

**CITY OF SHERIDAN, WYOMING
MINUTES OF REGULAR COUNCIL MEETING**

COUNCIL CHAMBERS

7:00 P.M.

September 5, 2006

The Pledge of Allegiance to the Flag was led by Mayor Kinskey.

The meeting was called to order with a quorum as follows: Mayor Kinskey presiding and Councilors Farley, Ketcham, O'Leary and Webster. Councilors Hansen and Kennedy were absent. Also present were Junior Councilor Brown, Administrative Services Director Sachse, Director of Public Works Liesinger, Emergency Services Director Reitz, Police Captain Chandler, Human Resources Director Doke and City Clerk-Treasurer Elkins.

Councilor Webster moved, seconded by Ketcham, approval of the agenda. Council approved the motion, voice vote, unanimous.

CONSENT AGENDA

- a. Minutes of the August 7, 2006 Meeting
- b. Claims

Councilor Farley moved, seconded by O'Leary, approval of the consent agenda items. Council approved the motion; voice vote, unanimous.

...Claims...

Claimant	Purpose	Am't of Bill & Am't Allowed
ALSCO	Rug Cleaning	419.02
American Security Educ	Neighborhood Watch Handbk	120.95
Anything Wood	Building Lawn Service	927.70
A-Plus Plumbers, Inc	Repair Parking Garage Plug	27.50
Armstong Design Studio	Furn Stain, Upholst Select	3,557.50
AT & T	Telephone Charges	9.87
B & H Photo-Video, Inc	Bid Ceiling Speaker	3,043.90
Big Horn Asphalt & More	Backfill, Pathway/End Main	500.00
Big Horn Mountain Quick	Full Service Oil Change	36.24
Black Hills Chemicals	2-Ply Toilet Tissue	178.96
Bound Tree Medical	Air Mattress/Backboard, Ppr	196.53
Bresnan Communications	August Internet Service	200.25
Brian James	Pro Fee, 3rd Draw-20%	47,736.67
Brian's Boot & Shoe	Steel Toe & Wildland Boots	429.00
Buggy Bath Car Wash	3 50# Boxes of Kleen Green	240.00
Burgess Design Group	Postage, Promo Bill Board	2,227.20
C & K Equipment	Snow Blower Attachment	4,950.00
Carlene Hammontree	Promo Brochure Dist, Sup	155.72
Carol Grundemeyer	Graphic Design Work/Newspap	320.00
CB Trucking & Backhoe,	Kendrick Park Morrill St Tr	39,004.20
CH Diagnostic & Consult	Water Tests for Compliance	1,010.00
Chassis Division	Air Cleaner for Aerial Trk	114.16
Checker Commercial	Fix Trans, Prestone Ext Lif	84.94
Cheyenne Police Dept	Rodeo Expense '06-Meals,Gas	614.10
CHS Inc By Products	Oil for Hot Plant	9,591.01
Collaborative Inc	Sheridan Inn Financial Plan	232.50
Communication Technolog	Change Program, Parts & Lab	442.34
Cox Fence	Remove/Replace Bent Post	156.00
Dan's Western Wear Inc	Duty Boots/Officer Slack	72.95
Davis & Cannon	Attorney's Fees June 2006	4,001.15
Debbie Plummer	August Janitorial Service	1,265.00

