safety Uniforms	241.00
Big Horn Sanitation	Rental of Portable Toilet	218.70
Bino's Grocery & Market	Supplies,Food- 2007 Wyo Rodeo	157.97
Bloedorn Lumber	Plywood	54.02
Brian James	Golf Pro Fee August 2007	5,416.67
Brittain World Travel	Airfare for Robin & Sarah	1,397.60
Brown & Caldwell	Utility Financial Planning	5,443.25
Burgess Design Group	Business Cards, Billboards	11,759.56
Card Services Center	Membership Renewal/Motor	3,680.75
Carolina Software	8 Cartons of Wasteworks	715.80
CHS Inc By Products	Hot Plant Oil	8,650.04
Condrey/Associates,Inc.	Review Recommendation	218.75
Cop Construction LLC	N. Gould/N. Broadway Pay	286,342.52
CSI Colorado	Accessory Dwelling Research	810.00
Cummins Rocky Mountain	Adjustments to Generator	1,440.44
Dan's Western Wear Inc.	Boots for Steve Matheson	100.00
Dean Boyer Photography	City Photo Project	300.00
Ed Hammer Inc	Trailblazer Work	471.00
EnerGov Solutions	Initial Deposit for Building 47	877.60
Energy Laboratories,Inc	Water Tests for EPA Compliance	541.15
Entenmann - Rovin Co.	Councilor Badge	330.06
Envirogroup Limited	Implementation of Work	13,148.18
Excel Construction,Inc.	20" Big Goose Pipeline	773,161.62
Farmers Co-op Oil Co.	Unleaded Gasoline	15,650.52
Fiberpipe Internet	July 2007 Virtual Domain	340.95
First Interstate Bank	N. Gould/Broadway Retainage	41,382.16
Fremont Motor Sheridan	Oil Change	20.25
Fry Construction	Final Payment for City Hall	53,072.38
G Neil Companies	Information Packets	74.49
Gases Plus	Cleaning & Toilet Supplies	240.21
General Chemical	Truckload of Alum	3,535.33
Glacken and Associates	Background Investigation	465.00
Hach Company	Lab Supplies	248.65
Hadley Law Office	City vs Exwards Council Fee	270.00
Harris Computer System	Pressure Seal Mailer	8,733.77
Hawkins Inc	4 Drums Polymer,Hypochlorite	13,960.25
HDR Engineering, Inc	WWTP Improvements	8,626.87
Hilti, Inc	Anchor Adhesive Kit	115.60
HKM Engineering Inc	Sheridan Transportation	133,592.03
Hot Iron, Inc.	Progress Payment/Linden	187,071.74
HUB-BHJ Insurance,Inc.	Surety Bond- Art Elkins	682.00
Ikon Office Solutions	Toner	272.60
Industrial Plating &	Replace Garbage Truck	2,050.00
Intermountain Constr.	2007 Rotomill & Overlay	226,983.77
Internat'l Code Council	Existing Building Code	338.50
Internat'l Assoc:Plumb	2006 UMC Study Guide	83.44
Irene's Cleaning	Cleaning Services	110.00
J S Machine & Welding	Repair Hydraulic Steering	450.00
Jackson Electric, Inc.	Move Outlets and CAT 5 Cable	162.50
JB Storage Containers	Storage Rental (03/26-04/16)	275.27
JLN Networking	IT work City Hall, Planning	4,726.00
John D Ward	Court Appt Counsel City	275.00
Kilpatrick Creations	Tshirts for Pub-ed-parade	511.50
L&R Ultrasonic Manf.	Ultrasonic Weapons Cleaning	5,795.00
Lab Safety Supply Co	Safety Supplies	2,184.64
Lamar Advertising	Billboards Moorcroft Board	1,860.00
Lannan's Supply	Printhead, Color Bond Paper	716.64
Lieuallen Tree Service	Remove Downed Tree, Stump	1,050.00
Loco Printing	Water Quality Report	1,153.00
Lomco Inc	Trucking of Chip Seal Oil	3,662.18
Lyle Signs, Inc.	Street Signs	5,527.22
M Lee Smith Publishers	WY Employment Law Letter	327.00
Mac's Moving	Office Move	150.00

