

**CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING**

COUNCIL CHAMBERS

7:00 P.M.

May 7, 2007

The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

Councilor Webster gave the invocation.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Hansen, Ketcham, O'Leary, Severs and Webster. Also present were Junior Councilors Brown and Hill, Police Chief Card, Director of Public Works Liesinger, Emergency Services Director Reitz, Senior Human Resources Generalist McArthur and Clerk-Treasurer Elkins.

Police Chief Card introduced new Police Officer Quick.

CONSENT AGENDA

- a. Agenda
- b. Minutes of April 16 and 17, 2007 Meetings
- c. Claims
- d. Designation of Scott Severs as a Voting Delegate to the Wyoming Association of Municipalities Convention
- e. Stop Sign at Laclede and Clarendon
- f. Police Patrol Vehicle Purchase
- g. Approval of Request to Place a Bench at the Cemetery

Councilor Hansen moved, seconded by Ketcham, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

...C L A I M S...

Claimant	Purpose	Am't of Bill & Am't Allowed
Ace Hardware-Newkirk	Building Supplies	104.29
Advance Fence	Extend Fence To Ceiling	1,100.00
Albireo Technologies	City Hall/Cem/Landfill/Fire	5,923.99
Alsco	Laundered Uniforms, Towels	412.02
Anything Wood	Snow Removal	690.00
A-Plus Plumbers, Inc	Boiler Room Check Valve/Pump	1,820.65
Bently Systems	Contract Services-Utility	1,080.00
Big Horn Design	Green Waste, Uniform	1,510.00
Big Horn Power Sports	Warning Control Switch	106.55
Big Horn Sanitation	Portable Toilet	93.70
Bino's Grocery & Market	Cleaning Supplies For Station	646.90
Bloedorn Lumber	Drywall Materials	485.65
Brake & Clutch Supply	Brake Shoes/Rivet	84.53
Bresnan Communications	Internet Services	183.32
Brown & Caldwell	Utility Financial Planning	3,828.75
Burger King	Food For Work Release	209.85
Captain Clean Inc.	Clean Carpets East Side	196.56
Carter Appraisals	Appraisal 476 Marion St	400.00
Checker Commercial	Quiet Stop Pads	55.61
Closet Tailors	Dispatch Center Adjustable	142.80
Communication Tech	Templates & Programmed	2,304.50
Condrey & Associates	Professional Services	138.75
Crescent Electric	Clear Globes/Globe/Conductor	11,591.37
Crum Electric Supply	Logic Standard Software	1,205.00
Dairy Queen	Food For Work Release	18.58

