

**CITY OF SHERIDAN, WYOMING  
MINUTES OF REGULAR COUNCIL MEETING**

**COUNCIL CHAMBERS**

**7:00 P.M.**

**June 18, 2007**

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The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

The invocation was given by Councilor Severs.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Hansen, Kennedy, Ketcham, O'Leary, Severs and Webster. Also present were City Utilities Engineer Cole, Emergency Services Director Reitz, Human Resources Director Doke and Deputy Clerk-Treasurer Badley.

**CONSENT AGENDA**

- a. Agenda
- b. Minutes of May 29, June 4 and 12, 2007 Meetings
- c. Claims
- d. Reappointment of Richard Bridger and Troy Baker to Sheridan Travel and Tourism Commission
- e. Request for Bids for Champion Drive Drainage Repair
- f. Notification of Lewis Area Safe Routes to School Grant Award
- g. Request for Bids for Recycling Baler
- h. Cloud Peak Ranch 6 (Quail Ridge) - Subdivision Agreement
- i. Request for Letter of Support for Affordable Housing
- j. Request for Waiver of Building Permit Fees for Habitat for Humanity ReStore Facility
- k. Approval of Agreement with Volunteers of America for the Homeless Shelter for Fiscal Year 2006-07 and Payment of \$20,000.00
- l. Approval of Sidewalk Use for Water and Smoothie Sales Booth on the North Side of the Rainbow Bar at 264 N. Main and Alger, during the Sheridan WYO Rodeo Parade on July 13, 2007, from 7:30 A.M. to 12:30 P.M. - Big Horn High School Spanish Club, Susan Williams
- m. Approval of Expenditure to Big Horn Mountain Coalition for Fiscal Year 2007-08 of \$2,500.00
- n. Approval to Continue City Contributions to ICMA for Employees Who did not Change to Wyoming Retirement System in July 2004
- p. Approval of Employee Handbook Update To Section 9 On Overtime Compensation
- q. Approval to Spillman Technologies for Police Department computer system initial payment

Councilor Kennedy moved, seconded by Hansen, approval of the consent agenda as amended. Council approved the motion; voice vote, unanimous.

**...C L A I M S...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
Ace Radiator Service	Panel Heater for Engine 2	52.64
ACT Communications	Numerous Phone Lines	4,413.40
Advance Fence	Repair on Channel Fencing	22.26
Advanced Digital	Copy Charge	317.63
Albireo Technologies	Broadcast, Service, Support	3,707.00
Alltel	Numerous Cell Phone Bills	2,369.49
Alsco	Cabinet, Uniform Cleaning	160.40