Marty Cleveland	Background Checks	1,680.00
MAS Modern Marketing	Horse, Cowboy, Boot Key	798.96
Mathew Bender & Co.	WY Rev Stats/ Full Set	1,235.55
McLeod USA	Telephone	125.65
Michael J Strahan, M.D.	New Hire Drug Screening	165.00
Midland Implement Co	Waterline Parts Sprinkler	769.31
Mike's Electric Inc	Replace Fuses BH Pump Station	438.42
Modern Electric	Trouble Shoot Problem	210.00
Moltz Wyoming, Inc	Water Treatment Plant	90,562.07
MDU	Numerous Electricity Bills	37,000.11
Mountain States	Cram Course Training/J.M.	5,245.00
Mr. R's Towing	Tow Vehicle from Fremont	55.00
Mullinax Concrete	Chip Seal Chips	5,020.14
Municipal Emergency	Wildland Fire Shelters	4,711.35
Nalco Company	Nalcolte Coagulant, Optimer	6,889.49
Napa Auto Parts	Alternator	1,011.96
New Electric	WWTP Headworks/Improvements	21,711.63
Northern Lights Electric	Install Wall Light	809.91
Office Depot	Office Chair	100.16
Parker's Glass Shop	Replace Broken Window Pane	27.44
Pat Burke Trucking	Haul Recyclables to Billings	350.00
Pavement Markings	Restrip Turn Lanes/Paint	2,125.00
Pence and Macmillan	Legal Services/ Firefighter	5,642.00
PeopleSupport Rapidtext	Transcription	60.00
Pepsi of Gillette/	60 Cases of Bottled Water	302.00
Pitney Bowes Inc	Supplies for Postage Machine	115.95
Polk City Direct	City Directory Publication	263.50
Prestfeldt Surveying	Kroe Lane ROW acquisition	5,779.50
Presto Print & Copy	3 Cases of Legal Size Paper	138.29
Prill Brothers Inc	Filters for City Hall	250.10
Public Agency Training	First line supervision	275.00
Public Safety Warehouse	CSO Shirts	201.80
Q West	Scada System Phone Lines	821.20
Quest Technologies	Printing Noise Ordinance	1,595.94
Quick Printing Co	Reprint Daily Mileage Report	544.50
Randall Engineering	Prepare Easement for Champion	3,341.75
Renew	Shredding Services	87.31
Robert Deurloo	Reimbursement for Room	98.99
Ryan Healy	Alternate Judge on 06/11/07	375.00
SAWSJPB ATTN: J.Stender	PMTF Debt Service Annual	37,107.00
Scrub-a-dub Cleaning	City Hall Cleaning 07/03-20	1,340.00
Sears	White Kenmore Elite Dryer	1,044.99
Servall	Rug Cleaning for Landfill	242.75
Sheridan Auto Access.	Repair Dings/Replace Broken	1,083.92
Sheridan Center	Motel-People for Public Arts	365.50
Sheridan Commercial Co.	Tissue, Liners, Soap, Towels	768.09
Sheridan Computer Inc	Epson Receipt Printer	554.00
Sheridan County Imp.	Mower Parts	427.75
Sheridan County Soccer	Sporting Events Grant	3,000.00
Sheridan Iron Works	Repair Cardboard Baler	732.75
Sheridan Lock & Key	Service Call & Repair	65.00
Sheridan Motor Inc	Oil Changes, Rotors & Pads	763.34
Sheridan Newspapers Inc	Approp.Unanticipated Income	6,073.55
Sheridan Printing Inc	Letterhead for Fire Dept	407.90
Sheridan State Bank	20" Big Goose Pipeline	41,687.46
Silva n Gold	Engrave Back of Badge	19.95
Spirit of the West	Team Ropin Sculpture	18,750.00
States W.Water Resources	Sheridan Water Treatment	3,164.15
Steve's Truck Service	Replace Hydraulic Hose	840.91
Summit Recreation	Installation/Kendrick Park	99,044.00
Thatcher Company	Soda Ash-freight & Fuel	7,612.50
The Hon Company	4- 5 Drawer Lateral File	2,297.32
The Trophy Case	Plaques, Signs	879.82