Davis Appliance	Repair Washer Fire Station	163.74
Deery American Corp	Crack seal asphalt	15,015.00
Dell Inc.	Dell Precision 390 Processor	4,798.37
Desert Mountain Corp	Ice Slicer-Remaining Balance	1,790.89
Dorr-Oliver Eimco	Parts Trac-Vac/Airstroke	816.00
Double CK Livestock	Horse Drawn Hay Rack 2007	400.00
Ellen Equipment LLC	Belt Set/Freight	112.49
Entech, Inc.	Sheridan Huntington Street	38,328.93
Envirogroup Limited	Old Landfill-Investigation	17,571.78
Excel Construction	20" Big Goose Pipeline	240,889.15
Fair Manufacturing	Cutting Edges/Skid Shoes	891.45
Farmers Co-op Oil	Fuel	34,375.95
Fireman's Supply	Nomex Pants	229.00
First Interstate Bank	Retainage-20" Big Goose	6,791.43
Fisher Scientific	Glass Filter Paper	667.26
Fremont Motor Sheridan	Replace Oxygen Sensor	400.12
Fry Construction	Labor & Materials Remodel	42,987.00
Gases Plus	Assorted Supplies For Shop	313.45
General Chemical	Truck Load-Aluminum Sulfate	3,595.30
Hach Company	Lab Supplies	1,154.35
Harris Computer System	Department Budgeting Software	4,934.65
Hathaway & Kunz	Legal Fees	87.90
Hawkins Inc	Polymers/Drums/Bisulfite	9,221.76
HDR Engineering, Inc	WWTP Assessment, Local Limits	19,616.39
Heartland Kubota	Solenoid, Float Function, Oil	104.92
HKM Engineering Inc	Landfill Operating Permit	128,192.50
Home Depot-6004	Lumber & Materials	585.32
Hot Iron, Inc.	Dana/Downer Sewer Project	98,122.56
Intermountain Const	Concrete Work-Gladstone/Brock	398.80
J S Machine & Welding	Modify Sprocket And Shaft	480.00
Jack's Truck & Equip	Condor Truck	150,722.00
Jim's Electric Service	Recondition Motor Pump	4,803.00
Keyes-Davis Company	Dog Tags	235.00
Kinnaird Law Office	Court Appt Council	393.75
Kois Brothers Equipment	Sweeper Materials, Tubes	1,976.95
Kosma Heating	Roof Install At Cemetery	2,350.00
L & S Contractors	Snow Removal	200.00
Lab Safety Supply Co	Shoe Covers Liquid	79.09
Landons Greenhouse	Linden Tree & Shrub Appraisal	160.00
Lincare Inc	Oxygen Bottle Refills	50.35
LN Curtis & Sons	Ball Valves, Tip, Hose	961.43
LGLP	Settlement Koski	10,000.00
Lyle Signs, Inc.	Crosspiece	540.77
Magixsoft	Toshiba a6-ez6311, 2 Laptops	5,679.98
Martini's Detailing	Complete Detail Dodge Durango	159.95
Memorial Hospital	Medical & Pharmacy Supplies	81.25
Michael J Strahan	Pre-Employment Screening	284.00
Midland Implement Co	P/C Rotor-Credit	425.51
Mike's Electric Inc	Replaced Pump Meter	973.60
Montana Dakota Util	Numerous Electricity Bills	40,381.82
Mopsters Inc	Scrub And Buff Floor	180.00
Mullinax Concrete	Road Base For Leak	921.47
Napa Auto Parts	Bleeder, Battery, Wipe Blade	717.74
Normont Equipment Co.	Grader Broom, Squeegee Broom	2,475.19
P.L. Blair, Wordsmith	News Releases	266.25
Pence and Macmillan	Legal Services, Firefighter	3,305.00
Pepsi Gillette/Sheridan	Bottled Water	41.00
Pizza Hut	Gift cards	200.00
Plains Tire & Battery	New Tires, Mounting Balancing	1,350.91
Porter, Muirhead, Cornia	Audit Services June-2006	35,100.00
Powder River Power Co	Hose Fitting, Nylon Ropes	610.09
Profile Systems	Intensive Use Chair	2,080.00
Public Safety Warehouse	Shirts	79.90

