

**CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING**

COUNCIL CHAMBERS

7:00 P.M.

January 8, 2007

The Pledge of Allegiance to the Flag was led by Dallin Payne.

The Invocation was given by Hayden Richins.

Municipal Court Judge Stuart Healy gave the Oaths of Office to Councilors Elect Marc Ketcham, Scott Severs and Robert Webster.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Farley, Hansen, Ketcham, O'Leary, Severs and Webster. Also present were Junior Councilors Brown and Rader, Director of Public Works Liesinger, Police Chief Card, Emergency Services Director Reitz, Human Resources Director Doke, City Clerk-Treasurer Elkins.

Councilor O'Leary moved, seconded by Farley to open nominations for President and Vice-President of the Council. Councilor Farley nominated, seconded by Hansen, Robert Webster for President of the Council. There were no other nominations. Mayor Kinskey closed nominations and declared Robert Webster President of the Council. Councilor Hansen nominated, seconded by Webster, Marc Ketcham for Vice-President of the Council. There were no other nominations. Mayor Kinskey closed nominations and declared Marc Ketcham Vice-President of the Council.

Councilor Hansen moved, seconded by O'Leary, approval of the agenda. Council approved the motion; voice vote, unanimous.

CONSENT AGENDA

- a. Minutes of December 13th and 18th, 2006 Meetings
- b. Claims
- c. Reappointment of Gary Bowers to the Police Civil Service Commission
- d. Reappointment of Monty Webb and Sandy Pilch to the Planning Commission
- e. Extended Hours for City Liquor Dealers for 2007

Councilor O'Leary moved, seconded by Farley, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

...C L A I M S...

| Claimant | Purpose | Am't of Bill & Am't Allowed |
|-------------------------|----------------------------------|--|
| Ace Radiator Service | Heater core for Engine 1 | 52.00 |
| ADSLED, Inc. | Scrolling marquee 2 line | 1,173.00 |
| Albireo Technologies | Service & Support/CH, FD, PD | 3,978.00 |
| Alsco | Cleaning of uniforms, towels | 492.80 |
| Anything Wood | Snow removal | 115.00 |
| A-Plus Plumbers, Inc | Service & labor for City Hall | 918.00 |
| A-plus Towing | Tow unit 16 | 50.00 |
| Big Horn Design | Uniforms, embroidery, unit | 426.00 |
| Bino's Grocery & Market | Cleaning supplies for station | 714.52 |
| Bloedorn Lumber | Lumber | 297.62 |
| Bob's Pest Control | Sprayed-spiders in office & shop | 95.00 |
| Bob's Plumbing | Install 80 gallon water heater | 174.62 |
| Bright Image | City Hall window cleaning | 995.00 |