Thyssenkrupp Elevator	Elevator Maintenance	3,025.22
Tire Rama	2-ply Turf Saver	34.30
Tom Balding Bits	Boot Kick Off Spur	150.00
Top Office Products Inc	Office Furniture	13,501.73
Tri-State Truck	Repairs to Garbage Truck	448.15
Tuckers Office World	2 Pallets Paper	6,356.74
Unemployment Services	Qtr Unemployment Services	544.10
United Micro Data, Inc	Laser Fiche Annual Maint.	1,271.16
UPS Store	Send Dead Animal in for Test	9.63
Valley Motor Supply	Filters for Unit #3-87	355.02
Vista West Engineering	Brooks-Smith Reconstruction	53,790.79
Volunteers of America	House Arrest for June 2007	612.00
WAMCAT	07-08 Dues Renewal	100.00
Way Oil Inc	Oil	1,628.25
Wellness Council of	Employee Chemscreen	1,575.00
Wells Fargo Bank	SID #75 Interest Redemption	7,035.00
West Payment Center	West Information Charges	95.00
West Psychological	Test Scoring and Reports	310.00
Western Plains	Sweeper Brooms	775.68
WWC Engineering Corp	Champion Dr Storm Water Study	8,734.68
Wyo Assoc of Housing	Matching Funds Grant	750.00
Wy Assoc.Risk Mgmt.	Property Insurance 2007-08	33,887.40
Wyoming Audiology	Hearing tests	272.00
Wyoming Electric	Replace Ballast in Light	72.54
Wyoming Machinery Co	Block Kit, Fastener Kit	2,533.63
Wyoming Rehab Hoop Jam	Sporting Events Grant	2,500.00
Wyoming Rents LLC	Welder Rental	75.00
Wyoming Travel Ind.	2007 Annual Dues	500.00
Zowada Recycling&Steel	Metal Material for Digester	75.10
		\$2,489,625.60

...PREPAID CLAIMS...

Claimant	Purpose	Am't of Bill & Am't Allowed
BW Grant Creek Inn	Rachel-Viki-Training	330.00
Paul/Martinaeu	Tickets for Cash for Cans	466.65
Collection Prof Inc.	June's Collections	708.85
Fedex Freight West	Package Sending Fees	286.72
Gary Harnish	Reimburse for Work Boots	217.25
Kara Brockel	Housing Allowance	300.00
Pitney Bowes Inc	Postage	1,218.99
Scott Williams	Water Deposit Refund	6.16
Seth Larson	Reimbursement for Shoes	164.99
Sheridan Newspapers	Renew Subscription	99.00
UPS Store	Package Fees	1.89
Wells Fargo Bank N.A.	Annual Paying Agent Fee	275.00
WY Assoc Of Sheriffs	Dues for Fiscal Year 2007-08	350.00
WY Conservation	Annual Membership Fee	1,000.00
Advocacy & Resource	Contribution for FY 2007-08	15,000.00
Allen Chen	Water Deposit Refund	4.23
American Water Works	Membership Dues	150.00
Brian Smith	Rodeo Contract Time	600.00
Paul/Martinaeu	Cash for Cans	252.85
Clayvin Herrera	Rodeo Contract Time	600.00
Ed and Laurie Kiser	Refund of Building Permit	224.35
Gary Johnson	Rodeo Contract Time	600.00
Gillette Police Depart	Rodeo Contract Time	2,400.00
Habitat for Humanity	Refund of Building Permit	2,784.01
Kevin Bare	Reimbursement for Batteries	123.43

Kris Walker	Animal Control Supplies	21.58
Mountain Plains Health	Certification Cards	154.00
Rebecca Juschka	Rodeo Contract Time	600.00
Rick Adair	Mileage Reimburse Electrical	44.62
Robert Fecht	Rodeo Contract Time	600.00
Russell Thompson	Refund for Electrical Service	47.00
Secretary of State	Notary Filing Fees-Bunning	30.00
Sheridan Co Treasurer	Property Tax-Burns Land Swap	104.58
Suzan Guilford	Rodeo Contract Time	600.00
WY Dept of Trans	Transfers of Plates	4.00
WY Building Officials	Membership Dues	400.00
Bomar/Lenhart/Reitz	Petty Cash Reimbursement	222.51
Cinder Destefano	Misc. Rodeo Parade Float	130.72
Defense Technology	Aug 1-4 2007 Training	716.00
Greg Luhman	Reimburse Training Expenses	400.44
Harris Computer System	Registration for Conference	750.00
Legislative Service	2006 Session Laws	92.00
Rachel Depew	Travel Reimbursement Expenses	104.10
Rod Liesinger	Reimbursement-Lunch Meeting	35.14
Sheridan Recreation	Weed & Pest Control Tax	31,845.68
Tom Ringley	Clothing Allowance Reimburse	106.00
US Postal Service	Pre-paid Postage Utility Bill	4,000.00
Walmart Community	Batteries/Cleaning Supplies	831.49
Wells Fargo Bank N.A.	Paying Agent Fees-SID #71&73	550.00
Wells Fargo Bank	Interest Payment SID #76	2,201.25
WY Dept of Trans	Transfer of Plate	2.00
Wyoming Bank & Trust	10th Lease Payment	20,992.77
WY Solid Waste/Recycle	Registrations/Annual Dues	1,475.00
Yamaha Motor Corp	5th Lease Payment-Golf Carts	12,500.00
		\$107,725.25