American Maid	Cleaning of Landfill Office	380.00
Animal Care Equipment	Instant Release Control Poles	208.00
A-Plus Plumbers, Inc	Replace Drain on Sprinkler	34.00
Asphalt Zipper Inc.	Bearing, Round Flange	835.00
Bella Gallery	EMS Open House Banner	179.00
Big Horn Design	Cemetery Shirts Embroidery	27.00
Big Horn Tire Recycling	Disposal of Used Tires	2,032.05
Bino's Grocery & Market	Budget Work Sessions-Food	732.75
Black Hills Chemical	Parks Toilet Tissue	188.46
Bloedorn Lumber	Barricades	47.00
Burger King	Food for Work Release Program	107.84
C Bar K Petroleum	Annual Tank Inspection	165.00
Captain Clean Inc.	Clean Carpet for Open House	325.58
Carl Thuesen	Golf Course Irrigation	1,759.65
Civil Air Patrol Mag	Magazine Subscription	55.00
Communication Tech	Reprogrammed Radios	2,890.45
Crescent Electric	Light Ballast for Bathroom	44.88
Dairy Queen	Food for Work Release Program	222.38
Davis Appliance	Water Dispenser Lever	114.19
Dept of Fire	Contractors License Renewal	400.00
Direct Electric	Installed Outlets & Light	381.00
Employers Council	Pre-Employment Screens	313.00
Entech, Inc.	Linden, Huntington, Frank St.	44,576.90
Envirogroup Limited	Old Landfill Reimbursement	15,890.97
Farmers Co-op Oil Co.	Fuel	290.00
Fiberpipe	June 2007 Internet	339.95
Franklin Covey	Planning System Kit	66.97
Fremont Motor Sheridan	Check Engine Light	175.03
G Neil Companies	Harassment Prevention Kit	251.98
Hathaway & Kunz, P.C.	Legal Fees for Arbitration	350.00
Hawkins Inc	Polymer, Azone, Bisulfite	7,427.98
Hot Iron, Inc.	Dana/Downer Sewer Project	154,715.04
I/O Solutions, LLC	Dispatcher Selection Inventory	57.00
Ikon Office Solutions	Canon Copier Maintenance	153.12
Improve Group	DSM Pass-Thru Lockers	2,943.00
Inter -Mountain	Compliance Monitoring	4,920.00
Intermountain Const	Asphalt for Cut-Outs	4,993.66
Knecht Home Center	Bungee Cord & Trashcan	22.98
Kois Brothers Equipment	Gear Pump, Weld Crank	1,369.39
Koltiska LLC	Bareground Vegetation Control	1,442.10
Lannan's Supply	Green and Blue Paint-Stakes	227.70
Lincare Inc	Oxygen Bottle Refills	140.98
Mark S. Sonderby	Appraisal of Two Lots	1,840.00
Mary Jane Collins	Alterations to Police Uniforms	419.50
Memorial Hospital	Pre-Employment Screen	44.00
Michael J Strahan	Pre-Employment Screening	330.00
Mike's Electric Inc	Install New Control	283.42
Montana Dakota	Electricity	4,243.56
Moore Medical	Start Kits, Safety Glasses	516.64
Mopsters Inc	Scrub & Buff Tiles in Lobby	131.76
Mountain View Vet	Medical Exam-Investigation	207.00
Mullinax Concrete	Chip Seal Chips	4,732.36
NITC Certification	Membership Fee for Kevin Bare	190.00
Normont Equipment	Street Repair/Router Bits	1,507.33
Pitney Bowes Inc	Supplies for Postage Machine	218.65
Powder River Power	Hose and Fittings, Teflon Tape	188.71
Prill Brothers Inc	Fix A/C at City Hall	132.50
Public Safety Warehouse	Amy Quick Uniforms	165.80
Q West	Scada Phone Lines	1,509.29
Quest Diagnostics	Pre-Employment Screening	55.00
Railroad Management	32" Sewer Pipeline Crossing	225.00
Rapid Fire Protection	Annual Fire Sprinkler System	325.00
RDJ Specialties, Inc	Jr. Police Officer Badges	940.09

First Aid Systems	1st Aid Refill Materials	154.26
Safeway	EMS Open House Refreshments	339.80
Sage Software, Inc.	Support Gov 100 Asset	1,150.00
Selby's	Monthly Service and Supplies	195.00
Servall	Rug Cleaning for Landfill	242.75
Shaw Environmental	Landfill Gas Mitigation	849.00
Sheridan Commercial	Spray Paint, Masking Tape	723.41
Sheridan Computer Inc	Rollers for Laserjet	387.10
Sheridan Co Implement	Mulch Kits, Belts, Blades	212.08
Sheridan Electronics	Phone, Case, Memory Transfer	259.98
Sheridan Motor Inc	Oil Change	24.05
Sheridan Newspapers	Ads, Notices, Minutes	3,858.75
Sheridan Printing Inc	Business Cards-Mackey/Bateson	142.00
Sheridan Saw Service	Roll 80 String	32.95
Sheridan Winnelson	Valve Box Parts	1,452.72
Shipton Supply Company	Uniforms-Rain Gear	572.71
Spectrum Mapping LLC	Lidar and Digital Image Data	28,500.00
Superior Signals Inc	Warning Lamp, Strobe Beacon	170.15
Thatcher Company	Zinc Orthophosphate, Rack	5,295.73
The B-Pad Group Inc.	B-Pad Candidate Scoring Fees	125.00
Tire Rama	Tire, Tubes	26.46
Top Office Products	Toners, Desk Tray, Supplies	4,371.95
Traffic Signal Controls	Lewis St Repair	384.00
Tri-State Truck	Strut Gas Door/Freight	139.10
Tuckers Office World	Office Supplies-Toner	581.72
Valley Motor Honda	Oil Change/Materials Mower	89.55
Valley Welders Supply	Deep Socket	185.61
Visionary	Internet for Dispatch, Court	179.90
Way Oil Inc	Oil	3,135.18
Western Medical Mgmt	Fee Based on Revenue/April	1,947.01
Western Plains	Thermostat	273.72
Wireless Interactive	Orion-900, Wireless Radio	3,352.87
WY Dept of EQ	Storage Tank Registration	200.00
Wyoming Electric	Street Light	1,093.88
Wyoming Machinery Co	Retainer, Tip Ripper, Check	434.17
Wyoming Shrine Bowl	Promotion for Shrine Bowl Game	65.00
Y Environmental	WWTP House Removal	3,975.00
		<b>\$ 346,167.97</b>