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| Burger King | Food for work release program | 5.89 |
| Burgess Design Group | Prof services, promo ads | 9,761.23 |
| Captain Clean Inc. | Carpet cleaning December | 552.40 |
| Carl Thuesen | Kendrick golf course irr | 2,609.85 |
| Catering by R/P | Employee recognition dinner | 1,358.00 |
| CDW Government Inc. | 4 black toners | 312.05 |
| Chemtrac Systems, Inc. | Washer, piston, diaphragm, | 294.00 |
| Chief | Black jacket | 225.98 |
| Circle S Sanitation | Empty dumpster | 35.00 |
| Collection Prof | November's collections 2006 | 2,099.90 |
| Crescent Electric | Back order part | 183.51 |
| Crum Electric Supply | Booster | 1,138.42 |
| Dan's Western Wear Inc. | Pair of station boots-Dobbs | 189.95 |
| Dick Stratford | Sanitary sewer reimbursement | 7,500.00 |
| Excel Construction | 20" Big Goose Pipeline | 320,623.08 |
| Farmers Co-op Oil Co. | Bulk propane/November/tank | 685.00 |
| Fastenal Industrial | Backbiter lanyard | 179.61 |
| First Interstate Bank | 20" big goose pipeline | 6,086.69 |
| Fletcher Construction | Crane work-Water treatment | 212.50 |
| Franklin Covey | 2007 daily planner refill | 36.21 |
| Fremont Motor Sheridan | Vehicle repair-unit 1-44/1-49 | 623.24 |
| Fry Construction | General labor/City Hall | 132.00 |
| Gall's Inc. | Uniforms | 692.54 |
| Gases Plus | Gloves | 134.64 |
| Gerda Products, Inc. | King file plan hanger | 168.54 |
| Grainger, INC. | Pleated filters | 117.90 |
| Griffin Tabor, Inc | National dispatch ad for/EMS | 400.00 |
| Hawkins Inc | Hypochlorite, bisulfite, | 6,155.73 |
| HDR Engineering, Inc | WWTP improvements-Oct-Nov | 1,390.86 |
| HKM Engineering Inc | Landfill Operating Permit | 90,921.92 |
| Ikon Office Solutions | Maintenance agreement-copier | 148.60 |
| Intermountain Constr | Concrete-Broch & Gladstone | 714.69 |
| J S Machine And Welding | Walkway | 6,925.00 |
| Johnson, Roberts | 3 PHQ report preoffer | 37.59 |
| Johnstone Supply | Freon rec. tank/liqdriers/ | 144.58 |
| Knecht Home Center | Max joist hanger, blade, | 115.08 |
| Leslie Oring | Cleaning-Service Center | 252.00 |
| Lincare Inc | Oxygen bottle refills | 20.14 |
| Local Govt Liability | Settlement deductible-Jackson | 846.83 |
| Lyle Signs, Inc. | Misc signs | 1,037.40 |
| MAS Modern Marketing | Bookmark internet safety, | 1,067.99 |
| McLeod USA | Telephone | 102.72 |
| Memorial Hospital | Pre employment screens | 300.08 |
| Michael J Strahan, M.D. | Pre employment screens | 36.00 |
| Montana Dakota Util | Electricity bills | 35,846.99 |
| Mountain Sales & Ser | Filter, ice machine cleaner | 38.62 |
| Mullinax Concrete Ser | Road base/fuel surcharge | 137.09 |
| Napa Auto Parts | Battery/blade/air filter | 279.81 |
| Normont Equipment Co. | Sign stands | 198.24 |
| North. WY Mental Health | Second half funding | 10,000.00 |
| Novus Auto Glass | 2001 crown vice/new windshield | 374.60 |
| O Reilly Auto Parts | Alternator, wipers | 162.47 |
| Pence and Macmillan LLC | Legal services-Firefighters | 15,628.36 |
| Pepsi | 6 boxes of water | 31.00 |
| Pipelogix Inc. | Flexidat software support | 1,900.00 |
| Pitney Bowes Inc | Softguard agreement charges | 425.60 |
| Powder River | Transport of lab samples | 24.60 |
| Prill Brothers Inc | Replaced filters/checked | 777.10 |
| Public Safety Warehouse | Uniforms | 2,945.15 |
| Purchase Power | Postage meter refill | 418.99 |
| Quest Diagnostics | Pre-employment drug screen | 190.20 |
| Quick Printing Co | 7000 purchase order vouchers | 1,350.90 |
| QWest | Phone bill | 58.80 |