Councilor Webster moved, seconded by Severs, acknowledgment of the resignation of Councilor O'Leary. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Hansen, to declare the office of Councilmember Tom O'Leary, Ward 2, vacant due to resignation. Council approved the motion; voice vote, unanimous.

Mayor Kinskey gave the Oath of Office to Junior Councilor Mikole Bede.

Ordinance #2021, Rezoning (R 07-02) from R-4 Residence District to R-2 Residence District, Frank St. Between College Ave. and Gillette St., was read by title for the second reading. Councilor Kennedy moved, seconded by Hansen, approval of Ordinance #2021. Council approved the motion; roll call vote, aye 6, nay 0.

Councilor Ketchum moved, seconded by Hansen, approval to appropriate 12,000.00 for Child Advocacy Services of the Big Horns for FY 2007-08. Council approved the motion; voice vote, unanimous.

Council Webster moved, seconded by Ketchum, approval of the agreement with Sheridan Housing Action Committee for FY 2007-08 and payment of \$25,000.00. Council approved the motion; voice vote, unanimous.

Councilor Severs moved, seconded by Ketchum, approval to fund a school resource officer. Council approved the motion; voice vote, unanimous.

A public hearing on considering remonstrances and objections to proposed improvements in Special Improvement District No. 78 (Huntington Ave Area) was opened at 7:13 P.M. and closed at 7:18 P.M.

Councilor Hansen moved, seconded by Severs, approved to abandon Special Improvement District #78 due to protest from property owners owning more than 50% of the property to be assessed. Council approved the motion; voice vote, unanimous.

A public hearing was opened at 7:21 P.M. on the following:

- a. Final Plat (SD 06-21) of Kuzara Subdivision Subdividing One Lot Into Two Lots on I.42 Acres Located at 410 S. Linden Avenue.
- b. Final Plat (SD 07-13) of Holwell Subdivision, Subdividing One Lot Into Two Lots on I.46 Acres Located at 236 W. 10th Street.
- c. Amendments to Conceptual Design Report and Final Plat (SD 05-10) of the Aspen Grove Subdivision, 116.28 Acres Located Southwest of Brundage Lane and Big Horn Avenue.

The public hearing was closed at 7:23 P.M.

Resolution 70-07 Approval of Final Plat of Kuzara Subdivision, was introduced by Councilor Hansen. Councilor Ketchum moved, seconded by Severs, approval and adoption of Resolution 70-07. Council approved the motion; voice vote, unanimous.

Resolution 71-07, Approval of Final Plat of Holwell Subdivision, was introduced by Councilor Hansen. Councilor Ketchum moved, seconded by Severs, approval and adoption of Resolution 71-07. Council approved the motion; voice vote, unanimous.

Resolution 72-07, Approval of Amendments to the Conceptual Design Report and final Plat of Aspen Grove Subdivision, was introduced by Councilor Ketchum. Councilor Hansen moved, seconded by Severs, approval and adoption of Resolution 72-07. Council approved the motion; voice vote, unanimous.

Resolution 74-07, Authorizing Signatories for Deposit Accounts at Sheridan State Bank, was introduced by Councilor Severs. Councilor Ketchum moved, seconded by Kennedy, approved and adoption of Resolution 74-07. Council approved the motion; voice vote, unanimous.

Ordinance #2022, Amending Section 3-11 and 3-14 of the Sheridan City Code Pertaining to Signs, was read by title for the second reading. Councilor Hansen moved, seconded by Ketchum, approval of Ordinance #2022. Council approved the motion; roll call vote, aye 6, nay 0.