Designworks Inc	Kendrick Park-Morrill St	780.00
Employers Council	Pre-Employ Applic Screen	611.50
Excel Construction, Inc	20" Big Goose Pipeline-#3	160,757.95
First Interstate Bank	20" Big Goose Pipeline	677.82
Fremont Motor Sheridan	Oil Change, Veh Parts & Svc	97.52
Gall's Inc	Uniforms	307.95
General Chemical	Truck Load-Aluminum Sulfate	6,362.60
Grainger, Inc	Lanyards	117.46
Harris Computer System	Changed Util Bill Wording	495.00
Hathaway & Kunz, P.C.	Arbitration Services/IAFF	1,050.00
HKM Engineering Inc	Construction Projects	17,890.38
I/O Solutions, LLC	Prof Svcs/Crim Just Officer	150.00
Intermountain Const	Rock for Chip Sealing	8,046.09
J S Machine and Welding	Weld Alum Housing/Coupler	120.00
Jim Cronk	Contract Inspection/Pub Wks	1,341.44
Johnson, Roberts & Asso	PHQ Report	15.87
Johnstone Supply	Freon Extraction and Test	453.56
Kois Brothers Equipment	Pin, Roller	58.05
Leslie Oring	Clean/Svc Cntr, Solid Waste	147.00
Lincare Inc	Oxygen Bottle Refills	151.05
LN Curtis & Sons	SCBA Brackets & Spr Clips	249.25
LOMCO Inc	Oil to Make Asphalt	2,090.58
Magixsoft	IT Service and Support	7,909.25
Michael J. Strahan, MD	Employee Drug Screen	84.00
Midland Implement Co	RPK Solenoid, Diaph Assy	103.59
Mike's Electric Inc	Check Chipper Power	59.95
Montana Dakota Util	Elec Bills, Labor, Pmp Wtr	31,650.16
Mopsters Inc	Scrub, Hi Speed Buff Svc Cn	311.76
Mountain Communications	Pole Mount Adapt-Lights/Tra	108.00
Mullinax Concrete Svc	Pea Gravel, Concrete	11,710.71
Napa Auto Parts	Parts, Supplies, Tools	1,137.41
Northern Underground LL	Up-Sizing of 16" Skeel St	21,944.00
Pat Burke Trucking	Haul Tires, Mix Loads, Fuel	700.00
Pepsi of Gillette/Sher	Water	111.00
Plains Tire & Battery	Tire Repair	10.99
Power Service, Inc	Replace Sutirbilt Air Blow	2,044.10
Prill Brothers Inc	Service City Hall HVAC Sys	653.08
Quest Diagnostics	Pre-Employment Drug Screens	192.50
Quick Printing Co	Bus Cards & Printing Sup	118.00
Qwest	Telephone Bill	73.82
Randall Engineering	Brooks, Smith St Park Lot	112.50
Reiman Corp/Hot Iron	Sumner St Proj-Payment #5	525,356.47
Respond First Aid Sys	Re-Stock First Aid Kit	38.93
Ron's L P Gas Service	Propane	15.19
Sean P. Durrant	Water Rights Research	32.78
Sears	Tool Boxes, Tools	273.67
Servall	Rug Cleaning	163.70
Severson Supply Co Inc	Handles for Asphalt Rake	142.70
Sheridan Computer Inc	Keyboard and Monitor	259.90
Sheridan State Bank	10% Retain-20" Big Goose	17,861.99
Sheridan Commercial Co	Duplicate Key	0.99
Sheridan County Chamber	Postage, Rent, Fax Line, In	1,895.24
Sheridan Heritage Cntr	Match Funds Grant-Buffalo	1,500.00
Sheridan Lock & Key	Repair Evidence & Barn Lock	181.50
Sheridan Monument	Sling Cordura, Setting Bar	512.96
Sheridan Motor Inc	Maintenance on Vehicles	1,525.02
Sheridan Printing Inc	Bldg Permit Inspect Reports	1,025.70
Sheridan Recreation	Grant Fund Request-Wyo Stat	500.00
Sheridan Saw Service	Pully, Pully/Dixon Lawn Tra	42.32

Sheridan Seed Co., Inc	Crystalx	129.00
Shipton Supply Company	Supplies, Tools	111.90
Sprouts Market IGA	Food & Beverages/Mayor/PD	55.16
States West Water Resou	Water Treatment Plant Impro	1,036.32
Steve Gregersen	Arraignment/Breana Gilmore	150.00
Suzan Guilford	Back Ground Checks	748.00
Thatcher Company	3 Ton Cyl Chlor/Fuel Surch	8,397.16
The Hon Company	Hon Lateral Filing Cabinet	565.97
The Sport Stop	Running Shoes-P. Sharp	90.00
The Supply Cache, Inc	Kestrel Humidity Cal Kit	89.50
Top Office Products Inc	Office Equip, Parts, Sup	2,167.88
TSP TWO, Inc	Construction Projects	57,452.24
Tuckers Office World	Office Equip, Sup, Repairs	3,226.40
Ultimate Electric	Building Light Repair	940.33
Valley Motor Supply	Supplies, Tools, Parts	690.94
VS Visual Statement Inc	Accident Software	195.00
Warehouse Market Inc	Water, Paper Products	176.24
Waterstructures Unlimit	18" Waterfilled Dam-500',Fr	3,632.74
Way Oil Inc	Shop Motor Oil	1,281.50
Wells Fargo Bank	Sumner Street Project	3,077.69
West Psychological Svcs	Law Enforcement Screening	710.70
Western Medical Mgmt	Fee Based on Rev Collected	1,886.43
Western Plains	12 Seg Gutter 395	677.16
Wheatland Fire	Fire Hose	763.59
WWC Engineering Corp	Downtown Master Plan Addend	95.00
Wyoming Audiology And	Annual Audiograms	204.00
Wyoming Electric	Parts, Light Repair/Dog &	94.23
Wyoming Law	Training	1,000.00
Wyoming Senior Olympic	Promotion-Return Pins	150.00
Wyoming Tire Recycling	10.4 Ton Tires	884.00
Wytel Communications	Labor/Phones-City Hall Ren	3,850.00
		<u>1,048,729.39</u>