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| Randall Engineering | Services - cemetery plat | 520.00 |
| RC Investigations | Case review/documentation | 240.00 |
| Respond First Aid | Restock first aid kits | 488.93 |
| SAWSJPB: Jay Stender | Golf course water bill | 79.90 |
| Sears | Kenmore Compact refrigerator | 179.99 |
| Secretary Of State | Reg of trademark | 100.00 |
| Security Camera World | Outdoor PTZ Day/night color | 1,419.04 |
| Servall | Cleaning of rugs | 72.59 |
| Shelley Cundiff | Court appointed council | 250.00 |
| Sheridan Center | Fall Tourism Meeting | 411.79 |
| Sheridan College | Sporting events grant/Women's | 593.00 |
| Sheridan Commercial Co. | Roll cover, wall/trim brush | 696.18 |
| Sheridan Co Chamber | 1/3 of Quiet zone consultant | 661.72 |
| Sheridan County Chamber | Metered postage-rental-fax line | 303.48 |
| Sheridan County Clerk | City's contrib-Public Health | 26,500.00 |
| Sheridan Co Comm Health | Immunization shot Randy | 50.00 |
| Sheridan Co Sheriff's | Jail expenses November 2006 | 3,224.42 |
| Sheridan County | City's share-Emergency Manage | 10,000.00 |
| Sheridan County | Matching grant/Sheridan Museum | 440.00 |
| Sheridan Econ-O-Wash | Laundry services | 117.80 |
| SHAC | Second half FY 2006-07 | 25,000.00 |
| Sheridan Internal | Physical | 100.00 |
| Sheridan Iron Works | Tube building extentions/ | 657.42 |
| Sheridan Motor Inc | 2003 trailblazer-battery | 154.12 |
| Sheridan Newspapers | Classified Ad/Firefighters | 644.25 |
| Sheridan Printing Inc | Business cards | 68.00 |
| Sheridan State Bank | Retainage 20" construction | 35,624.79 |
| Sheridan Stationery | Every officer/leader training | 311.00 |
| Sheridan Travel & Tour | #1 Western Town pins | 120.00 |
| Sheridan Winnelson Co | Electric hot water heater | 569.50 |
| Specialty Electrics | Repair on Onan generator | 327.72 |
| Springsted Incorporated | Expert witness-arbitration | 1,105.00 |
| Sprouts Market IGA | Donuts for meeting | 6.87 |
| Steve's Truck Service | New tire for sludge truck | 2,314.90 |
| Superior Signals Inc | Warning lamp quint flash | 185.90 |
| Tire Rama | Tires | 556.82 |
| Top Office Products | Storage boxes, label tapes | 2,484.24 |
| Town of Dayton | Fourth quarter Sheridan Fire | 3,000.00 |
| Tuckers Office World | File folders, rubber bands | 234.51 |
| Turfcare & Specialty | Buffalo powerful blower, | 13,094.00 |
| Ultimate Electric | Car pressure washer | 975.00 |
| Valley Motor Supply | Electric pressure washer | 2,227.84 |
| Valley Welders Supply | Inex blast cabinet, beads | 5,122.60 |
| Waterworks Industries | 3/4" nut connection, 3/4" | 780.00 |
| Way Oil Inc | 55 gallons 15-40 motor oil | 1,303.41 |
| Wendtland LLP | Legal services-Chief Reitz | 51.00 |
| West Payment Center | West information charges | 95.00 |
| Western Medical Mgmt | Fee based on revenue collected | 1,280.60 |
| Western Plains | Lift pump | 113.74 |
| Wild West Cellular | Battery for Kyocera activa | 35.00 |
| WY Dept of Trans | DL Peace officer Card | 151.72 |
| WY Dept of Trans | Sheridan streets/Lewis | 504.90 |
| Wyoming Audiology | Industrial audiogram | 34.00 |
| Wyoming Rents LLC | Scaffold | 116.00 |
| Wytel Communications | Changed ringing auto attendant | 60.00 |
| Y Environmental | Pre-demolition asbestos | 1,697.22 |
| Zowada Recycling | Angle iron | 18.00 |
| | | \$694,319.33 |

...PREPAID CLAIMS...

