

**CITY OF SHERIDAN, WYOMING  
MINUTES OF REGULAR COUNCIL MEETING**

**COUNCIL CHAMBERS**

**7:00 P.M.**

**July 2, 2007**

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The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Hansen, Kennedy, Ketcham, O'Leary and Webster. Also present were Junior Councilors Hill, Kawulok and Stone, Director of Public Works Liesinger, Police Chief Card, Emergency Services Director Reitz, Human Resources Generalist McArthur, City Attorney Von Krosigk and City Clerk-Treasurer Elkins.

The invocation was given by Mr. O'Daniels.

Councilor Webster moved, seconded by Ketcham, approval of the agenda as amended. Council approved the motion; voice vote, unanimous.

**CONSENT AGENDA**

- a. Minutes of June 18 and 19, 2007 Meetings
- b. Claims
- c. Approval of Placement Agent Agreement with Kaiser and Company for Facilities Lease/Landfill Project
- d. Approval for Kaiser and Company to Proceed with Lease Financing and Preparation of Lease Documents by Bond Counsel
- e. Advertise for Bids for Sparrowhawk Sidewalks' Project
- f. Advertise for Bids for Cemetery Slope Project
- g. Free Landfill Use for First Christian Church Thrift Store
- h. Advertise for Bids for Asphalt Paver and Asphalt Roller

**...C L A I M S...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
Card Services	Work Session	64.96
Sheridan Co Clerk	Paving Assessment Liens	632.00
ABC Signs & Specialties	Vinyl Decals for Vehicles	110.00
Albireo Technologies	CH Wireless System	5,521.99
Alsco	Mats, Work Shirts, Cabinet	299.13
Armstrong Design	Building Needs Assessment	34,235.82
Bella Gallery	Sign for Open House	179.00
Big Horn Design	Uniform	32.00
Bino's Grocery	Food for Special Meeting	128.53
Brian's Boot & Shoe	Work Boots for K Johnson	563.10
Burgess Design Group	Billboard/Photography/Google	40,572.49
Captain Clean Inc.	Carpet Cleaning Contract	552.40
Card Services Center	Cameras/PD, Indicator Light	4,960.05
Carolyn A. Byrd	BOA Minutes, PC Minutes	504.00
Carter Appraisals	Land Acquisition Appraisal	700.00
CED	Control Panel Bulbs	222.10
CH Diagnostics	Crypto & Giardia Sampling	1,630.00
Chief	Name Plates, Shipping	58.94
Circle S Sanitation	Empty Dumpsters	35.00
Cole-Parmer Instrument	Easy Load 3 Pump Heads	794.69
Dan's Western Wear	Magnum-Dan White	99.95
Debbie Plummer	Janitorial Services	1,000.00
Dew, LLC	Vegetation Control	145.00