...PREPAID CLAIMS...

Claimant	Purpose	Am't of Bill & Am't Allowed
Darin Baker	Water Deposit Refund	101.96
Dodie Bomar/Terry Lenhart	Petty Cash Voucher #5703	52.45
Dog and Cat Shelter	Services for Year 2006-07	50,000.00
Griffin Tabor, Inc	Nat'l Daily Dispatch Adv	400.00
Harris Computer System	Training	250.00
Jenifer Shassetz	Reimburse College Classes	276.00
Mountain Plains Health	AHA Certifications Cards	224.00
Otto Schwartz	Water Deposit Refund	30.10
Penny Becker	Promotion Reimbursement	34.29
Platinum Plus:PD4	APCO Training-Jen Shassetz	403.27
Platinum Plus:PD6	APCO Train, PDF Converter	159.97
Platinum Plus:Fire 2	Goggle Covers/Wildland Fir	375.96
Platinum Plus:Fire	Meal & Fuel for Transfers	107.57
Platinum Plus:Human Res	Lunch/SHRM Meeting & Fin Ch	39.91
Quality Inns and Suites	Rooms/Crimes Against Childr	977.50
Quinlan Publishing Group	Renew Subscription/Grants	195.89
Sheridan State Bank	Ambulance Visa July 2006	16.50
The Ramada	Lodging/Kris Walker	326.15
Uptown Sheridan Assoc	City's Contributions	40,000.00
Walmart Community	Credit Card Charges	1,530.98
Wells Fargo Bank MN	SID #75 Bond Redemption	58,385.00

Wildland Firefighter	Annual Magazine Subscript	29.90
Darryl Barker	Refund/Loretta Barker	50.00
Fachon Wilson	Photo Copies	13.35
Fire Engineering	Annual Subscript Renewal	44.95
Jeremy Capansky	Reimburse/Commercial Lic	60.00
Medicare Part B-Wyo	Refund/Medicare Overpayment	67.21
Platinum Plus:PD6	Asset Tags-Qty 300	770.45
Platinum Plus:PD One	Fuel/Funeral in Douglas	43.09
Rod Liesinger	Reimburse/Lunch Meeting	84.76
Travis Koltiska	Duty Belt Replacement	200.00
WYO Conference-Building	Annual Membership/Marshal	50.00
EBMS	Health Insurance Premiums	91,312.57
Colonial Life Ins	Employee Deductions	76.89
Pre-Paid Legal	Employee Deductions	59.80
Equitable Life	Employee Deductions	231.65
City of Sheridan	Net Transfer	211,227.88
IRS 941	Payroll Taxes:Med, FICA,	61,196.03
ICMA Retirement Trust 457	Employee Deferred Comp	8,113.13
CITCO Credit Union	Employee Deductions	10,034.27
Orchard Trust	Employee Deductions	140.00
EBMS:Flex Dept	Employee Deductions	452.31
Collections Professions	Employee Garnishments	75.00
Circuit Court	Employee Garnishments	36.46
MN Child Support	Employee Garnishments	398.70
MO Family Support	Employee Garnishments	270.00
WY Child Support	Employee Garnishments	487.30
IAFF Local 276	Employee Deductions (Dues)	1,160.00
Police Protective Assoc	Employee Deductions (Dues)	100.00
Cowboy State Bank	Employee Deductions	20.00
EBMS:HSA	Health Savings	229.16
First Federal Savings	Health Savings	3,882.76
Sheridan State Bank	Health Savings	1,562.58
US Bank	Health Savings	48.08
First Interstate Bank	Health Savings	1,782.80
Assurant Health	Health Savings	83.08
WY Retirement - Reg	Retirement - Reg	30,503.89
WY Retirement - Law	Retirement - Law	22,741.00
WY Retirement - Fire	Retirement - Fire	19,807.61
Employment Tax Division	Worker's Compensation	31,346.90
City of Sheridan-Finals	Finals & Adj Net Transfer	1,499.23
IRS 941-Finals & Adj	Payroll Taxes:Med, FICA	280.92
WY Dept of Employment	UI Wages	4,606.78
City of Sheridan-Final	Net Transfer	815.30
IRS 941-Final	Payroll Taxes:Med, FICA	278.42
City of Sheridan	Net Transfer	214,951.39
IRS 941	Payroll Taxes:Med, FICA	61,687.15
ICMA Retirement Trust 457	Employee Deferred Comp	8,259.07
CITCO Credit Union	Employee Deductions	10,040.27
Orchard Trust	Employee Deductions	140.00
EBMS:Flex Dept	Employee Deductions	452.31
Collections Professions	Employee Garnishments	75.00
Collections Inc	Employee Garnishments	50.00
MN Child Support	Employee Garnishments	398.70
MO Family Support	Employee Garnishments	270.00
WY Child Support	Employee Garnishments	387.30
Cowboy State Bank	Employee Deductions	20.00
EBMS:HSA	Health Savings	229.16
First Federal Savings	Health Savings	3,882.76
Sheridan State Bank	Health Savings	1,562.58