Am't of Bill &

| Claimant | Purpose | Am't Allowed |
|-------------------------------|--------------------------------|---------------------|
| Accela Inc | Permits maintenance fee | 6,711.23 |
| American Wood | AWPA dues for membership | 150.00 |
| Brad Holliday | Water deposit refund-25799 | 44.05 |
| Cartography & Kautz or Heiple | Membership dues- Steve Lowman | 190.00 |
| Fred John | Nov petty cash reimbursement | 201.22 |
| I Can Inc. | Reimburse-MSHA electr class | 50.00 |
| IAPMO | Refund-CPR Class/Freesene | 10.00 |
| International Inst | Membership dues-Newcomer | 200.00 |
| James Allender | Membership dues/Elkins | 140.00 |
| Jason Dericco | Water deposit refund-25486 | 33.02 |
| Jon Syring | Water deposit refund-25736 | 59.96 |
| Mountain Plains Health | Reimburse running shoes | 49.99 |
| Platinum + Landfill | AHA, first aid cards | 98.00 |
| Platinum Plus-Fire | Parts for radio control box | 20.44 |
| Platinum Plus-PD One | Reimburse-Safe Kids | 80.00 |
| Platinum Plus-Building | Travel expense/Williams/Madden | 12.21 |
| Wyoming Water Quality | IAPMO-books-work supplies | 218.30 |
| C M Paul/Martinaeu | Membership dues | 150.00 |
| Charles Gilmore | Reimburse cash for cans | 225.82 |
| Don Defeyter | Refund overpayment on account | 418.90 |
| Doug & Anna Jones | Reimbursement for CDL | 40.00 |
| Jennifer McArthur | Refund watercard deposit | 97.09 |
| Kevin Lockwood | Reimburse meals for meetings | 53.12 |
| Mountain Plains Health | Deposit refund | 9.55 |
| Penny Becker | AHA certification cards | 140.00 |
| Platinum Plus-Fire | Reimburse lunch meetings | 82.11 |
| Rae Sheldon | Reimburse fuel & meals-patient | 38.00 |
| Russel Hirchert | Deposit refund 25721 | 13.30 |
| Sheridan County Weed | Reimburse for CDL | 40.00 |
| Sheridan State Bank | Refund deposit for hydrant | 100.00 |
| Troy Adams | Ambulance Visa November 2006 | 16.50 |
| Walmart Community | Reimburse for fuel | 26.41 |
| Wells Fargo Bank N.A. | Jackets, printer, blankets | 1,264.73 |
| Wells Fargo Bank | Paying agent fee for SID #70 | 275.00 |
| Western Region Const | Interest payments SID #71I | 2,485.00 |
| WPOA Secretary/Treas | Refund hydrant deposit | 85.79 |
| WY Dept of Trans | Membership renewal WPOA | 370.00 |
| Wyo State Engineer's | Transfer license plate | 2.00 |
| Kody Lamb | Adjudication fees permit | 40.00 |
| Marc Hartman | Reimburse for fuel-pursuit | 36.84 |
| Mountain Plains Health | Reimburse for work shoes | 84.98 |
| NTOA-National Tactical | Certification cards-first aid | 91.00 |
| Platinum Plus-Fire | SRT tactical membership | 150.00 |
| | Reimbursement for meal | 79.43 |

Payroll December 2006

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|-----------------------|-----------------------------|------------|
| Equitable Life | Employee Deductions | 228.31 |
| Pre-Paid Legal | Employee Deductions | 59.80 |
| Colonial Life Ins. | Employee Deductions | 76.89 |
| AFLAC | Employee Deductions | 1,136.00 |
| EBMS | Health Insurance Premiums | 94,112.85 |
| BCBS | Dental Insurance Premiums | 10,633.95 |
| City of Sheridan | Net Transfer | 223,950.84 |
| IRS 941 | Payroll Tax: Med/FICA/FIT | 66,231.97 |
| ICMA Retire Trust 457 | Employee Defer Compensation | 8,893.77 |
| CITCO Credit Union | Employee Deductions | 10,276.73 |
| EBMS: Flex Dept | Employee Deductions | 452.31 |
| Collections Prof | Employee Garnishments | 75.00 |
| MO Family Support | Employee Garnishments | 270.00 |
| MN Child Support | Employee Garnishments | 398.70 |