Q West	Scada System Phone Bills	819.64
QA Balance Services	Lab Scale, Balanced Lab Equip	2,381.00
Quality Code Publishing	Sheridan Municipal Code #6	1,193.53
Quick Printing Co	Nuisance Motor Vehicle Forms	151.00
Red Grade Construction	Valley Gutter-North Main	9,526.49
Scrub-a-dub Cleaning	City Hall Cleaning	877.50
Scrub-A-Dub Cleaning	Reimburse Trash Can Liners	34.49
Servall	Rug Cleaning For Office	242.75
Sheridan Abbey Carpets	Carpets City Hall Remodel	6,664.20
Sheridan Commercial Co.	Wall Mount Hose Reel, Freight	1,048.35
Sheridan County	Replacement Parts Lawn Tractor	110.00
Sheridan Co Sheriff	Jail Expenses March 2007	5,395.46
Sheridan Door Service	Service Call	47.50
Sheridan Econ-O-Wash	Laundry Services	40.16
Sheridan Iron Works	Equipment Repairs	276.62
Sheridan Lock & Key	New Lock On Records Door	545.55
Sheridan Motor Inc	Service And Lube, Oil, Filter	70.20
Sheridan Newspapers	Classified Ads	1,048.75
Sheridan Printing Inc	Business Cards Newcomer	1,049.65
Sheridan State Bank	Big Goose Pipeline Const	26,765.46
Sheridan Trolley	Summer Regional-Trolley	3,600.00
Sheridan Winnelson	Locater Wire Storm Sewer	483.66
Shipton Supply Company	Boots	105.95
West Water Resources	Water Treatment Plant	810.10
Steve's Truck Service	Spring, Air Bag, Blade Tires	7,852.30
Superior Signals Inc	Strobe Beacon	282.60
Sutphen Towers, Inc	Parts-Holding Valve Truck	675.25
Symbol Arts Inc.	Centennial Chaplin Badge	72.50
Task Force Tips Inc.	Repair Handline Automatic Nozzle	179.97
TBH Appraisal Co.	Appraisal Of Cherni Property	4,000.00
The Trophy Case	New Name Plate Newcomer	24.75
Tire Rama	Thrust Alignment For MS99	99.90
Top Office Products	Office Supplies Building	936.48
TSP Two, Inc	Child Development Center	9,033.14
Tuckers Office World	Printer Cartridge, Paper	1,050.02
Ultramax Ammunition	Metal Jacket, 5 Cases	995.00
Valley Motor Honda	Oil	6.75
Valley Motor Supply	Tire Chain, Tarp Strap	45.52
Valley Welders Supply	Met Socket/Tiger Flap	136.67
Vista West Engineering	Brooks-Smith Reconstruction	54,667.64
Volunteers of America	March 2007-House Arrest	2,793.00
Waterworks Industries	Transceiver, Touch Coupler	19,975.00
Way Oil Inc	Fuel	20,736.16
West Payment Center	West Information Charges	95.00
Westcoast Rotor	Repair Parts Digestive Pump	821.04
Western Plains	Brooms/Parts	839.28
WWC Engineering Corp	Champion Drive Storm Water	1,167.55
WY Dept Transportation	P-6 Forms	71.72
Wyolution LLC	Website Maintenance	450.00
Wyoming Law	Custody & Control, Firearms	1,500.00
Wyoming Machinery	Oil Sample Probes, Filters	1,215.01
		\$1,168,166.09

...PREPAID CLAIMS...

Am't of Bill &

Claimant	Purpose	Am't Allowed
Andrew Conrad	Reimburse Food On Training	12.40
Brittain World Travel	Airfare For Firefighters	1,981.80
Paul/Charles Martinaeu	Cash For Cans Reimbursement	405.43
Chase Patterson	Water Deposit Refund	26.80