EIMCO	Mech CTR Assy	37,500.00
First Interstate Bank	Big Goose Pipeline	10,668.68
Gary Benson	Interpreter for Morales	75.00
Gases Plus	Gloves	134.64
Hampton Inn-Casper	Viki C./Training	160.00
Harold&Patricia Brantz	Easement Consideration	500.00
Hawkins Inc	Total Analyzer	2,939.80
HDR Engineering, Inc	WWTP Assessment & Biosolids	7,284.48
Heartland Kubota	50 Hour Service	516.86
HKM Engineering Inc	Big Goose Pipeline/Dana	117,003.12
I/O Solutions, LLC	National Criminal Justice	312.00
Jerold Smiley	Welding Anchor Brackets	95.00
Johnson, Roberts	PHQ Test Dispatch	16.14
Kelly Rizley	Promotional-Tourism Kiosk	600.00
Kilpatrick Creations	Clothing for Firemen	1,080.50
Kirst Engineering	7 Boxes Instrument Charts	144.12
Lamar Advertising	Refacing Private Boards-Golf	1,250.00
Mary Zimmerman	Sculpture	3,750.00
Midland Implement	Sprinkler Repair	37.65
Mike's Electric Inc	Big Horn & Beckton Station	194.86
Montana Dakota	Numerous Electricity Bills	59,505.83
Moore Medical	Nasopharynal Airway, Insite	1,003.45
Mopsters Inc	Strip & Wax Landfill Office	168.50
Napa Auto Parts	Battery, Turn Signal Bulb	1,171.31
National Seminar Group	Seminar-Communicating	399.00
NEAS Inc.	EAP Services	879.66
North Central Labs	Thermometers, Sludge Judge	282.82
Pat Burke Trucking	Haul Recyclables to Billings	350.00
Pavement Markings	Striping	1,300.00
Photo Finish Inc	Digital Cameras & Accessories	1,057.30
Pitney Bowes Inc	Rental Charges	207.00
Plains Tire & Battery	Purchase of New Tires	919.47
Prestfeldt Surveying	2007 Aerial Mapping Project	1,220.40
Prill Brothers Inc	Check A/C	67.50
Pro-Chem Inc	Suppression Chems for Truck	740.94
Public Safety Warehouse	Uniform Pants	529.50
Q West	Scada System Line	33.40
Quick Printing Co	500 Manilla Envelopes	181.00
Randall Engineering	Aerial Photography Targets	1,062.50
RC Investigations	3 Case Review/Reports	195.00
Reis Environmental	Calibration Gas Cylinder	537.30
Rockhurst University	How to Supervise People	13.72
Roetech, LLC	Compaction Testing/Overlay	85.00
Scrub-a-dub Cleaning	Cleaning for May	165.00
Servall	Building Maintenance & Cleaning	72.59
Sheridan Ace Hardware	Varnish, Cleaner Compound	98.40
Sheridan Center	Matching Funds Grants/2007	984.86
Sheridan Commercial	Weedeaters	1,694.32
Chamber Of Commerce	Metered Postage/Meter Lease	3,790.51
Community Health	Tetanus, Hav/Hbv/Hep a/b	278.00
Sheridan Co Implement	Weed Eater	299.99
Sheridan Co Sheriff	Jail Expenses May 2007	6,600.15
Sheridan Door Service	Repair Bay Garage Door	119.50
Sheridan Econ-O-Wash	Laundry Services	26.66
Sheridan Electronics	New Cell Phone and Charger	289.97
Sheridan Iron Works	Aluminum Ramp	447.98
Sheridan Motor Inc	Oil Change	71.69
Sheridan Saw Service	Hand Equipment/Tools	26.00
Sheridan Seed Co.	Animal Care-Parks	188.25
Sheridan Winnelson	Pvc Fittings	31.38
Skaggs Companies	Uniform Pants	122.95
States West Water	Sheridan Water Treatment	43,360.24
Steve Gregersen	Arraignments	400.00

Suzan Guilford	Investigation & Report	330.00
The B-Pad Group	Pre-Employment Exam	90.00
The Grant Institute	Grantwriting Workshop	1,194.00
Tiger Direct	Cisco Aironet, Linksys	3,974.90
Top Office Products	Hon Panel Units Plus Desks	12,520.33
Town of Dayton	Second Quarter-Dayton	3,000.00
Trango Broadband	Radio, IP Client Radio	1,769.00
Tuckers Office World	Safeco Mobile Plan Center	1,992.51
Ultimate Electric	Lighting Repair	504.94
UPS Store	Digital Camera Warranty Work	37.85
Visionary Comm	Public Arts Committee Website	258.95
Vista West Engineering	Brooks-Smith Reconstruction	49,157.46
Property Insurance Pool	Crime Insurance FY 2006-07	785.00
Warehouse Market Inc.	Lab Supplies	268.04
Waterworks Industries	Meter Parts, Radio Read	19,975.00
Way Oil Inc	Diesel Fuel	10,302.13
West Payment Center	West Information Charges	95.00
WWC Engineering	Mavrakis Pathway-Phase 1	2,151.50
Wyoming Innovation	Ad Production-Summer	7,500.00
		<b>\$ 523,492.69</b>