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| WY Child Support | Employee Garnishments | 604.06 |
| Cowboy State Bank | Employee Deductions | 20.00 |
| MI Child Support | Employee Garnishments | 272.49 |
| IAFF Local 276 | Employee Deductions (Dues) | 1,160.00 |
| Police Protective | Employee Deductions (Dues) | 105.00 |
| First Fed Savings Bank | Health Savings | 4,017.98 |
| Sheridan State Bank | Health Savings | 1,926.06 |
| US Bank | Health Savings | 48.08 |
| First Interstate Bank | Health Savings | 2,621.28 |
| Assurant Health | Health Savings | 83.08 |
| AFLAC | Employee Deductions | 1,235.14 |
| WY Retirement-Reg | Retirement-Reg | 34,755.30 |
| WY Retirement-Fire | Retirement-Fire | 19,469.67 |
| WY Retirement-Law | Retirement-Law | 23,337.10 |
| City of Sheridan-Finals | Net Transfer | 181.33 |
| IRS 941-Finals | Payroll Tax: Med/FICA/FIT | 30.04 |
| Employment Tax Div | Worker's Compensation | 32,917.46 |
| City of Sheridan-Finals | Net Transfer | 2,835.89 |
| IRS 941-Finals | Payroll Tax: Med/FICA/FIT | 959.61 |
| ICMA Retire Trust 457 | Employee Defer Compensation | 87.29 |
| City of Sheridan-Finals | Net Transfer | 11,913.21 |
| IRS 941-Finals | Payroll Tax: Med/FICA/FIT | 6,875.05 |
| ICMA Retire Trust 457 | Employee Defer Compensation | 898.56 |
| WY Child Support | Employee Garnishments | 195.00 |
| City of Sheridan | Net Transfer | 214,268.53 |
| IRS 941 | Payroll Tax: Med/FICA/FIT | 62,253.90 |
| ICMA Retire Trust 457 | Employee Defer Compensation | 8,528.70 |
| CITCO Credit Union | Employee Deductions | 9,875.73 |
| EBMS: Flex Dept | Employee Deductions | 452.31 |
| Collections Prof | Employee Garnishments | 75.00 |
| Collections Inc. | Employee Garnishments | 50.00 |
| MO Family Support | Employee Garnishments | 270.00 |
| MN Child Support | Employee Garnishments | 398.70 |
| WY Child Support | Employee Garnishments | 500.59 |
| MI Child Support | Employee Garnishments | 272.49 |
| Cowboy State Bank | Employee Deductions | 20.00 |
| First Fed Savings Bank | Health Savings | 4,017.98 |
| Sheridan State Bank | Health Savings | 1,926.06 |
| US Bank | Health Savings | 48.08 |
| First Interstate Bank | Health Savings | 2,121.28 |
| Assurant Health | Health Savings | 83.08 |
| City of Sheridan | Net Transfer | 5,272.69 |
| IRS 941 | Payroll Tax: Med/FICA/FIT | 1,455.44 |
| City of Sheridan-Adj. | Net Transfer | 777.88 |
| IRS 941-Adj. | Payroll Tax: Med/FICA/FIT | 152.16 |
| City of Sheridan-Finals | Net Transfer | 1,142.64 |
| IRS 941-Finals | Payroll Tax: Med/FICA/FIT | 370.95 |
| | | \$892,363.98 |

Heather Gould was promoted to Lieutenant in a ceremony by the Civil Air Patrol.

A public hearing on considering remonstrances and objections to proposed improvements in Special Improvement District No. 77 (North Gould/Broadway) was opened at 7:32 P.M. and closed at 7:50 P.M.

Ordinance #2008, Creating Special Improvement District No. 77, was introduced. Councilor Webster moved, seconded by Hansen, to suspend the rules to allow for passage of Ordinance #2008 on emergency reading. Council approved the motion; roll call vote, aye 7, nay 0. Councilor Ketcham moved, seconded by Hansen, to

adopt Ordinance #2008 as an emergency ordinance. Council approved the motion; roll call vote, aye 7, nay 0.

Councilor Ketcham moved, seconded by Hansen, approval to take from the table Resolution 63-06, Snow and Ice Control Policy. Council approved the motion; voice vote, unanimous. Councilor Hansen moved, seconded by O'Leary, to adopt the amendments to Resolution 63-06 as presented. Council approved the motion; voice vote, unanimous. Councilor Hansen moved, seconded by Webster, to table the vote on Resolution 63-06 until the third reading of Ordinance #2006. Council approved the motion; voice vote, unanimous.