US Bank	Health Savings	48.08
First Interstate Bank	Health Savings	1,782.80
Assurant Health	Health Savings	83.08
AFLAC	Employee Deductions	1,115.10
City of Sheridan-Final	Net Transfer	2,894.24
IRS 941-Final	Payroll Taxes:Med, FICA	802.72
City of Sheridan-Council	Council & Atty Net Transfer	5,272.69
IRS 941-Council & Atty	Payroll Taxes:Med, FICA	1,455.44
BCBS	Dental Insurance Premiums	10,209.16
		<u>986,230.71</u>

Councilor Farley moved, seconded by Webster, to appoint Dave Alden to the Recreation District Board. Council approved the motion; voice vote, unanimous.

Resolution 52-06, Prioritizing the Optional One Percent Sales and Use Tax, was introduced by Councilor O'Leary. Councilor Webster moved, seconded by O'Leary, approval and adoption of Resolution 52-06. Council approved the motion; voice vote, unanimous. Councilor Ketcham abstaining from approval of EMS and Fire Department recommendations.

A public hearing on the replat (SD 06-15) of Blue Sky Estates, a Planned Unit Development creating 24 residential lots on ± 2.64 acres located in the 1600 Block of S. Sheridan Ave. was opened at 7:11 P.M. and closed at 7:14 P.M.

Resolution 55-06, Approval of Replat (SD 06-15) of Blue Sky Estates was introduced by Councilor Ketcham. Councilor O'Leary moved, seconded by Farley, approval and adoption of Resolution 55-06. Council approved the motion; voice vote, unanimous.

A public hearing on the final plat (SD 06-14(F)) of Cloud Peak Ranch 4 Dividing, ± 8 acres into 1 lot for commercial development, located South of the intersection of 5th Street and Mydland Road, was opened at 7:16 P.M. and closed at 7:18 P.M.

Resolution 56-06, Approval of Final Plat (SD 06-14(F)) of Cloud Peak Ranch 4 was introduced by Councilor Webster. Councilor O'Leary moved, seconded by Ketcham, approval and adoption of Resolution 56-06. Council approved the motion; voice vote, unanimous.

Recreation Director Richard Wright reported the following bid was received for a Concession Building located in Thorne-Rider Park:

Tru-Built Inc.	\$214,956.00
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Recreation Director Wright reported he has negotiated the price of the building to \$147,675.00. Councilor Farley moved, seconded by Ketcham, to award the bid for the Concession Building to Tru-Built Inc. for \$147,675.00. Councilor Farley moved, seconded by Ketcham, to amend the motion that the award be contingent upon the Sheridan Recreation District Board obtaining \$37,675.00 over the \$110,000.00 budgeted. Council approved the amendment; voice vote, unanimous. Council approved the motion, as amended; voice vote, unanimous.