**...PREPAID CLAIMS...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
American Planning	Small Town Planning Handbook	48.95
Chris Dahmke	Travel Reimburse FBI College	179.76
FIA Card Services-PW	Meals Denver Class	65.06
Mountain Plains Health	AHA Certification Cards	77.00
National Fire	National Fire Codes	1,395.00
Patrick Reitz	Reimburse Pants-Uniform	447.00
Paul Juergens	Reimbursement for Hats/Uniform	54.06
Paul Wright	Reimburse-Travel Expenses	342.80
Postmaster	PO Box Fee for Box #848	204.00
Sheridan Wyo Rodeo	Entry Fee Sheridan Fire-Rescue	10.00
Susan Hoy	Refund Payment Made in Error	284.50
US Postal Service	Water Quality Report Mailing	2,000.00
		<b>\$ 5,108.13</b>

Councilor Kennedy moved, seconded by Hansen, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

Mayor Kinskey gave the oath of office to Junior Councilor Susie Stone.

Ordinance #2014, Annexing (ANX 07-01) Cottonwood Point, Approximately 10.04 Acres, and Zoning as R-2 Residence District was read by title for the third and final reading. Councilor O'Leary moved, seconded by Webster, approval and adoption of Ordinance #2014. Council approved the motion; roll call vote, aye 6, nay 0.

Ordinance #2018, Amending Sections 12-2-2, 12-2-4 and 12-2-5 of the Sheridan City Code, Pertaining to Private Garbage Collectors was read by title for the second reading. Councilor Webster moved, seconded by Kennedy, to amend Section 12-2-2(b) to add "requiring a 12 cubic yard roll-off container or greater and any non-hazardous construction and demolition debris". Council disapproved the amendment; roll call vote, aye 2, nay 4, Councilor Hansen and Kennedy affirming. Council approved second reading of Ordinance #2018; roll call vote, aye 5, nay 1, Mayor

Kinsky opposing.

A public hearing was opened at 7:35 P.M. on the following:

- a. Application for Transfer of Ownership of a Retail Liquor License from Thomas D. Stroup dba Pablos Restaurant to Tomas LLC dba Pablos Restaurant
- b. 2007 Community Development Block Grant Program
- c. Final Plat (SD 06-10) of Poplar Grove Planned Unit Development Phase 1, Creating 20 Residential Lots on ±3.60 Acres, Located North of the Intersection of Skeel Street and Industrial Blvd
- d. Final Plat (SD 07-04) of Cloud Peak Ranch, 8<sup>th</sup> Filing, Phase I, Creating 33 Residential Lots and 5 Out Lots on ±2.51 Acres, Located West of the New Highland Park Elementary School on S. Dome Ct.
- e. Final Plat (SD 07-11) of Townley Subdivision, Subdividing One Residential Lot Into Two on ±.32 Acres, Located at 1606 N. Gould
- f. Final Plat (SD 07-12) of Pebblestone Subdivision, Replatting 2 East-West Lots Into 2 North-South Lots, Located at 499 Airport Rd
- g. Final Plat (SD 07-08) of Sheridan Equine Minor, Creating Four New Commercial Lots on ±4.61 Acres, Located West of US Highway 87 (Coffeen Ave) and South of College Meadow Dr.

City Planner Briggs summarized the 2007 Community Development Block Grant Program of the Wyoming Community Development Authority and the Wyoming Business Council.

Blaine Murphy spoke on the final plat for Poplar Grove Planned Unit Development Phase I requesting that Aspen Trail be moved.

The public hearing was closed at 8:02 P.M.

Councilor Kennedy moved, seconded by Hansen, approval of ownership of a retail liquor license from Thomas D. Stroup dba Pablos Restaurant to Tomas LLC dba Pablos Restaurant. Council approved the motion; voice vote, unanimous.