**...PREPAID CLAIMS...**

<b>Claimant</b>	<b>Purpose</b>	<b>Am't of Bill &amp; Am't Allowed</b>
Bill Noland	Honorarium-Nosey	500.00
Bobbie Carlyle	Honorarium-Duster/Man	1,000.00
Brenda Daniher	Honorarium-Freedom	500.00
Bunny Hanley	Honorarium-Escape	500.00
Chon Love	Honorarium- Wyoming Spring	500.00
Bomar or Lenhart	Petty Cash Reimbursement	55.77
Dollores Bronze LLC	Honorarium-Penguins Waiting	1,000.00
FIA Card Services	WWTP Employees Class	1,060.87
FIA Card Services-WT	Travel Expenses for Class	885.33
Fred John	Reimburse for Travel/Class	66.70
Gary Harnish	Reimburse for Meals/Lodging	890.54
Gerald Johnston	Reimburse for Meals/Lodging	1,327.36
Jerold Smiley	Honorarium-The Great Escape	500.00
Joe Burleigh	Honorarium-Saturn and Titan	500.00
Malen Pierson	Honorarium-Workhorse & Billy	500.00
Mary Michael	Honorarium-Coming Home	500.00
Mary Zimmerman	Honorarium-Brandy	500.00
Rick Adair	Reimbursement for Mileage	19.40
Robert Deurloo	Honorarium-Mountain Majesty	500.00

Sarah Gallo	Water Deposit Refund	62.83
Scott Brastrup	Reimburse for Travel/Class	2,510.57
Susan Geissler	Honorarium-Puddle Jumper	500.00
Wells Fargo Bank	Interest Payment on SID #71	2,485.00
WY Dept of Trans	Transfer License Plate	7.00
Albireo Technologies	Reimburse/Exchange Server	1,607.75
American Planning Assoc	APA Membership, Elizabeth Wood	190.00
Art Elkins	Reimbursement for Petty Cash	108.29
Baja Books	Spanish Fire & Ems booklets	133.50
Brad & Lea Pintler	Water Deposit Refund	16.99
Paul/Charles Martinaeu	Reimbursement/Cash for Cans	444.90
Cassandra Newman	Water deposit refund	22.19
Child Develop Center	Services per Agreement	20,000.00
Cynthia Voegeli	Reimbursement for Over Payment	78.57
Darin Pepple	Pair of Station Boots	147.76
Fedex Freight West	Shipping Charges	177.85
FIA Card Services-Fire	Lodging-Reitz/Finance Charge	64.44
Janice Kane	Refund of Electronic Payment	847.80
Kara Brockel	Reimburse for Moving Expenses	1,794.83
Michael Severance	Refund for Western Medical	35.00
Mike Cole	Travel Reimburse-Meeting Denver	195.00
Mountain Plains Health	AHA Certifications	623.00
Pablo & Maldonado	Water Deposit Refund	47.68
Pitney Bowes Inc	Postage	1,271.04
Sheridan Arts Council	City's Contribution FY 06-07	2,000.00
Sheridan Fire & Rescue	Reimburse for Trauma Conference	90.00
Sheridan Recreation	Share Weed & Pest Control	1,970.33
Steven R Maertens MD	Medical Advisor Fees	2,500.00