Daune Brown	Water Deposit Refund	90.00
Dave Kinskey	Reimburse Memory Chip	60.43
Bomar or Lenhart	Petty Cash Reimbursement	71.17
Kautz or Heiple	Petty Cash Reimbursement	66.49
Elizabeth Wood	APA Conference Plane Tickets	250.00
FIA Card Services-Fire	Car Seat Technician Fee	40.00
FIA Card Services-Fire	Equipment Parts For CPAT	66.32
FIA Card Services-PW	Continuing Education Credit	57.13
Greg Luhman	Reimbursement For Airfare	488.80
Guest Services-Federal	Meal Ticket For Syring	226.80
James Hill	WLEA For Basic Training	65.68
John King	Fuel For Camp Postcard Meeting	22.00
Johnson County Fire	Registration Fee For Fack	75.00
Kyle Schleder	Reimbursement For Belt/Uniform	27.75
Linda Wyett	Water Deposit Refund	13.33
Michelle Kula	Water Deposit Refund	90.00
Mike Mackey	Reimbursement-Measuring Wheel	63.56
Mike Rompf	Basic Training WLEA Fuel	507.32
Minnesota United	Membership Dues	50.00
Mountain Plains Health	AHA Certification Cards CPR	210.00
Sheridan Co Chamber	City's Contribution Chamber	23,000.00
Sheridan Recreation	City Weed & Pest Control	20,718.22
Sheridan State Bank	Lease Payment-Sewer Vacuum	19,210.00
State Of WY - Judicial	Crime Victims Surcharge Fund	3,925.00
Symposium Trust Fund	Registration Fee - Luhman	569.00
The Journal of Light	Renew Annual Subscription	39.95
Tom Ringley	WRS Recorder Controller CID	62.31
Travis Koltiska	Class At WLEA Firearms Inst	88.89
Victim Services	Crime Victims Surcharge Fund	2,181.00
Western Land Drilling	Reimburse Deposit - Water	63.09
Wyoming State Board	K-9 Authorization Renewal	40.00
Brian Phillips	Reimburse Items For Training	9.69
Carl Massengill	Reimburse For Room During Storm	37.40
Cascade Subscription	Subscription Engineering Mag	76.00
Collection Profess	March's Collections	913.49
FIA Card Services-PW	Food & Fuel Training In Denver	323.48
Henry Sickler	Meal Reimburse For Henry-Class	37.86
HUB-BHJ Insurance	Notary Bond-Cyndi Sheperd	50.00
Jennifer Russell	Water Deposit Refund	1.06
Lori Turnbough	Refund Turnbough	100.00
Marian J. Ratcliff	Refund Marian Ratcliff	22.41
Mike Peacock	Reimburse Plane Tickets Class	1,097.55
Mountain Plains Health	AHA Certification Cards	217.00
Peggy Pooley	Reimburse For Dog Biscuits	10.08
Rod Liesinger	Reimburse For Lunch Meal	62.41
Sheridan Newspapers	Subscription For 1 Year	99.00
Stewart Dienes	Reimburse For Stolen Bike	45.05
Andrew Fried	Reimbursement Mileage-Class	107.67
Paul/Martinaeu	Cash For Cans Reimbursement	434.07
Casper College	Registration Fee Pump Training	40.00
Cinder Destefano	Reimburse Commissioner Lunch	49.94
Raibolt & Sonya Jolly	Water Deposit Refund	64.10
Bomar or Terry Lenhart	Reimbursement For Petty Cash	71.43
Edgar Fack	Reimbursement For Mileage-Class	107.67
Fedex Freight West	Shipping Charges	161.47
FIA Card Services-Fire	Reimburse Meals/Fuel/Lodging	407.40
FIA Card Services	APWA Work Zone-Ad	405.00