Resolution 49-07, Approval of Final Plat (SD 06-10) of Poplar Grove Planned Unit Development, was introduced by Councilor Hansen. Councilor Webster moved, seconded by Ketcham, approval and adoption of Resolution 49-07. Councilor O'Leary moved, seconded by Kennedy, to table Resolution 49-07. Councilors O'Leary and Kennedy then withdrew their motion and second. Councilor O'Leary moved, seconded by Kennedy, to table Resolution 49-07. Council disapproved the motion due to tie vote, voice vote, Councilors Kennedy, Ketcham and O'Leary affirming and Mayor Kinsky and Councilors Hansen and Webster opposing. Councilor Webster moved, seconded by Hansen, to amend the motion that the gate for the semis remain in place until there is a change in development of the industrial park. Councilors Webster and Hansen then withdrew their motion and second. Councilor Webster moved, seconded by Kennedy, to reconsider the motion to table. Council approved the motion to

reconsider; voice vote, unanimous. Council approved the motion to table; voice vote, Mayor Kinskey and Councilor Hansen opposing.

Resolution 50-07, Approval of Final Plat (SD 07-04) of Cloud Peak Ranch, 8<sup>th</sup> Filing, Phase 1 was introduced by Councilor Hansen. Councilor Kennedy moved, seconded by O'Leary, approval and adoption of Resolution 50-07. Council approved the motion; voice vote, unanimous.

Councilor O'Leary left at 8:39 P.M.

Resolution 51-07, Approval of Final Plat (SD 07-11) of Townley Subdivision was introduced by Councilor Hansen. Councilor Kennedy moved, seconded by Webster, approval and adoption of Resolution 51-07. Council approved the motion; voice vote, unanimous.

Resolution 52-07, Approval of Final Plat (SD 07-12) of Pebblestone Subdivision was introduced by Councilor Hansen. Councilor Webster moved, seconded by Ketcham, approval and adoption of Resolution 52-07. Council approved the motion; voice vote, unanimous.

Councilor O'Leary returned at 8:40 P.M.

Resolution 53-07, Approval of Final Plat (SD 07-08) of Sheridan Equine Manor was introduced by Councilor Webster. Councilor O'Leary moved, seconded by Hansen, approval and adoption of Resolution 53-07. Council approved the motion; voice vote, unanimous.

Resolution 41-07, Intention to Create SID #78 (Huntington Ave Area) and to Provide for a Hearing on the Creation of the District and Publication and Mailing of Notice of Said Hearing, was introduced by Councilor Kennedy. Councilor O'Leary moved, seconded by Hansen, approval and adoption of Resolution 41-07. Councilor O'Leary moved, seconded by Kennedy, to amend Section 9 to add "by 5:00 P.M. on the third day of August 2007." Council approved the amendment; voice vote, unanimous. Council approved Resolution 41-07 as amended; roll call vote, aye 6, nay 0.

Councilor Webster moved, seconded by Hansen, approval of the agreement with the Advocacy and Resource Center for Fiscal Year 2007-08 and Payment of \$15,000.00. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Hansen, approval and adoption of Resolution 59-07, Authorizing Submission of a Federal Mineral Royalty Capital Construction Account Application to the State Loan and Investment Board on Behalf of the Governing Body of the City of Sheridan. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Hansen, approval and adoption of Resolution 54-07, Acceptance of Project Agreement for Sheridan/Big Goose Slip Lining Project with the Wyoming Water Development Commission. Council approved the motion; voice vote, unanimous.

Councilor O'Leary moved, seconded by Ketcham, to award the bids for the Brooks/Smith Parking Lot to ICM for \$197,529.50, and the Thorne-Rider Parking Lot Project to ICM for \$373,140.50 Phase 1

and \$317,181.50 Phase 2. Councilor Webster moved, seconded by Ketcham to divide the Brooks/Smith Parking Lot project from the Thorne-Rider Parking Lot project. Councilors Webster and Ketcham withdrew their motion and second. Councilor Webster moved, seconded by Hansen to amend the motion to award the bid for the Brooks/Smith Parking Lot project to ICM for \$197,529.50 and to disapprove the bid for the Thorne-Rider Parking Lot project. Council approved the motion; voice vote, Councilors Kennedy and O'Leary opposing. Council approved the motion, as amended; voice vote, Councilors Kennedy and O'Leary opposing.