#### MAY 2007 PAYROLL

BCBS	Dental Insurance Premiums	9,978.07
EBMS	Health Insurance Premiums	88,511.65
WY Dept of Employment	Unemployment Insurance	8,475.20
Colonial Life Ins.	Employee Deductions	76.89
Pre-Paid Legal	Employee Deductions	59.80
Employment Tax Div	Worker's Compensation	50.57
Equitable Life	Employee Deductions	152.31
AFLAC	Employee Deductions	1,235.14
City of Sheridan-Final	Net Transfer	69.08
IRS 941-Final	Payroll Taxes: Med/FICA/FIT	11.44
City of Sheridan-Final	Net Transfer	14,743.60
IRS 941-Final	Payroll Taxes: Med/FICA/FIT	6,628.74
First Fed Savings Bank	Health Savings	48.08
WY Retirement-Law	Retirement - Law	21,996.78
WY Retirement-Fire	Retirement - Fire	19,007.06
WY Retirement-Reg	Retirement - Reg	36,246.61
City of Sheridan	Net Transfer	210,879.92
IRS 941	Payroll Taxes: Med/FICA/FIT	61,247.25
ICMA Retire Trust 457	Employee Defer Compensation	8,463.89
CITCO Credit Union	Employee Deductions	9,550.23
Orchard Trust	Employee Defer Compensation	140.00
EBMS: Flex Dept	Employee Deductions	452.31
Collections Profess	Employee Garnishments	75.00
MI Child Support	Employee Garnishments	272.49
MO Family Support	Employee Garnishments	270.00
MN Child Support	Employee Garnishments	413.65
WY Child Support	Employee Garnishments	610.75
IAFF Local 276	Employee Deductions (Dues)	1,120.00
Police Protective	Employee Deductions (Dues)	105.00
EBMS	Health Savings	197.93
First Fed Savings Bank	Health Savings	4,672.46
Sheridan State Bank	Health Savings	1,988.76

US Bank	Health Savings	48.08
First Interstate Bank	Health Savings	2,459.76
Assurant Health	Health Savings	113.08
Security State Bank	Health Savings	96.16
Employment Tax Div	Worker's Compensation	32,261.28
City of Sheridan	Net Transfer	220,392.51
IRS 941	Payroll Taxes: Med/FICA/FIT	63,893.57
CITCO Credit Union	Employee Deductions	9,576.73
ICMA Retire Trust 457	Employee Defer Compensation	8,650.52
Orchard Trust	Employee Defer Compensation	140.00
EBMS: Flex Dept	Employee Deductions	452.31
Sheridan Co Court	Employee Garnishments	336.79
Collections Profess	Employee Garnishments	75.00
Collections Inc.	Employee Garnishments	50.00
MI Child Support	Employee Garnishments	272.49
MO Family Support	Employee Garnishments	270.00
MN Child Support	Employee Garnishments	413.65
WY Child Support	Employee Garnishments	510.75
EBMS	Health Savings	197.93
First Fed Savings Bank	Health Savings	4,672.46
Sheridan State Bank	Health Savings	1,988.76
US Bank	Health Savings	48.08
First Interstate Bank	Health Savings	2,499.76
Assurant Health	Health Savings	113.08
Security State Bank	Health Savings	96.16
City of Sheridan	Net Transfer	4,882.82
IRS 941	Payroll Taxes: Med/FICA/FIT	1,307.06
City of Sheridan	Net Transfer	524.47
IRS 941	Payroll Taxes: Med/FICA/FIT	16.36
		<b>\$ 915,348.57</b>

Deputy Clerk-Treasurer Badley left at 7:10 P.M. due to conflict of interest.

Ordinance #2014, Annexing (ANX 07-01) Cottonwood Point, Approximately 10.04 Acres and Zoning as R-2 Residence District, was read by title. Councilor O'Leary moved, seconded by Ketcham, approval of Ordinance #2014 (Second Reading). Council approved the motion; roll call vote, aye 7, nay 0.

A public hearing was opened at 7:12 P.M.on:

- a. Application to Transfer Ownership of a Retail Liquor License from Meritage, Inc dba Meritage to SWSQUARED ENTERPRISES, LLC dba Willey's Lounge
- b. Request to Replat (SD 07-03), 3 Lots into 2 Lots of the SBC Subdivision Second Filing (F), Located North of College Ave., and East of S. Canby
- c. Appropriating Unanticipated Income, Amounts Available to Budget and Transfer of Appropriations.