Guy Tucker	Travel Expense Reimburse	34.00
Jenifer Shassetz	Expense Reimburse Travel	477.92
John King	Travel Reimburse Class-Denver	147.49
Kody Lamb	Travel Expense Reimbursement	33.00
Kyle R Johnson	Reimburse Mileage Class	107.67
LG Electric, Inc.	Water Deposit Refund	36.30
Mountain Plains Health	AHA Certification Cards	336.00
Penny Becker	Reimburse For Meeting	575.20
Rachel Depew	Petty Cash Reimbursement	26.88
Sarah Benavidez	Reimburse For Training-Douglas	80.46
Scott Chandler	Reimburse Lodging Expense	802.05
Sheridan County Title	476 Marion	187,830.31
Steve Lowman	Reimburse Computer Program	59.95
US Postal Service	Postage For Bulk Mail Account	1,160.00
Walmart Community	Batteries/Jeans/Rakes/Vacuum	1,312.43

April 2007 Payroll

BCBS Dental	Insurance Premiums	11,012.19
EBMS	Health Insurance Premiums	95,321.33
Pre-Paid Legal	Employee Deductions	59.80
Colonial Life Ins.	Employee Deductions	76.89
Equitable Life	Employee Deductions	193.31
AFLAC	Employee Deductions	1,235.14
City of Sheridan-Final	Net Transfer	966.17
IRS 941-Final	Payroll Tax: Med/FICA/FIT	347.39
First Fed Savings Bank	Health Savings	48.08
WY Retirement-Law	Retirement - Law	33,991.88
WY Retirement - Fire	Retirement - Fire	29,187.38
WY Retirement - Reg	Retirement - Reg	53,152.13
City of Sheridan	Net Transfer	214,625.92
IRS 941	Payroll Tax: Med/FICA/FIT	63,176.52
ICMA Retirement Trust	Employee Defer Compensation	8,812.03
Orchard Trust	Employee Defer Compensation	140.00
EBMS: Flex Dept	Employee Deductions	452.31
Collections Professions	Employee Garnishments	75.00
MI Child Support	Employee Garnishments	272.49
MO Family Support	Employee Garnishments	270.00
MN Child Support	Employee Garnishments	398.70
WY Child Support	Employee Garnishments	483.83
IAFF Local 276	Employee Deductions (Dues)	1,120.00
Police Protective	Employee Deductions (Dues)	105.00
EBMS	Health Savings	197.93
First Fed Savings Bank	Health Savings	4,672.46
Sheridan State Bank	Health Savings	1,840.68
US Bank	Health Savings	48.08
First Interstate Bank	Health Savings	2,507.84
Assurant Health	Health Savings	113.08
CITCO Credit Union	Employee Deductions	9,580.23
Employment Tax Division	Worker's Compensation	49,938.12
City of Sheridan	Net Transfer	997.59
IRS 941 - Final	Payroll Tax: Med/FICA/FIT	357.63
First Interstate Bank	Health Savings	48.08
City of Sheridan	Net Transfer	213,288.12
IRS 941	Payroll Tax: Med/FICA/FIT	61,340.91
CITCO Credit Union	Employee Deductions	9,600.23
ICMA Retirement Trust	Employee Defer Compensation	8,689.48
Orchard Trust	Employee Defer Compensation	140.00
EBMS: Flex Dept	Employee Deductions	452.31
Collections Professions	Employee Garnishments	75.00
Collections Inc.	Employee Garnishments	50.00
MI Child Support	Employee Garnishments	272.49

MO Family Support	Employee Garnishments	270.00
MN Child Support	Employee Garnishments	413.65
WY Child Support	Employee Garnishments	383.83
EBMS	Health Savings	197.93
First Fed Savings Bank	Health Savings	4,672.46
Sheridan State Bank	Health Savings	1,940.68
US Bank	Health Savings	48.08
First Interstate Bank	Health Savings	2,949.76
Assurant Health	Health Savings	113.08
City of Sheridan	Net Transfer	5,294.57
IRS 941	Payroll Tax: Med/FICA/FIT	1,433.56
		\$1,170,287.91

Mayor Kinskey read a proclamation designating May 2007 as National Historic Preservation Month.

Councilor Webster moved, seconded by O'Leary, to remove from the table the vote on the second reading of Ordinance #2009, Annexing (ANX 06-01) 11.85 Acres Between Absaraka and Airport Roads West of DeSmet Ave. and Zoning as R-2 Residence District. Council approved the motion; voice vote, unanimous. Councilor O'Leary moved, seconded by Hansen, to table the vote on second reading of Ordinance #2009. Council approved the motion; voice vote, unanimous.

Councilor O'Leary moved, seconded by Webster, to remove from the table the vote on Resolution 26-07, Procedure for Accepting Contiguous County Roads. Council approved the motion; voice vote, unanimous. Councilor O'Leary moved, seconded by Hansen, to amend Section 1.3.a. changing "conveying" to "describing". Council approved the amendment; voice vote, unanimous. Councilor O'Leary moved, seconded by Hansen, to amend Resolution 26-07 as submitted. Council approved the motion; voice vote, unanimous. Council approved Resolution 26-07, as amended; voice vote, unanimous.

A public hearing on the assessment roll for SID #77 (North Gould/North Broadway) was opened at 7:18 P.M. Dayton Alsaker of HKM Engineering presented a summary of six written objections to the assessment roll for SID #77. Georgia L. Bitters spoke on her objection on being charged for a sidewalk. The public hearing was closed at 7:27 P.M.

Ordinance #2013, Confirming the Assessment Roll for SID #77 was introduced by Councilor Webster and read by title. Councilor Webster moved, seconded by Ketcham, to suspend the rules to allow for passage of Ordinance #2013 on emergency reading. Council approved the motion; roll call vote, aye 6, nay 0. Councilor O'Leary moved, seconded by Hansen, to approve and adopt Ordinance #2013 on emergency reading. Councilor Severs moved, seconded by Ketcham, to approve the recommendations made by the engineer on the objections to the assessment roll for SID #77. Council approved the motion; voice vote, unanimous. Council approved Ordinance #2013 on emergency reading; roll call vote, aye 6, nay 0.