Ordinance #2023, Amending Section 7-21 of the Sheridan City Code Pertaining to Owner's Repairs, was introduced by Councilor Ketchum, Councilor Hansen moved, seconded by Webster, approval of Ordinance #2023. Councilor Severs moved, seconded by Webster, to strike number 3. Council approved the amendment; voice vote, Councilor Kennedy opposing. Council approved Ordinance #2023, as amended; roll call vote, aye 6, nay 0. Resolution 73-07, Long Range Water/Sewer Policy, was introduced by Councilor Hansen. Councilor Ketchum moved, seconded by Severs, approval and adoption of Resolution 73-07. Councilor Hansen moved, seconded by Kennedy, to postpone consideration of

the motion until the second meeting of September. Council approved the motion; voice vote, unanimous.

Ordinance #2025, Pertaining to Water Policy Statement and Capacity Countdown, was introduced by Councilor Ketchum and read by title. Councilor Hansen moved, seconded by Severs, approval of Ordinance #2025. Council approved the motion; roll call vote, aye 6, nay 0.

Ordinance #2015, Amending the Traffic Master Plan for New Subdivision Development, was introduced by Councilor Ketchum and read by title. Councilor Kennedy moved, seconded by Hansen, approval of Ordinance #2015. Council approved the motion; roll call vote, aye 6, nay 0.

Resolution 65-07, Allowing the Solid Waste Disposal Facility to be Open on Sundays from Mid April to Mid October to be Funded from Dilapidation Abatement, was introduced by Councilor Kennedy. Councilor Ketchum moved, seconded by Severs, approval and adoption of Resolution 65-07. Council approved the motion; voice vote, unanimous.

Resolution 66-07A, Establishing a Pilot Program to Expand City Landfill Hours of Operation to Sunday from 1:00 P.M. to 4:00 P.M., was introduced by Councilor Webster. Councilor Kennedy moved, seconded by Severs, approval and adoption of Resolution 66-07. Council approved the motion; voice vote, unanimous.

Resolution 67-07, Approval to Refund Building Permit and Landfill Fees for the Historic Sheridan Inn Restoration Project, and to Waive Future Building permit and Landfill Fees, was introduced by Councilor Webster. Councilor Ketchum moved, seconded by Kennedy, approval and adoption of Resolution 67-07. Council approved the motion; voice vote, unanimous.

Resolution 68-07, Approval to Request a JPA Loan from the State Land and Investment Board for Landfill Cell 9, was introduced by Councilor Kennedy, Councilor Hansen moved, seconded by Severs, approval and adoption of Resolution 68-07. Council approved the motion; voice vote, unanimous.

Councilor Webster moved, seconded by Hansen, approval of the development agreement between the City of Sheridan and Sheridan Economic and Educational Development Authority Joint Powers Board. Council approved the motion; voice vote, unanimous.

Project Manager Schoen Reported two bids were received for the Sparrowhawk Sidewalk Project of \$60,773.05 and \$79,420.00 and the engineer estimate was \$48,500.00. Councilor Ketchum moved, seconded by Kennedy, to reject the bids. Councilor Kennedy moved, seconded by Ketchum, to table the award of bids for the Sparrowhawk Sidewalk Project. Council approved the motion; voice vote, unanimous.

Director of Public Works Liesinger reported the following bids were received for the Cemetery Slope Stabilization Project:

Hot Iron, Inc.	\$214,448.00
Platte Valley Construction	\$219,056.00

Councilor Kennedy moved, seconded by Hansen, to award the bid to Hot Iron, Inc. for \$214,448.00. Council approved the motion; voice vote, unanimous.

Operations Manager Husman reported the following bid was received for an asphalt roller and an asphalt paver:

	Roller	Paver
Water Plains Machinery	\$91,000.00	\$94,900.00

Councilor Severs moved, seconded by Kennedy, to award the bid for the asphalt roller and asphalt paver to Western Plains Machinery for \$91,000.00 for the roller and \$94,900.00 for the paver. Council approved the motion; voice vote, unanimous.

There being no further business the Council adjourned at 9:45 P.M.

APPROVED:

/s/ Dave Kinskey
Dave Kinskey
Mayor

ATTEST:

/s/ Arthur Elkins
Arthur W. Elkins,
City Clerk-Treasurer

AE:kb