The public hearing closed at 7:14 P.M.

Councilor O'Leary moved, seconded by Hansen, approval of the application to Transfer Ownership of a Retail Liquor License from Meritage, Inc dba Meritage to SWSQUARED ENTERPRISES, LLC dba Willey's Lounge. Council approved the motion; voice vote, unanimous.

Councilor O'Leary moved, seconded by Severs the approval of Sidewalk Use for Portable Malt Beverage Serving Station at 123

N. Main, during the Sheridan WYO Rodeo Street Dance on July 13 and 14, 2007 from 6:00 P.M. to 2:00 A.M.. Council approved the motion; voice vote, unanimous.

Councilor O'Leary moved, seconded by Hansen, approval of the replat (SD 07-03), 3 Lots into 2 Lots of the SBC Subdivision Second Filing (F), Located North of College Ave., and East of S. Canby. Council approved the motion; voice vote, unanimous.

Councilor Hansen Introduced, Councilor O'Leary moved, seconded by Ketcham, approval of Resolution 39-07, Appropriating Unanticipated Income, Amounts Available to Budget and Transfer of Appropriations. Council approved the motion; voice vote, unanimous.

Deputy Clerk-Treasurer Badley returned at 7:18 P.M.

Councilor O'Leary moved, seconded by Hansen, to award the bid for one 2008 Ford Ranger 4x4 Pickup truck for Engineering Department Vehicle to Fremont Motors for \$18,125.30. Council approved the motion; voice vote, unanimous.

Councilor O'Leary moved, seconded by Kennedy, to award the bid for Kendrick Park Play Structure Systems and Playground Surface Material to Summit Recreation for \$99,044.00. Council approved the motion; voice vote, unanimous.

Ordinance #2018 Amending Sections 12-2-2, 12-2-4 and 12-2-5 of the Sheridan City Code, Pertaining to Private Garbage Collectors (First Reading) was read by title. Councilor Ketcham moved, seconded by Hansen. Council approved the motion; roll call vote, aye 7, nay 0.

Resolution 42-07, Approval of the TEAL Grant Application was introduced by Councilor Kennedy. Councilor Hansen moved, seconded by Ketcham, approval and adoption of Resolution 42-07. Council approved the motion; voice vote, unanimous.

Resolution 45-07, Bulk Water Sales Rates for Hydrant Meter and Water Salesman was introduced by Councilor O'Leary, moved by Hansen and seconded by Severs. Council approved the motion; voice vote, unanimous.

Resolution 43-07, SRF Loan Application, Landfill Cell 9 Phase I Construction was introduced by Councilor Kennedy, moved by Hansen and seconded by O'Leary. Council approved the motion; voice vote, unanimous.

Resolution 44-07, Authorization to Begin a Joint Integrated Solid Waste Management Plan was introduced by Councilor Kennedy, moved by O'Leary and seconded by Hansen. O'Leary offered an amendment to move the effective date of implementation of Plant Investment Fees increases referenced by this resolution from May and July to September 1, 2007 with Councilor Hansen second. Council approved the amendment to the motion; voice vote, unanimous and also Resolution 44-07 by voice vote, unanimous.

The council discussed the Fire District Agreement situation without taking any action.

At 8:07 p.m. Councilor Ketcham moved and Hansen seconded the motion to recess until 8:15 p.m. to reconvene in Executive Session to:

1. Consider Offers Tendering Wages, Salaries, Benefits or Terms of Employment During Negotiations, in Accordance with Wyoming Statute 16-4-405(a)(xi)
2. Consider Litigation to Which Our Governing Body is or may be a Party, in Accordance with Wyoming Statute 16-4-405(a)(iii)

At 9:20 p.m. the Council reconvened with no action taken on items considered in the Executive Session.

There being no further business the Council adjourned at 9:21 P.M.

APPROVED:

Dave Kinskey  
Mayor

ATTEST:

Scott Badley,  
Deputy Clerk-Treasurer

AE:lm