Resolution 48-07, Lease Purchase Agreement for Procuring Law Enforcement Software, was introduced by Councilor Kennedy. Councilor Ketcham moved, seconded by Hansen, approval and adoption of Resolution 48-07. Council approved the motion; voice vote, unanimous.

Resolution 58-07, Reimbursement Resolution for Landfill Project, was introduced by Councilor Kennedy, Councilor Hansen moved, seconded by O'Leary, approval and adoption of Resolution 58-07. Council approved the motion; voice vote, unanimous.

Councilor Ketcham left at 9:14 P.M.

Councilor Hansen moved, seconded by Webster, approval and adoption of Resolution 56-07, Emergency 911 Equal & Fair Access Resolution. Council approved the motion; voice vote, unanimous.

Councilor Kennedy moved, seconded by Hansen, approval and adoption of Resolution 57-07, Delivery of Emergency Medical Services (EMS) Outside City Limits. Council approved the motion; voice vote, unanimous.

Councilor Ketcham returned at 9:31 P.M.

Councilor Webster moved, seconded by Hansen, to accept Proposal 1 from the Sheridan Area Rural Fire Protection District for Extension of Fire Service Agreement. Councilors Webster and Hansen then withdrew their motion and second. Mayor Kinskey moved, seconded by O'Leary to extend the existing contract with the Sheridan Area Rural Fire Protection District, less the ambulance; payable in monthly installments for six months; terminable at an earlier date with the District discretion; acceptance by the District to be delivered by Friday, July 6 at noon; and the amount to be not less than \$232,000.00. Council approved the motion; voice vote, unanimous.

Councilor Webster moved, seconded by Kennedy, approval to advertise for bids for a Fire Command Staff Vehicle, 2 Fire Trucks and 2 Ambulances. Council approved the motion; voice vote, unanimous.

George Neeson, President of the International Association of Fire Fighters Local 276 spoke on the ambulances given to the County and the ambulance enterprise fund not allowed to compete.

Councilor Hansen left at 10:30 P.M.

Councilor Ketcham moved, seconded by Webster, to adjourn to an executive session to:

- a. Consider Offers Tendering Wages, Salaries, Benefits or

Terms of Employment During Negotiations, in Accordance  
with Wyoming Statute 16-4-405(a)(xi)

- b. Consider Litigation to Which Our Governing Body is or  
may be a Party, in Accordance with Wyoming Statute 16-  
4-405(a)(iii)

Council approved the motion; voice vote, unanimous.

The Council recessed at 10:37 P.M.

The Council reconvened in executive session at 10:45 P.M. Those  
in attendance were Mayor Kinskey, Councilors Kennedy, Ketcham,  
O'Leary and Webster. City Attorney Von Krosigk, Human Resources  
Generalist McArthur, Emergency Services Director Reitz and City  
Clerk-Treasurer Elkins.

Councilor Ketcham moved, seconded by O'Leary, approval to  
reconvene in regular open session. Council approved the motion;  
voice vote, Councilor Kennedy opposing.

The Council reconvened in regular open session at 11:51 P.M.

Councilor Kennedy moved, seconded by Ketcham, to appoint  
Councilor O'Leary to the Fire Civil Service Commission. Council  
approved the motion; voice vote, unanimous.

Councilor O'Leary moved, seconded by Ketcham, approval of the  
amendment to the employment contract with Police Chief Card for  
Fiscal Year 2007-08. Council approved the motion; voice vote,  
unanimous.

There being no further business the Council adjourned at 11:55  
P.M.

APPROVED:

Dave Kinskey  
Mayor

ATTEST:

Arthur W. Elkins,  
City Clerk-Treasurer

AE:lm