Councilor Severs moved, seconded by Hansen, to award the bids for Senior Center Kitchen Equipment. Councilor O'Leary moved, seconded by Webster, to amend the motion to approve items 1, 2,

3, 5 and 6 as submitted by the Senior Center Director. Council approved the motion; voice vote, unanimous. Council approved the motion; as amended; voice vote, unanimous.

Item	Equipment	Bidder	Amount
1	Blodgett (Volcan) Electric Oven (Mark V Double 85)	Bargreen-Ellingson	\$6,959.00
2	Blodgett Oven Deck-Type, Gas Fired (981-951)	Bargreen-Ellingson	9,106.00
3	Walk-In Refrigerator Cooler	Total Comfort	10,935.00
5	Southbend Rapid Stream #2 Convection Countertop	Bargreen-Ellingson	10,593.00
6	True Food Service Equipment Milk Cooler (TMC-49-5)	Bargreen-Ellingson	1,625.00

Councilor O'Leary moved, seconded by Severs, to award the bid for Highland Avenue and Loucks Street Traffic Signal Project to ElectroFab for \$297,159.49. Councilor O'Leary moved, seconded by Ketcham, to amend the motion to add \$25,000.00 for controller equipment. Councilor approved the motion; voice vote, unanimous. Council approved the motion, as amended; voice vote, unanimous.

Resolution 24-07, Amending Section 2.A.1 PRIVATE HAULERS, of the Resolution for Establishing Fees for City Disposal Service, was introduced by Councilor Hansen. Councilor Ketcham moved, seconded by O'Leary, approval and adoption of Resolution 24-07. Councilor Webster moved, seconded by Hansen, to table the vote on Resolution 24-07. Councilor approved the motion; voice vote, unanimous.

Councilor Ketcham moved, seconded by Hansen, acknowledgement of the County's participation in the City's Transportation Plan. Council approved the motion; voice vote, unanimous.

Resolution 30-07, Affirming the City of Sheridan's Contributions to Employees' Health Savings Accounts, was introduced by Councilor O'Leary. Councilor Webster moved, seconded by Ketcham, approval and adoption of Resolution 30-07. Council approved the motion; voice vote, unanimous.

Councilor Ketcham moved, seconded by Hansen, approval of health insurance premiums for Fiscal Year 2007-08. Councilor Hansen moved, seconded by Severs, to amend the motion that the employees pay their portion in twenty-four checks. Council approved the amendment; voice vote, unanimous. Council approved the motion, as amended; voice vote unanimous.

Councilor Hansen moved, seconded by Ketcham, approval of the Employee Assistance Plan as presented. Council approved the motion; voice vote, unanimous.

Councilor Ketcham moved, seconded by Hansen, to go into executive session to consider offers tendering wages, salaries, benefits or terms of employment during negotiations, in accordance with Wyoming Statute 16-4-405(a)(x). Council approved the motion; voice vote, unanimous.

The Council recessed at 9:15 P.M.

Councilor O'Leary left at 9:15 P.M. The Council reconvened in executive session at 9:30 P.M. Those in attendance were Mayor Kinskey, Councilors Hansen, Ketcham, Severs and Webster, Deputy Clerk-Treasurer Badley, Emergency

Services Director Reitz and Senior Human Resources Generalist McArthur.

Councilor Hansen moved, seconded by Ketcham, approval to reconvene in regular open session. Council approved the motion; voice vote, unanimous.

The Council reconvened in regular open session at 10:20 P.M.

Councilor Webster moved, seconded by Hansen, to appoint Councilor Severs (replacing Councilor Farley) to meet and confer with representatives of Sheridan Fire Fighters, International Association of Fire Fighters Local 276. Council approved the motion; voice vote, unanimous.

Councilor Hansen moved, seconded by Webster, to approve the offer to the IAFF Local 276 as presented by the Mayor. Council disapproved the motion; voice vote, aye 1, nay 2, abstain 2, Mayor Kinskey affirming, Councilors Hansen and Webster opposing, and Councilors Ketcham and Severs abstaining.

There being no further business the Council adjourned at 10:25 P.M.

APPROVED:

Dave Kinskey
Mayor

ATTEST:

Arthur W. Elkins,
City Clerk-Treasurer

AE:lm