Operations Manager Husman reported the following bids were received for 1 (One) Asphalt Crack Sealer, Crack Router and Hot Compressed Air Lance:

Denver Industrial Sales & Service Company	\$56,246.00
Western Plains Machinery	48,869.00
Normont Equipment Company	43,752.00

Councilor O'Leary moved, seconded by Farley, to award the bid for

1 (One) Asphalt Crack Sealer, Crack Router and Hot Compressed Air Lance to Normont Equipment Company of Montana for \$43,752.00. Council approved the motion; voice vote, unanimous.

City Utilities Engineer Cole reported the following bids were received for Wastewater Treatment Plant Electrical Improvements Phase II Project:

Modern Electric Co.	\$123,700.00
NEW Electric Inc.	115,900.00

Councilor Farley moved, seconded by Webster, that the bid for the Wastewater Treatment Plant Electrical Improvements Phase II Project be awarded to NEW Electric Incorporated of Sheridan for \$115,900.00. Council approved the motion; voice vote, unanimous.

City Utilities Engineer reported the following bids were received for the Downer Sewer Main Extension Project:

Wilson Brothers	\$541,006.00
Western Municipal	556,697.33
Hot Iron Inc.	481,670.00

Councilor Farley moved, seconded by Ketcham, approval and adoption of Resolution 57-06, Authorizing the Use of Plant Investment Fees, Establishing a Policy for Future Property Owner Reimbursement for Extension of Sanitary Sewer Mains, and Awarding the Bids for the Downer Sewer Main Extension Project to Hot Iron Inc. of Gillette for \$481,760.00. Councilor Webster moved, seconded by Farley, that the motion be amended to strike "or SLIB, Chapter 21 grant funding." in Paragraph 5. Council approved the motion; voice vote, Councilor Webster absent from the vote. Councilor Ketcham moved, seconded by Webster, to strike Paragraph 8.h. Council approved the motion; voice vote, unanimous. Council approved the motion; voice vote, unanimous.

Councilor Ketcham moved, seconded by Farley, approval and adoption of Resolution 58-06, Establishing City Policy for Affordable and Workforce Housing Projects for Deferral of Water and Sewer Plant Investment Fees and for Recoupment Assessments. Councilor O'Leary moved, seconded by Ketcham, to amend the motion to add "any transfer of title will not extend or change the original deferral term." to paragraph 8. Council approved the amendment; voice vote, unanimous. Councilor Ketcham moved, seconded by Webster, to change "50" percent in paragraph 4 to "60" percent. Council approved the amendment; voice vote, unanimous. Councilor Farley moved, seconded by O'Leary, to strike an extra "0" in paragraph 10. Council approved the amendment; voice vote, unanimous. Councilor Ketcham moved, seconded by Webster, to strike "on a first come first serve basis" in paragraph 10. Councilor Farley moved, seconded by Ketcham, to amend the amendment to strike the last sentence of paragraph 10. Council approved the amendment; voice vote, unanimous. Council approved the motion approving Resolution 58-06, as amended; voice vote, unanimous.

Councilor Webster moved, seconded by Ketcham, to table the Memorandum of Understanding with the County on the One Mile Enforcement of Subdivision regulations. Council approved the motion; voice vote, unanimous.

Councilor O'Leary moved, seconded by Ketcham, approval to adjourn to an executive session to consider offers tendering wages, salaries, benefits or terms of employment during negotiations, in accordance with Wyoming Statute 16-4-405(a)(xi). Council approved the motion; voice vote, unanimous.

The Council recessed at 9:40 P.M.

The Council reconvened in executive session at 9:58 P.M. Those in attendance were Mayor Kinskey, Councilors Farley, Ketcham, O'Leary and Webster, Emergency Services Director Reitz,

Administrative Services Director Sachse, Human Resources Director Doke, Deputy Clerk-Treasurer Badley and City Clerk-Treasurer Elkins.

There being no further business, the Council adjourned at 11:03 P.M.

APPROVED:

/s/Dave Kinskey
Dave Kinskey, Mayor

ATTEST:

/s/Arthur W. Elkins
Arthur W. Elkins,
City Clerk-Treasurer

AE: jr