Ordinance #2006, Adding Section 16-25 to the Sheridan City Code Pertaining to Snow Routes, was read by title for the second reading. Councilor Hansen moved, seconded by Webster, approval of Ordinance #2006. Councilor Hansen moved, seconded by Ketcham, to amend Ordinance #2006 to remove the last line of Section 16-25 and add Section 16-25.1 as presented. Council approved the amendment; voice vote, unanimous. Council approved the motion, as amended; roll call vote; aye 7, nay 0.

Councilor Ketcham moved, seconded by Webster, approval of payment of \$7,500.00 from the Water & Sewer Replacement Rescue Fund to Mr. Stratford for costs associated with the extension of approximately 400 feet of sanitary sewer located with 1st Ave. East. Council approved the motion; voice vote, unanimous.

A public hearing pertaining to Wyoming Children's Access Network (WyCAN) filing an application for an economic development planning only grant under the Community Development Block Grant program with the Wyoming Business Council in the amount of \$25,000.00 to determine the effectiveness of constructing, building or renovating for WyCAN to expand its programs and services was opened at 8:21 P.M. and closed at 8:29 P.M.

Resolution 2-07, Support of Filing an Application for an Economic Development Planning Only Grant Under the Community Development Block Grant Program for Wyoming Children's Access Network (WyCAN) Expansion, was introduced by Councilor Hansen. Councilor Ketcham moved, seconded by O'Leary, approval and adoption of Resolution 2-07. Council approved the motion; voice vote, unanimous.

A public hearing on the final plat (SD 06-30(F)) of the Junior High Subdivision, Subdividing ±16.68 Acres Into One Lot, Located South of Lewis Street and East of Clarendon, was opened at 8:30 P.M. and closed at 8:31 P.M.

Resolution 3-07, Approval of Final Plat (SD 06-30(F)) of the Junior High Subdivision, was introduced by Councilor O'Leary. Councilor Hansen moved, seconded by Ketcham, approval and adoption of Resolution 3-07, Council approved the motion; voice vote, unanimous.

Councilor Hansen moved, seconded by Hansen, approval and adoption of Resolution 4-07, Authorizing the Use of \$100,000.00 of One Cent Optional Funds Appropriated to the Sheridan Housing Action Committee (SHAC) to Provide Public Infrastructure for the Proposed Collaborative Montana Street Planned Unit Development

Project. Council approved the motion; voice vote, unanimous.

Vicki Taylor spoke on Resolution 4-07.

Councilor O'Leary moved, seconded by Hansen, to adjourn to an executive session to consider offers tendering wages, salaries, benefits or terms of employment during negotiations in accordance with Wyoming Statute 16-4-405(a)(x). Council approved the motion; voice vote, unanimous.

The Council recessed at 9:18 P.M.

The Council adjourned to an executive session at 9:29 P.M. Those in attendance were Mayor Kinskey, Councilors Farley, Hansen, Ketcham, O'Leary, Severs and Webster, Deputy Clerk-Treasurer Badley, Human Resources Generalist McArthur, Emergency Services Director Reitz, Human Resources Director Doke, Police Chief Card and City Clerk-Treasurer Elkins.

Councilor Ketcham moved, seconded by Hansen, to reconvene in regular open session. Council approved the motion; voice vote, unanimous.

The Council reconvened in regular open session at 10:20 P.M.

Councilor Severs moved, seconded by Farley, that the City Council believes that all City employees working at the Fire Department should be treated equitably with all other employees in other departments. This principle of fairness to all shall guide our negotiations. Council approved the motion; voice vote, unanimous.

There being no further business the Council adjourned at 10:21 P.M.

APPROVED:

Dave Kinskey
Mayor

ATTEST:

Arthur W. Elkins,
City Clerk-Treasurer

AE:lm